

<p>गुरु घासीदास विश्वविद्यालय बिलासपुर (छ.ग.) (केन्द्रीय विश्वविद्यालय) कोनी, बिलासपुर-495009 (छ.ग.) दूरभाष : 07752-260036, फ़ैक्स -07752-260154 वेबसाइट :www.ggu.ac.in</p>		<p>GURU GHASIDAS VISHWAVIDYALAYA BILASPUR (C.G.) (A Central University) Koni, Bilaspur-495009 (C.G.) Phone: 07752-260036, Fax : 07752-260154 Website : www.ggu.ac.in</p>
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E-TENDER NOTICE/ EXPRESSION OF INTEREST FOR
“RATE CONTRACT FOR GENERAL PRINTING WORK”
AT GGV CAMPUS, BILASPUR, (C.G.)

Reference No.	:	TENDER NO.:63/ STORE/ PRINTING WORK/EOI /2021, DATE: 23/12/2021
Name of Work	:	“RATE CONTRACT FOR GENERAL PRINTING WORK”AT GURU GHASIDAS VISHWAVIDYALAYA CAMPUS, BILASPUR. (C.G.)
Earnest Money Deposit*	:	Rs. 1.0 Lakh (In form of D.D./FDR)
Tender Cost* (non refundable)	:	Rs. 1000/- (In form of D.D.)
Period of Contract	:	1-year (Extendable up to 3-years in terms of six months each)
Tender Document	:	To be downloaded from the websites www.ggu.ac.in and www.eprocure.gov.in
Last date of submission of e-Tender /EoI (Online in www.eprocure.gov.in)	:	17/01/2022 upto 3.00 PM
Pre Bid Meeting at GGV	:	04/01/2022, at 04.00 P.M.
Technical Bid opening Date	:	18/01/2022, at 3.30 PM
Financial Bid opening Date	:	The financial bid (as per BoQ in e-tender) will be opened later for which the date will be notified through www.eprocure.gov.in and University web-portal www.ggu.ac.in. Bidders are advised to visit the above web sites for updated information on regular basis.
<i>*- Tender Cost &EMD in original must reach to the university by registered/speed post/courier service up to 3.00 PM on or before the last date of submission.</i>		

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GURU GHASIDAS VISHWAVIDYALAYA
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Phone: 07752-260036, Fax : 07752-260154
Website : www.ggu.ac.in

No. 63/ Store/ Printing work/EoI /2021

Bilaspur, Date: 23/12/2021

E-Tender/EOI-cumTender
for
Rate Contract for General Printing Work

Guru Ghasidas Vishwavidyalaya, Bilaspur (A Central University), invites “Expression of Interest (EOI)” from reputed Firms/Agencies (under two bid- three packet system) for General Printing Work Under rate Contract(RC) through e-tender. Details & formats regarding the EOI/e-Tender can be obtained from the websites:- www.eprocure.gov.in or www.ggu.ac.in

Interested bidders may apply online and upload the tender on the website www.eprocure.gov.in. The last date for submitting the online e-tender through [eprocure.gov.in](http://www.eprocure.gov.in) is upto 3.00 pm on 17/01/2022 Also the Sealed envelope containing Tender cost Rs 1,000/-(non-refundable) in form of DD and EMD Rs 1,00,000/-, in the form of DD/FDR, in original should be sent to the Assistant Registrar (Store), Guru Ghasidas Vishwavidyalaya, Koni, Bilaspur (C.G.), 495009 through registered/speed post/courier service only, on or before 3.00 pm on 17/01/2022 The financial bid for the technically qualified bidders will be opened later, for which the date will be notified, through www.eprocure.gov.in and www.ggu.ac.in. Bidders are advised to visit the above sites for updated information on regular basis. The University reserves all the rights to accept/reject any or all offers or cancel the EoI/e. Tender at any stage, without assigning any reason thereof in favour of the university. The prospective bidder may apply (online), in the prescribed format as detailed in the EoI/e-Tender. Incomplete or conditional tender may be summarily rejected. The offered rate shall remain valid till the expiry of the contractual period (three years).

Registrar (Acting)

Scope of the Work Under RC for general Printing work at GGV

Guru Ghasidas Vishwavidyalaya, Bilaspur (C.G.) invites Expression of Interest from reputed Firms/Agencies for entering into Rate Contract for General Printing Work in Guru Ghasidas Vishwavidyalaya (GGV). The rate contract will be for the period of three years, initially for one year and extendable upto three years in installments of six months each with mutual consent with the same approved rate and terms & conditions of the Agreement to be executed with the successful Bidder(s). The details of the desired printing work along with the broad specification and quantity is mentioned in the Annexure III of this EoI/e-Tender. It is to further mention that the quantity should be treated as the range and the rates quoted will be applicable on pro-rata basis as per the actual quantity in the work order as desired by the User Department. The quality of paper will be acceptable at par or better than the quality specified in the specification (Annexure III).

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No. 63 Store/ Printing work/EoI /2021

Bilaspur, Date: 23/12/2021

E-Tender/EOI-cumTender
for
Rate Contract for General Printing Work

1. Mode of Payment (Tender Cost and EMD):

Tender cost and EMD must be submitted in original before the scheduled last date and time only through speed post/registered post/courier service to “the Asst. Registrar (Store), Guru Ghasidas Vishwavidyalaya, Koni, Bilaspur 495009 (C.G)”. Also the scanned copies are to be uploaded online in www.eprocure.gov.in. (CPP Portal). However if the originals are received even after the scheduled date/time but before online opening of the technical bid then the same may be acceptable.

1.1 Tender cost

A tender cost of Rs 1000/- (non-refundable) should be in the form of DD in favour of “Registrar, Guru Ghasidas Vishwavidyalaya”, payable at Bilaspur (C.G), from any nationalized bank.

1.2 Earnest money deposit (EMD)

An EMD of Rs. 1,00,000/- (refundable as per terms and condition of the tender) should be in the form of DD/FDR in favour of “Registrar, Guru Ghasidas Vishwavidyalaya”, payable at Bilaspur (C.G), from any nationalized bank .

The following shall be noted related to EMD:

- The EMD (without any interest) for all those bidders who are found not eligible shall be returned back to the bidder through registered post/speed post/Courier Service.
- The EMD without any interest shall be refunded / returned to remaining bidders only after signing of agreement / MoU with the successful bidder.

- No exemption from depositing the EMD shall be allowed to any participating bidder.
- Validity of EMD shall be six (6) months from the last due date of submission of E-TENDER / EoI.
- The earnest money deposit (EMD) shall not carry any interest.
- EMD shall be forfeited in the following cases:
- If any information or document furnished by the bidder turns out to be misleading or untrue in any material respect; and if the successful bidder fails to execute the contract/ agreement within the stipulated time or any extension thereof provided by GGV.

2. Essential Eligibility Criteria for the bidder:

The bidder should fulfill the following Eligibility criteria for participating in this EoI for Rate Contract: (regarding the eligibility criteria, the bidder has to submit the filled in format as per **Annexure-I and Annexure I-A to I-E**)

- 2.1 The bidding firm should have minimum of 03 years of experience in dealing with similar services i.e. Printing Workas mentioned in this EoI, without any adverse complaint from any government/semi-govt./govt. financed dept./ PSU/corporation. (Wherever the firm has provided such services). The bidder should submit experience certificate of this as per “**Annexure— I-A**”.
- 2.2 Audited balance sheet of last 03 financial years (since 2018-19) with a minimum average turnover of Rupees ten Lakhs per annum, along with gross profit Statement without any loss in any of the year “**Annexure I-B**” must be filled along with Audited balance sheet for last three Financial Years.
- 2.3 Should possess statutory requirement such as GST number, PAN, TAN, labour license (as applicable), for their existing businesses and valid Printing/Trading License issued by Municipal/ Locals District Council Authorities as applicable. (**Annexure— I-C**)
- 2.4 The declaration, duly signed and sealed by the authorized signatory of the firm/agency, should be enclosed with the EOI document. This certificate must be submitted only on non-judicial stamp paper of Rs.100/-(**Annexure— I-D**)

2.5 Firm must have an office in Bilaspur Chhattisgarh. The address proof or agreement documents must be attached.

Eligibility Criteria for Bidders Clause 2.0						
CLAUSE NO. 2.0	ANNEXURE	CRITERIA SATISFIED BY THE BIDDER YES/NO	DOCUMENT / CERTIFICATE ATTACHED IN SUPPORT YES/NO	GIVE THE RELEVANT PAGE NO IN THE BID DOCUMENT SUBMITTED BY THE BIDDER		REMARKS
				FROM	TO	
2.1	I-A					
2.2	I-B					
2.3	I-C					
2.4	I-D					
2.5	-					

3. Financial Evaluation

- 3.1. Bidder who quotes the lowest rate for all the items will be selected. However if the rates for maximum items is lower for a particular bidder then the higher rates quoted for the other items will be negotiable in tune with the lowest offered rate of the other bidder(s) (if found in order & justified). More than one bidder may be selected for executing the Rate contract. The decision of the University Shall be final in this regard. The University has all the rights reserved to negotiate the rates offered by the bidder if it deems suitable in favour of the University.
- 3.2 The University shall award the contract to the tenderer(s) whose tender has been determined to be substantially responsive and who has offered the lowest evaluated tender price as per itemlist.
- 3.3 Notwithstanding the above, the University reserves the right to seek previous work orders, references etc. and to accept or reject any quotations and to cancel the process and reject all tenders at any time prior to award of contract.
- 3.4 The tenderer(s) whose rate is accepted will be notified for the award of contract by the University prior to expiration of the tender validity period. The terms and conditions stipulated in the tender document shall be fully applicable to the resultant contract and taken as an integral part of the contract concluded on the basis of this tender Enquiry.

4 DIS-QUALIFICATION:

The EOI/bid may be cancelled/partially accepted/rejected/not evaluated if any of the following is observed by the technical committee of GGV.

- 4.1 If any of the eligibility criteria (as per clause 2) is not fulfilled by the bidder
- 4.2 If the hard copies of the desired documents including tender cost and EMD are not received within the stipulated time through speed/registered post or courier service.
- 4.3 If the bid is conditional or incomplete or relevant documents are not attached.
- 4.4 If the tender document is altered or tampered in any manner.
- 4.5 If documents are incomplete in the online technical bid and any desired document(s) is not attached in support of the statements made in the tender by the bidder.
- 4.6 If duly signed copy of the desired undertaking and certificates are not attached with the online technical bid.
- 4.7 If at any stage during and after evaluation of the technical bid and even after agreement and award of the work the bid/agreement of any such bidder will be rejected/not evaluated/cancelled, it is found that the information/documents furnished by the bidder is false/untrue/fabricated/tampered etc.
- 4.8 If the bidding firm has been blacklisted/debarred by any government/semi-government/PSU organizations or any legal proceedings regarding malpractice is ongoing against the bidding firm or the firm was found guilty for such malpractices earlier.
- 4.9 If the bidder attempts to influence any member of the committee.

5 RIGHTS OF THE UNIVERSITY:

The University reserves (without assigning any reason, whatsoever) the right to:

- 5.1 Accept or reject any or all bids for this EoI at any stage.
- 5.2 Amend the selection process at any stage, if situation so warrants.
- 5.3 Interpret any clause, modify/alter and amend the provisions of this EoI or any other document issued at any stage of selection.

5.4 Amend the scope of work.

5.5 Debar the bidder, if during the process of selection or later at any stage, it is found or discovered that bidder has/ had provided incorrect/misleading information or material misrepresentation or concealment of information sought by the GGV.

5.6 Close the process/cancel the invitation/ tender notice at any stage.

6 DOWNLOADING OF THE EOI CUM E-TENDER:

The bid document consisting of scope of work and the set of terms and conditions of the contract to be complied with and other necessary documents may be seen and downloaded from websites www.ggu.ac.in or www.eprocure.gov.in

7 SUBMISSION OF THE BIDS:

7.1 TECHNICAL BID: Following duly signed documents are to be submitted by the bidder:

7.1.1 Soft copies to be uploaded in the CPP Portal e-procure.gov.in:

- a. All relevant certificates, undertakings, documentary evidence in support of the information furnished by the bidder as per clause 2.
- b. Signed and scanned copies of Tender Cost and EMD.
- c. Signed copy of the tender document without any alteration.

7.1.2 Online (soft copy) Bid Submission

- a. The bid document consisting of scope of work and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from websites www.ggu.ac.in or www.eprocure.gov.in.
- b. Bidder must be registered on the website www.eprocure.gov.in for uploading the soft copy of the bid.
- c. The interested tenderer(s) must read the terms and conditions of this EOI carefully. Firm should only submit the bid if eligible, and should possess all the documents required.
- d. The intending tenderer(s) must have valid digital signature to submit the bid.
- e. Bidder should upload documents in the format available on the website www.eprocure.gov.in.

- f. Bidder must upload the Tender documents on the e-Tendering website www.eprocure.gov.in. The scanned copy of demand draft for Bid Cost (Non-refundable) and demand draft of Earnest Money Deposit (EMD) in pdf format. All two files should be uploaded in one file named “Bid Cost_EMD_E-Tender Fee_Name of Bidder.pdf” within the period of bid submission.
- g. Bidders must upload on their tender on the e-Tendering website www.eprocure.gov.in. The scanned copy of the bid documents Technical (in pdf format) and Financial Bids (as per format available on the website www.eprocure.gov.in) within the period of bid submission.
- h. First pdf file titled “Technical Bid _Name of Bidder must have all required documents related to Technical Bid.
- i. Second file (as per the format available on the website www.eprocure.gov.in) titled “Financial Bid Name of Bidder” must have the Financial Bid.
- j. The Technical bid file must contain the scanned copies of duly signed EOI, certified copies of documents related to Eligibility Criteria, all relevant information and documents of turnover, net profit (after tax), experience, ongoing work, documents relevant for evaluating the bidder technically, Corrigendum / Addendum / Other documents, if any, etc. as per the attached annexure (except annexure II). Only those technical bids whose Bid cost and EMD are found valid will be opened.
- k. The bidders are required to upload and submit page of (Audited) summarized Balance Sheet /summarized Profit & Loss Account for last 03 years.
- l. Bidder must ensure to quote rate in the Financial Bid as per Annexure-II. The rate shall be quoted up to 2 Decimals.
- m. If any cell is left blank and no rate is quoted by the tenderer, rate of such item shall be treated as “0” (ZERO).
- n. Information and Instructions for tenderers uploaded on websites shall form part of bid document.
- o. The bidders are advised to submit complete details with their bids. The Technical Bid Evaluation will be done on the basis of documents submitted/uploaded on e-tendering

- website(s) by the bidders with the bids. The information should be submitted in the prescribed proforma. Bids with Incomplete/Ambiguous information will be rejected.
- p. Online technical bid documents submitted by intending tenderers shall be opened only of those tenderers, whose Earnest Money Deposit, Cost of Bid Document and other documents placed in the envelope are found in order. GGV reserves all the rights to reject the bid, if their envelopes do not contain relevant information with regard to the content of the envelope.
- q. Before the scheduled last date and time of submission of bid as notified, the tenderer can submit their revised bid any number of times indicating the relevant details on the concerned envelope.
- r. On opening date and time, the bidder may login to see the bid opening process.
- s. The tenderer may submit their queries (if any), through E-mail (arstore@ggu.ac.in) and in writing to the Registrar, Guru Ghasidas Vishwavidyalaya, Koni, Bilaspur, 495009 (C.G.) to seek clarifications regarding the tender submission etc. GGV will reply only those queries which are essentially required for submission of bids. GGV will not reply the queries which can be implied /found in the EOI cum tender documents or which are not relevant or in contravention to EOI cum tender documents.

7.2 Hard copy to be submitted in a sealed envelope to the “Assistant Registrar (Store), Guru Ghasidas Vishwavidyalaya, Koni Bilaspur(C.G.),495009:

Original DD of the Tender Cost Rs 1000/- and Original DD/FDR of the EMD of Rs 1,00,000/-

7.3 Financial bid:

Financial bid is to be submitted **online only** on e-procure.gov.in in the BoQ format as per **annexure II**.

8 Opening and Evaluation of the Bid:

The bids shall be opened online for only those bidders who successfully submit the desired tender cost, EMD in original on or before the desired date/time in a sealed envelope, to the store section of the University, only by specified mode.

The bid is invited under two stages (three packets system), accordingly the stage wise bids shall be opened on line. On scheduled date the Technical bids shall be downloaded and evaluated as per the eligibility criteria (clause 2) for only those Bidders who have uploaded the scanned copy of the tender cost and EMD that has been received in original by the Store GGV on or before the scheduled date/Time, through the specified mode only.

The financial bids of technically qualified bidders shall be opened online as per the date decided later and uploaded in www.e-procure.gov.in and www.ggu.ac.in in these sites and it will be evaluated as per the eligibility criteria (clause 3).

9. GENERAL TERMS AND CONDITIONS FOR RATE CONTRACT FOR 3 YEARS

1. Rate of printing work should be quoted (online only) and should be FOR GGV campus inclusive of all taxes.
2. Any slight change in the supplied material(if any) due to non-availability of desired material should be informed in writing to GGV, prior to printing and supply as per the work order. The vendor has to clarify and provide proper justification regarding such change. If University accepts and confirm the same then only the vendor may go ahead for executing the work order. However Vendor are bound to supply within the time stipulation and strictly as per the desired specifications for all the items, failing which the university has all the rights reserved to impose appropriate penalty as per the other relevant clause in this EoI for non-supply of items.
3. University reserves the right to enter into parallel Rate Contract for similar services during the period of Rate Contract with one or more parties
4. University may get the printing work done from some other source also as per provisions of GFR 2017 on the basis of the variety of the work and necessity of the University.
5. Vendors will be required to submit the soft copy (as printed final format and also editable format) of all the contents desired as per the workorder. After submission of such soft copy in CDs only, the payments will be processed and the supply will be considered to be complete for that particular work order.
6. All the designs,Art,Settings, Formatting etc. carried out for the assigned printing work

- , against the work order issued by the University to vendor, will be the proprietary/Copyright of the University and the vendor shall have no claim regarding any proprietorship/copyright for the said work. The University shall have full ownership for the same. The vendor is not permitted/allowed to use it for some other work outside the University for any purpose.
7. If the University wish to use the design of any particular article for some other printing work then the vendor shall not be paid against for the same design. However for such case vendor may be paid a nominal charge in terms of composing the page only.
 8. Firm Must have an office in Bilaspur , CG.
 9. Firm has to collect the Content from concerned departments/Store at its own charges and proof of desired content must be provided within the time frame and after final correction, a ferro copy in Black & White/ Coloured(as applicable) will have to be provided. On satisfaction of the final copy, a confirmation for printing will be made by the AR, Stores through e-mail for final printing. If the said sequence is not followed then in case of any discrepancy the sole responsibility shall be of the vendor and the university shall not bear any cost for such incorrect printing or any other incorrect supplies.
 10. Designing work will be assigned by the University to the firm on approved rate or University may assign the same to some other Firm and the final design/Composed matter will be given to the vendor for the printing work.
 11. Quoted rate for each item should remain firm and intact during the period of the Rate Contract. Any increase in statutory levies during the period of Rate Contract shall be considered by the University and the payments will be made accordingly against the documentary proof, if legally leviable and should be intimated well within time in writing. This will be the duty of the vendor to inform timely regarding any change(increase or decrease) on Govt. Taxes from time to time. In any case if the University has paid extra tax to the vendor than the same will be adjusted in the next bill or any deposit of the vendor with the University.
 12. The vendors/firms should be registered with GST Authorities.
 13. Price should be valid for three years for providing the printing services under this EoI

for RC at Guru Ghasidas Vishwavidyalaya Campus, Bilaspur (CG).

14. The award of the contract will be decided on the basis of evaluation of rates, experiences & past performance. The decision of the University in this regard shall be final and binding on the bidders. The quoted rate may be negotiated in order to conclude the tender for awarding the rate contract to one or more bidders.
15. Rates charged for the service under Rate Contract should under no event be higher than lowest prices at which the party provides the services of identical description to any other Govt. organization during the period of contract failing which the “FALL CLAUSE” will be applicable. A certificate to this effect may be provided by the firm that the lowest prices have been offered to Guru Ghasidas Vishwavidyalaya. In case it is found that the price changed by the firm are more, the same will be recovered from the subsequent/unpaid bill of the supplier.
16. If the firm has any similar Rate Contract with the Government academic / research institutions/Organization. Credential and documentary evidences should be submitted along with the technical bid.
17. Bidder should take into account any corrigendum published on the websites (www.eprocure.gov.in and www.ggu.ac.in) before submitting their bids.
18. The Vendor will not disclose or share any information and documents with any other unauthorized person and shall maintain the Confidentiality of the work assigned to the printer. The printer will act and behave in a manner so that; may not affect the reputation of the University in any case.
19. The vendor shall be required to comply with all relevant acts and laws including the Minimum Wages Act. 1948, Employees Liability Act, 1938, Industrial Dispute Act, 1947 and the Contract Labour (Regulation & Abolition) Act, 1970 or statutory amendment and the modifications thereof or any other laws relating thereto and the rules made thereunder from time to time.
20. It will be the duty of the vendor to abide by all the provision of the Acts, Ordinances, Rules, Regulations, By-laws, procedures as are lawfully necessary in the execution of the works.
21. The vendor will be fully responsible for any delay, damage, etc. and shall keep GGV

Indemnified against all penalties and liabilities of any kind for non-compliance or infringement of any kind, for non-compliance or infringement of any such Act, Ordinance, Rules, Regulations, By-laws and Procedures etc.

22. The regulations aforesaid shall be deemed to be part of this contract and any breach thereof shall be deemed to be a breach of this contract.

23. Work at Risk and Cost: The university reserves the right to arrange to complete the whole or part of the work executed by some other agency at the risk and cost of the vendor if it is found that the quality and/or the progress in respect of whole or part of the work assigned to the vendor under RC is not to the satisfaction of the University and the vendor is unable to execute the work within the time stipulation.

24. DELAY AND LIQUIDATED DAMAGES

A. If delivery is not made in given time and the University is required to make purchase or get the work done from some other agency at higher rates, then the difference amount as loss sustained will be deducted from the bill. Of the vendor under RC.

B. Irrespective of the fact as to whether or not the University carry out the printing work from outside, the University will impose penalty of at the rate of 0.5% for delay of each completed week or part there off subject to maximum of 10% (ten percent) of the total order value, shall be levied by way of liquidated damages for the delayed supply of the desired printing material after the due date.. This amount of liquidated damages shall be paid by bidder to University or may be recovered by University from the bills of bidder.

C. Quantum of liquidated damages assessed and levied by the University and decision of the University thereon shall be final and binding on bidder provided further the same shall not be challenged by bidder either before Arbitration tribunal or before the Court. The same should stand specifically excluded from the purview of the arbitration clause, as such; the same shall not be preferable to arbitration.

25. Penalty: The tenderer should ensure regular and uninterrupted quality services at all times. In case of failure in services or negligence (as defined below), appropriate punitive action may be imposed by the university. Failure of service and negligence

shall be measured in terms of the following:

1. The service provider delivers poor quality of copies / prints to the user even after receiving written notice by the university regarding poor copy / print quality.
2. The service provider fails to supply paper as per specification.
3. Breach of any clause of tender / agreement even after receiving prior written notice by the university.
4. Any other matter which an act of negligence or breach of ethics by the service provider.

26. Terms of payment

- A. The bill in triplicate with bank details, in favour of the Registrar, Guru Ghasidas Vishwavidyalaya, Bilaspur, for the assigned work as per the work order shall have to be prepared by the vendor on the basis of the accepted rates and has to be submitted to the GGV Store Section after successful supply of the desired materials
- B. The bill raised by the firm should have all tax registration numbers printed on the bill. Validity of the tax registration during the period of contract shall be the sole responsibility of the firm.
- C. Payment shall be made on receipt of goods against bill for the supply made after the good/items have been checked and accounted and there is no damage/shortage.
- D. The payment is released through cheque or digital mode against bills and Income Tax and other taxes, if any, shall be deducted against bills submitted.
- E. Bills may be submitted within 15 days of supply.
- F. No payment is admissible for goods rejected.
- G. The prices/rates quoted should be indicated in words as well as in figures and in INR only.
- H. Tenders are requested to quote their prices on a firm and fixed basis only for the entire period of the rate contract. Tenders of the firms received with prices quoted on variable basis shall be rejected straightaway.

27. The required items must be delivered without any extra cost at the university and. Any

- form of expenses to be incurred due to transport, packing, forwarding, loading-unloading etc. should be borne by the vendor.
28. Payment shall be made after satisfactory acceptance of the item. No advance payment to be made in any occasion.
 29. Concession, if any: Special concession/discount applicable for Educational Institutions, if any, must be clearly mentioned at the RC application.
 30. The delivery of goods will be taken at the risk and cost of the vendor from railway/transport.
 31. No revision in rate (on higher side) will be accepted during contract period.
 32. The order will be placed as per requirement irrespective of value of the order.
 33. In case a proposal is accepted by the University the firm shall sign an agreement with the University while entering into rate contract.
 34. The University, reserves the right to cancel the rate contract without assigning any reason.
 35. Bid security (Earnest Money Deposit) of Rs. 1, 00, 000/- (One Lakh Rupees Only) should be submitted in the form of Account Payee Demand Draft / Fixed Deposit Receipt, from any of the Nationalized Banks drawn in favour of Registrar, GGV, Bilaspur (C.G) along with tender. (Other details as mentioned in the tender form).
 36. Validity: The Rate Contract is generally valid for a period of one year and can be extended/renewed up to 3years (in stretch of 6 month each) with mutual consent on satisfactory performance of the firm or till the next RC (with same terms & condition and rate as per the prevailing agreement).
 37. Delivery: The Delivery should be given at Guru Ghasidas Vishwavidyalaya, Bilaspur (C.G). No delivery and transport charges will be paid by the University. The delivery of goods shall be made by the bidder in accordance with the terms specified by the University in the conditions of contract. The delivery of Print Job/items should be made within the mentioned time and date in the issued Purchase Order. The supplier/Vendor shall warrant that goods to be supplied shall be in full conformity with specifications. In case the print items provided are not as per specifications, the same will not be accepted.

The firm will have to replace the goods as per the actual specifications and requirement.

The University will not be responsible for any loss occurred for this to the firm.

38. EXECUTION TIME LIMIT: The time period as stipulated in the purchase order or letter of intent shall be deemed to be essence of the contract.
39. Sale Tax/GST: The rate of sale Tax/ GST should be mentioned clearly.
40. Each page of the Tender document and annexure if any, should be signed by the tenderers failing which tender will not be considered.
41. Detailed Request for Proposal giving the eligibility criteria, Terms and Conditions, Guidelines for submitting the proposal can be downloaded from the website: www.eprocure.gov.in
42. Tender must be duly signed by an authorized signatory, of the tendering firm.
43. Tenderer must be registered on the website www.eprocure.gov.in for uploading the soft copy of the tender. On registration on the e-procurement market place they will be provided with a user ID and password by the system using which they can submit their bids
44. The intending tenderer(s) must read the terms and conditions of this tender carefully. Only the tender if eligible and in possession of all the documents required should submit the tender.
45. The technical bid evaluation of the tenderers will be done on the certificates/ documents uploaded through online only towards qualification criteria furnished by the tenderers. The tenderer shall invariably furnish the original DDs to the Registrar, GGV, and Bilaspur before opening the price bids through Indian postal service or by courier and the receipt of the same within the stipulated time shall be the responsibility of the bidder. Department will not take any responsibility for any delay or non- receipt. The successful (L1) tenderer shall furnish the original hard copies of all the documents/ certificates/ statements uploaded by him before concluding the agreement. The tenderers shall be required to furnish a declaration in online stating that the soft copies uploaded by them are genuine. Any incorrectness/ deviation noticed will be viewed seriously apart from canceling the work duly forfeiting the EMD. Criminal action will be initiated including suspension of business.

46. Resolution of disputes (Arbitration and laws): In case of any dispute or difference arising out of or in connection with the EOI conditions/order and contract, the GGV and the tenderer will address the dispute/difference for a mutual resolution and failing which, the matter shall be referred for arbitration to a sole arbitrator to be appointed by GGV. The arbitration shall be held in accordance with the provisions of the arbitration and conciliation act 1996 and the venue of arbitration shall be at Bilaspur only. The resolution of the arbitrator shall be final and binding on both the parties.
47. Jurisdiction: the courts at Bilaspur (C.G.) alone will have the jurisdiction to try any matter, dispute or reference between parties arising out of this EOI/contract. It is specifically agreed that no Court outside and other than Bilaspur (CG) court shall have jurisdiction in the matter.
48. Please feel free to contact Assistant Registrar (store), Guru Ghasidas Vishwavidyalaya, Koni, Bilaspur (CG) for any clarification or any other information, with regard to this tender. E-Mail: arstore@ggu.ac.in Phone No. 07752-260381.

Annexure-I

GENERAL INFORMATION OF THE BIDDER

Sl. No	Details of the firm/bidder	Detail to be Furnished by the firm/bidder	Page number in the EoI/tender document
1	Name and address of the Bidder		
2	e-mail id, Mobile No. and land line No. of the bidding firm		
3	State clearly whether it is Sole proprietor or Partnership firm or a company or a Government Department or a Public Sector Organization(attach relevant document in support)		
5	Whether the firm is registered under company Act 1956? If yes, enclose certified copies as documentary evidence: In case firm is registered with other Govt. Deptt./Agency/CFIs., the same may be stated with documentary evidence.		
6	Bank Detail of the Bidder: Name of Bank: Full address of Bank: Account No.: IFSC of Bank:		
7	Details of the Tender Cost DD No.: Dated: Drawn on Bank: Amount: Rs 1000/-		
8	Details of the Earnest Money Deposit (EMD) Amount: Rs 1,00,000/- DD. No.: Dated: Drawn on Bank:		
9	Price Justification Certificate: Bidders are required to provide a certificate in this regard that that the discount offered on the printed price is equal to or more than the discount offered to any other organization for the current price list.(kindly submit the certificate(as per annexure.I-E))		
10	Copy of Income Tax Return for last 3 years (attach CA certified(copies))		
11	Attach the tender/EoI document and its annexure (duly signed and stamped by the bidder) Note: It is mandatory to sign each and every page of the documents including the tender format and are to attached /submitted along with the Technical bid.		
12	Quality Assurance certificate (to be submitted by the bidder that the quoted products are of acceptable Standards & Purity), Please specify the product quality.		
13	Any other information, if the bidder wishes to furnish in order to strengthen its candidature as supplier under rate contract.		
16	Undertaking as per annexure (as per Annexure-III)		

Annexure –I-A

BIDDERS EXPERIENCE

Year	Details of Rate Contract the bidding firm has entered with other organization (RC No , EoI No etc)	Name, Address &Type of organization	Page No of documents attached in this EoI/Bid

-----X-----

Annexure-I-B

Turn Over & Gross Profit Statement of the Bidding firm

Financial Year	Turn Over (Rs. in Lakh)	Turn Over in Average (Rs. Lakh)	Gross Profit (Rs. in Lakh)	Gross Profit in Average (Rs. in Lakh)
2018-19				
2019-20				
2020-21				

-----X-----

Annexure- I-C

Statutory Information:

Sno	Description	Details to be furnished by the Bidder	Page No EoI/Bid	Attach all the certified copies of the documents in support
1	PAN card			
2	TAN card			
3	GST registration			
4	Shop/Establishment Registration			
5	Labour License (as applicable)			

-----X-----

Annexure-I-D
DECLARATION

1. I, ----- Son /Daughter of Shri -----

Proprietor/ Partner/ Director/ Authorized Signatory of the bidding firm M/s. -----
----- and I am competent to sign this declaration and execute this EOI document.
2. I have carefully read and understood all the terms and conditions of the EOI and I hereby convey my acceptance and compliance of the same.
3. The information/ documents furnished along with this EoI/Bid application are true and authentic to the best of my knowledge and belief.
4. I/ we am/ are well aware of the fact that furnishing of any false information/ fabricated document would lead to rejection of my bid at any stage besides liabilities towards prosecution under appropriate law, and my EMD may also be forfeited.
5. My/Our firm is neither blacklisted by any Government Department/PSUs/PSEs nor is any Criminal Case registered against the firm or its owner or partners or directors anywhere in India.
6. I/We have read and understood all the terms and conditions and are acceptable to the firm. I/we will obey/comply/abide by all the terms and conditions of this EoI cum Tender, if the contract is awarded to my firm.
7. Total number of pages (including signed copy of EoI documents) being submitted in this bid is ----

Dated:

Signature of Bidder _____

Name _____

Designation _____

Firm's seal

Note :

1. The above declaration, duly signed and sealed by the authorized signatory of the firm/company, should be enclosed with the EOI document. Certificate as per above must be submitted only on non-judicial stamp paper of Rs.100/-.

Annexure I-E

CERTIFICATE OF PRICE JUSTIFICATION

[TO BE GIVEN ON LETTER HEAD]

Tender No.:

I/We. M/s.....certify that the discount offered on the item wise printed price list of the manufacturer, are the best discount and the I/we have not offered discount more than the offer given in this EoI, on the similar items, to other organization/Institution/University (Govt. / Private/ Govt. Funded/ PSU). in last one year period.

SIGNATURE AND STAMP OF THE BIDDER

-----X-----

Annexure -II

FINANCIAL BID (BoQ)

- After opening of technical bid the capability and suitability of the bidders shall be evaluated and Financial Bid of the qualified bidder shall be opened later for which the date will disclosed later through e-procure portal.

Annexure III

Sl. No.	Item Description For Different Types of printing Work (This Format has been uploaded for quoting the rate online in BoQ)	Quantity in No.
1	2	3
1	Hand Book, Admission Brochure, Annual Report, Magazine etc Cover Page 11.5 "x 8.5 "high quality Multi Colour Printing For every Four Pages	
1.11	200 GSM with Lamination	10000
1.12	200 GSM Without Lamination	10000
1.13	220 GSM with Lamination	10000
1.14	220 GSM Without Lamination	10000
1.15	230 GSM with Lamination	10000
1.16	230 GSM Without Lamination	10000
1.17	250 GSM with Lamination	10000
1.18	250 GSM Without Lamination	10000
1.19	200 GSM with Lamination	5000
1.20	200 GSM Without Lamination	5000
1.21	220 GSM with Lamination	5000
1.22	220 GSM Without Lamination	5000
1.23	230 GSM with Lamination	5000
1.24	230 GSM Without Lamination	5000
1.25	250 GSM with Lamination	5000
1.26	250 GSM Without Lamination	5000

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1.27	200 GSM with Lamination	3000
1.28	200 GSM Without Lamination	3000
1.29	220 GSM with Lamination	3000
1.30	220 GSM Without Lamination	3000
1.31	230 GSM with Lamination	3000
1.32	230 GSM Without Lamination	3000
1.33	250 GSM with Lamination	3000
1.34	250 GSM Without Lamination	3000
1.35	200 GSM with Lamination	1000
1.36	200 GSM Without Lamination	1000
1.37	220 GSM with Lamination	1000
1.38	220 GSM Without Lamination	1000
1.39	230 GSM with Lamination	1000
1.40	230 GSM Without Lamination	1000
1.41	250 GSM with Lamination	1000
1.42	250 GSM Without Lamination	1000
1.43	200 GSM with Lamination	500
1.44	200 GSM Without Lamination	500

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1.45	220 GSM with Lamination	500
1.46	220 GSM Without Lamination	500
1.47	230 GSM with Lamination	500
1.48	230 GSM Without Lamination	500
1.49	250 GSM with Lamination	500
1.50	250 GSM Without Lamination	500
1.51	200 GSM with Lamination	250
1.52	200 GSM Without Lamination	250
1.53	220 GSM with Lamination	250
1.54	220 GSM Without Lamination	250
1.55	230 GSM with Lamination	250
1.56	230 GSM Without Lamination	250
1.57	250 GSM with Lamination	250
1.58	250 GSM Without Lamination	250
2	HandBook, Admission Brochure, Annual Report, Magazine etc Inner Pages 11.5 "x 8.5 "high quality Imported Art Paper Printing For every two Pages	
2.11	110 GSM Single Color	10000
2.12	110 GSM Double Colour	10000
2.13	110 GSM Multi Color	10000

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2.14	130 GSM Single Color	10000
2.15	130 GSM Double Colour	10000
2.16	130 GSM Multi Color	10000
2.17	110 GSM Single Color	5000
2.18	110 GSM Double Colour	5000
2.19	110 GSM Multi Color	5000
2.20	130 GSM Single Color	5000
2.21	130 GSM Double Colour	5000
2.22	130 GSM Multi Color	5000
2.23	110 GSM Single Color	3000
2.24	110 GSM Double Colour	3000
2.25	110 GSM Multi Color	3000
2.26	130 GSM Single Color	3000
2.27	130 GSM Double Colour	3000
2.28	130 GSM Multi Color	3000
2.29	110 GSM Single Color	1000
2.30	110 GSM Double Colour	1000
2.31	110 GSM Multi Color	1000

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2.32	130 GSM Single Color	1000
2.33	130 GSM Double Colour	1000
2.34	130 GSM Multi Color	1000
2.35	110 GSM Single Color	500
2.36	110 GSM Double Colour	500
2.37	110 GSM Multi Color	500
2.38	130 GSM Single Color	500
2.39	130 GSM Double Colour	500
2.40	130 GSM Multi Color	500
2.41	110 GSM Single Color	250
2.42	110 GSM Double Colour	250
2.43	110 GSM Multi Color	250
2.44	130 GSM Single Color	250
2.45	130 GSM Double Colour	250
2.46	130 GSM Multi Color	250
3	HandBook, Admission Brochure, Annual Report, Magazine etc Inner Pages 11.5 "x 8.5 "high quality Mafelitho Paper Printing For every Four Pages	
3.11	110 GSM Single Color	10000
3.12	110 GSM Double Colour	10000

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3.13	110 GSM Multi Color	10000
3.14	130 GSM Single Color	10000
3.15	130 GSM Double Colour	10000
3.16	130 GSM Multi Color	10000
3.17	110 GSM Single Color	5000
3.18	110 GSM Double Colour	5000
3.19	110 GSM Multi Color	5000
3.20	130 GSM Single Color	5000
3.21	130 GSM Double Colour	5000
3.22	130 GSM Multi Color	5000
3.23	110 GSM Single Color	3000
3.24	110 GSM Double Colour	3000
3.25	110 GSM Multi Color	3000
3.26	130 GSM Single Color	3000
3.27	130 GSM Double Colour	3000
3.28	130 GSM Multi Color	3000
3.29	110 GSM Single Color	1000
3.30	110 GSM Double Colour	1000

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3.31	110 GSM Multi Color	1000
3.32	130 GSM Single Color	1000
3.33	130 GSM Double Colour	1000
3.34	130 GSM Multi Color	1000
3.35	110 GSM Single Color	500
3.36	110 GSM Double Colour	500
3.37	110 GSM Multi Color	500
3.38	130 GSM Single Color	500
3.39	130 GSM Double Colour	500
3.40	130 GSM Multi Color	500
3.41	110 GSM Single Color	250
3.42	110 GSM Double Colour	250
3.43	110 GSM Multi Color	250
3.44	130 GSM Single Color	250
3.45	130 GSM Double Colour	250
3.46	130 GSM Multi Color	250
4	HandBook, Admission Brochure, Annual Report, Magazine etc	
4.11	Inner Page, Admission Form, Buff Merchant paper, Double Colour Print with Perforation and Numbering	10000

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4.12	Binding Charge(per Book) Center Pin Binding	10000
4.13	Spiral Binding Per Book	10000
4.14	Perfect Binding Per Book	10000
4.15	Inner Page, Admission Form, Buff Merchant paper, Double Colour Print with Perforation and Numbering	5000
4.16	Binding Charge(per Book) Center Pin Binding	5000
4.17	Spiral Binding Per Book	5000
4.18	Perfect Binding Per Book	5000
4.19	Inner Page, Admission Form, Buff Merchant paper, Double Colour Print with Perforation and Numbering	3000
4.20	Binding Charge(per Book) Center Pin Binding	3000
4.21	Spiral Binding Per Book	3000
4.22	Perfect Binding Per Book	3000
4.23	Inner Page, Admission Form, Buff Merchant paper, Double Colour Print with Perforation and Numbering	1000
4.24	Binding Charge(per Book) Center Pin Binding	1000
4.25	Spiral Binding Per Book	1000
4.26	Perfect Binding Per Book	1000
4.27	Inner Page, Admission Form, Buff Merchant paper, Double Colour Print with Perforation and Numbering	500
4.28	Binding Charge(per Book) Center Pin Binding	500

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4.29	Spiral Binding Per Book	500
4.30	Perfect Binding Per Book	500
4.31	Register Binding Per Book	500
4.32	Inner Page, Admission Form, Buff Merchant paper, Double Colour Print with Perforation and Numbering	250
4.33	Binding Charge(per Book) Center Pin Binding	250
4.34	Spiral Binding Per Book	250
4.35	Perfect Binding Per Book	250
4.36	Register Binding Per Book	250
4.37	Register Binding Per Book	100
5	Liflet Size 11.5 "X 8.5 "(both side printing)	
5.11	110 GSM Double Colour	10000
5.12	110 GSM Multi Colour	10000
5.13	80 GSM Double Colour	10000
5.14	80 GSM Multi Colour	10000
5.15	110 GSM Double Colour	5000
5.16	110 GSM Multi Colour	5000
5.17	80 GSM Double Colour	5000
5.18	80 GSM Multi Colour	5000

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5.19	110 GSM Double Colour	3000
5.20	110 GSM Multi Colour	3000
5.21	80 GSM Double Colour	3000
5.22	80 GSM Multi Colour	3000
5.23	110 GSM Double Colour	1000
5.24	110 GSM Multi Colour	1000
5.25	80 GSM Double Colour	1000
5.26	80 GSM Multi Colour	1000
5.27	110 GSM Double Colour	500
5.28	110 GSM Multi Colour	500
5.29	80 GSM Double Colour	500
5.30	80 GSM Multi Colour	500
6	Envelope Meflitho paper	
6.11	130 GSM Single Colour Size 10" x12 "	10000
6.12	100 GSM Single Colour Size 9" x4.5 "	10000
6.13	130 GSM Single Colour Size 10" x12 "	5000
6.14	100 GSM Single Colour Size 9" x4.5 "	5000
6.15	130 GSM Single Colour Size 10" x12 "	3000
6.16	100 GSM Single Colour Size 9" x4.5 "	3000

6.17	130 GSM Single Colour Size 10" x12 "	1000
6.18	100 GSM Single Colour Size 9" x4.5 "	1000
6.19	130 GSM Single Colour Size 10" x12 "	500
6.20	100 GSM Single Colour Size 9" x4.5 "	500
7	Composing and Designing Charges	
7.11	Per Pages Inner 11 " x 8.5 " Composing	0
7.12	Per Pages Inner 11 " x 8.5 " Designing	0
7.13	Cover (Two Pages) 11 " x 8.5 " Composing	0
7.14	Cover (Two Pages) 11 " x 8.5 " Designing	0
8	Certificate	
8.11	Paper - Art Board, GSM - 300, Colour - Multi Colour, Printing - Single Side, Language - English , Hindi	1000
8.12	Paper - Art Board, GSM - 300, Colour - Multi Colour, Printing - Single Side, Language - English , Hindi	500
8.13	Paper - Art Board, GSM - 300, Colour - Multi Colour, Printing - Single Side, Language - English , Hindi	250
8.14	Paper - Art Board, GSM - 300, Colour - Multi Colour, Printing - Single Side, Language - English , Hindi	100
8.15	Paper - Art Board, GSM - 300, Colour - Double Colour, Printing - Single Side, Language - English , Hindi	1000
8.16	Paper - Art Board, GSM - 300, Colour - Double Colour, Printing - Single Side, Language - English , Hindi	500
8.17	Paper - Art Board, GSM - 300, Colour - Double Colour, Printing - Single Side, Language - English , Hindi	250

8.18	Paper - Art Board, GSM - 300, Colour - Double Colour, Printing - Single Side, Language - English , Hindi	250
9	Medium Diary	
9.11	Size - 25 cm X 19 cm, paper Type -70 GSM Maplitho paper, One Dates per Page & Saturday Sunday in Single Page, No. Of Information pages 120 + 10 Pages(approx), Outside Cover Hard Bound with Name and Logo of the University	1000
9.12	Size - 25 cm X 17 cm, paper Type -70 GSM Maplitho paper, One Dates per Page & Saturday Sunday in Single Page, No. Of Information pages 120 + 10 Pages(approx), Outside Cover Hard Bound with Name and Logo of the University	500
9.13	Size - 25 cm X 17 cm, paper Type -70 GSM Maplitho paper, One Dates per Page & Saturday Sunday in Single Page, No. Of Information pages 120 + 10 Pages(approx), Outside Cover Hard Bound with Name and Logo of the University	250
9.14	Size - 25 cm X 17 cm, paper Type -70 GSM Maplitho paper, One Dates per Page & Saturday Sunday in Single Page, No. Of Information pages 120 + 10 Pages(approx), Outside Cover Hard Bound with Name and Logo of the University	100
10	Wall Calender	
10.11	Size -18 in X 12 inch (finished), Paper: imported Art paper, GSM-130, Colour - MultiColour, Binding - The Calender will be spiral bound at the top with the zinc coated metal rod of 12 gauges so as to hang it properly and keep the calender straight at the top, Both Side Printing with 6 leaf	1500

10.12	Size -18 in X 12 inch (finished), Paper: imported Art paper, GSM-130, Colour - MultiColour, Binding - The Calender will be spiral bound at the top with the zinc coated metal rod of 12 gauges so as to hang it properly and keep the calender straight at the top, Both Side Printing with 6 leaf	1000
10.13	Size -18 in X 12 inch (finished), Paper: imported Art paper, GSM-130, Colour - MultiColour, Binding - The Calender will be spiral bound at the top with the zinc coated metal rod of 12 gauges so as to hang it properly and keep the calender straight at the top, Both Side Printing with 6 leaf	500
10.14	Size - 23 in X 18 in (finished), Paper : imported Art paper, GSM-170, Colour - MultiColour, Binding - The Calender will be spiral bound at the top with the zinc coated metal rod of 12 gauges so as to hang it properly and keep the calender straight at the top, Both Side Printing with 6 leaf	1500
10.15	Size - 23 in X 18 in (finished), Paper : imported Art paper, GSM-170, Colour - MultiColour, Binding - The Calender will be spiral bound at the top with the zinc coated metal rod of 12 gauges so as to hang it properly and keep the calender straight at the top, Both Side Printing with 6 leaf	1000
10.16	Size - 23 in X 18 in (finished), Paper : imported Art paper, GSM-170, Colour - MultiColour, Binding - The Calender will be spiral bound at the top with the zinc coated metal rod of 12 gauges so as to hang it properly and keep the calender straight at the top, Both Side Printing with 6 leaf	500
11	Table Calender	
11.11	Size - 10 in X 5.5 inch (finished), Paper : imported Art paper, GSM-200, Colour - MultiColour, Binding - The Calender will be spiral bound , Both Side Printing with 13 leaf and inbuilt cardboard stand	1000
11.12	Size - 10 in X 5.5 inch (finished), Paper : imported Art paper, GSM-200, Colour - MultiColour, Binding - The Calender will be spiral bound , Both Side Printing with 13 leaf and inbuilt cardboard stand	500

11.13	Size - 11 in X 7 inch (finished), Paper : imported Art paper, GSM-200, Colour - MultiColour, Binding - The Calender will be spiral bound , Both Side Printing with 13 leaf and inbuilt cardboard stand	1000
11.14	Size - 11 in X 7 inch (finished), Paper : imported Art paper, GSM-200, Colour - MultiColour, Binding - The Calender will be spiral bound , Both Side Printing with 13 leaf and inbuilt cardboard stand	500
12	Smart Card/ I Card- Multicolour - Plastic card with Card Holder (Size 4" x 2.75") , Specification of Card as per annexure	
12.11	Smart Card (as per requirement)	1
12.12	Identity Card (for 9000 cards in one year)	1
13	Format and Form Printing in A4 size 70 GSM Mafelitho paper	
13.11	Single Side Single Colour	10000
13.12	Single Side Double Colour	10000
13.13	Single Side Multi Colour	10000
13.14	Double Side Single Colour	10000
13.15	Double Side Double Colour	10000
13.16	Double Side Multi Colour	10000
13.17	Single Side Single Colour	5000
13.18	Single Side Double Colour	5000
13.19	Single Side Multi Colour	5000
13.20	Double Side Single Colour	5000

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13.21	Double Side Double Colour	5000
13.22	Double Side Multi Colour	5000
13.23	Single Side Single Colour	3000
13.24	Single Side Double Colour	3000
13.25	Single Side Multi Colour	3000
13.26	Double Side Single Colour	3000
13.27	Double Side Double Colour	3000
13.28	Double Side Multi Colour	3000
13.29	Single Side Single Colour	1000
13.30	Single Side Double Colour	1000
13.31	Single Side Multi Colour	1000
13.32	Double Side Single Colour	1000
13.33	Double Side Double Colour	1000
13.34	Double Side Multi Colour	1000
13.35	Single Side Single Colour	500
13.36	Single Side Double Colour	500
13.37	Single Side Multi Colour	500
13.38	Double Side Single Colour	500

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 E-TENDER NO.63/ STORE/ PRINTING WORK/EOI /2021, DATE: 23/12/2021

13.39	Double Side Double Colour	500
13.40	Double Side Multi Colour	500
14	Registers with Designing & Printing	
14.11	(13.5x17 Inch) Laser paper 80 GSM 200 Page	100
14.12	(17 X 22 Inch) Laser paper 80 GSM 200 page	100
14.13	(15 X 20 Inch) Laser paper 80 GSM 200 page	100
14.14	(15 X 10 Inch) Laser paper 80 GSM 400 Page	100
14.15	Legal Size((15 X 10 Inch) Laser Paper 80 GSM 100 Page	100
14.16	Legal Size((17x22 Inch) Meflitho Paper 80 GSM 200 Page	100
14.17	17x22 Inch Meflitho Paper 70 GSM 200 Page	100
14.18	8.5 x 13.5 Inch Meflitho Paper 80 GSM 100 Page	100
14.19	10 x15 Inch Meflitho Paper 80 GSM 100 Page	100
14.20	8.5 x 13.5 Inch Meflitho Paper 80 GSM 100 Page	100
14.21	6.25x17 Inch (Logbook) 100 Page	100
14.22	13.5 X 17 meflitho 70 GSM 25 page	500

CHECK – LIST

Sr.No.	Detail	Document Attached Yes/No	Page No.	Compiled /Not-compiled
1	Original DD of the Bid cost/fee of Rs 1000/- has been kept in the Envelope along with the DD/FDR of EMD Rs 1,00,000/- and duly sealed and sent to GGV. Also the scanned copy of the above DD has been uploaded in the e-procure site along with the e-tender documents.			
Technical BID (scanned and duly signed copy is to be uploaded in e-procure.gov.in)				
2	Whether bidder has read and signed each page of the EoI cum tender documents and uploaded the scanned copy of the same in the e-procure.gov.in			
3	Whether bidder has read and filled up the Declaration as per Annexure-I and duly signed it and have uploaded in the e-procure.gov.in			
4	Whether bidder has read the details in the Annexure-I-A and duly signed it and have uploaded in the e-procure.gov.in			
5	Whether bidder has read the details in the Annexure-I-B and duly signed it and have uploaded in the e-procure.gov.in			
6	Whether bidder has read the details in the Annexure-I-C and duly signed it and have uploaded in the e-procure.gov.in			
7	Whether bidder has read the details in the Annexure-I-D and duly signed it and have uploaded in the e-procure.gov.in			
8	Whether bidder has read the details in the Annexure-I-E and duly signed it and have uploaded in the e-procure.gov.in			
Financial BID (BoQ) (scanned and duly signed copy is to be uploaded in e-procure.gov.in)				
9	Whether bidder has read and filled up (online in the e-procure.gov.in), the Financial Bid(BoQ) as per Annexure-II			