



Bwise Solutions Pvt. Ltd.

Training # Staffing # Outsourcing # Consultancy

M: +91 83599 93000 ♦ Email : info@bwiseolutions.com ♦ www.bwiseolutions.com

OFFER LETTER

Poonam Baraik,

Date: 08th February 2021

S-3 lily complex B sector sarvadhram

Kolar Road Bhopal(M.P)-462042

Dear Poonam,

With reference to the discussions we had with you, we are pleased to offer you the position of **“Consultant -HR Recruiter”** in **Bwise Solutions Pvt. Ltd.**, subject to following terms and conditions:

1. As a member of team, we would ask for your commitment to deliver outstanding quality and your compensation shall be as per the details outlined below in this offer letter. Any and all information related to Your Compensation structure, Benefits & Grande are Confidential in nature accordingly therefore, you are advised to keep this information absolutely confidential.

Title	Consultant -HR Recruiter
Joining date	08-02-2021
Job Location	WFH
Payout	01,32,000/- (11,000/- Per Month)
Probation	6 months from the date of joining

2. You will be under probation for a period of 6 months. Your performance will be reviewed on monthly basis and necessary instruction/advise/support/feedback will be daily basis to your reporting manager.
3. On completion of 6 months, company will again review your performance in terms of your achievement of goal sheet and on its discretion may absorb or extend or relive you (as the case may be) from the organization. In case you fail to perform as required in the six moths, you will be relieved from the organization on competition of your tenure of six months.
4. During the course of your employment/association, you may learn or acquire information, which may be confidential or proprietary to the company or its affiliates/clients etc. As a condition of your employment/association, you will not either during your employment/association or thereafter, divulge any such information



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to any third person., company or any other organization and shall always be governed by the Company policy with regards to confidential and proprietary information..

5. **Resignation:** An employee/associate desirous of leaving the service shall the submit the resignation by email/written to us and serve the notice period subject to below conditions and settlement shall be done as per the separation and F&F policy of the company:

- Notice period will be 1 month from the date of acceptance of resignation.
- Payout of 15 days will go on hold from the first month payout as security with us.

6. All settlements should be done after 45 days after serving the notice period successfully. You shall perform your duties with due diligence & care. You will be required to apply and maintain the highest standard of personal conduct and integrity and comply with all company policies and procedures. Any act subversive of good conduct and discipline like insubordination, gross negligence, corruption, fraud, forgery, misappropriation etc., would warrant strong disciplinary action from the company in teams of relevant policy of company which may include without limitation, termination from the services of the company without any notice or payout in lieu thereof. .

While in the employment/association of the company, you will refrain from:

- Talking up any employment/association in any other company (on a permanent, temporary or part-time basis) or offering your services with or without pay to any third party.
- Forming, creating, raising, being part of or joining (part time or full time) any union or other similar organization against company or otherwise.
- Undertaking any external activities without prior consist of the company.

7. **Non-Compete:** You hereby, agree no to directly or indirectly compete with the business of the company or directly the term of your employment/association and notwithstanding the case or reason for termination.
8. The rules and regulations detailed above constitute service conditions applicable to all the employees/associates in the company and are subject to change if so deemed by the Management. Any dispute arising thereof will be subject to the appropriate court in Indore Jurisdiction only.
9. Your appointment shall at all times be subject to policies, rules & regulations of the company (which may be amended and/or altered from time to time) during the course of your employment/association with the company.



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10. If in case 4x joining not achieved your 7000 payout will be on hold until you achieve that target.
11. If we found any wrong information posted by you on social medial you can be immediately terminated upon such information came to your notice.

We wish you a promising career here.

For, BWISE SOLUTIONS PRIVATE LIMITED

For 
Offer Acknowledged By &
Signature:
Bwise Solutions Pvt Ltd

Date: 08-02-2021