

Ref. No.: REL/HRD/22-23/PS/1229

Date: 21st December, 2022

Offer of Appointment for PCCP-Faculty Training Programme (P-FTP-2022)

To,
Mr. Pawan Kumar,
S/O Kamlesh Kumar, R/O : H.No.15-A, Pratap Nagar-II, Borkheda, Kota (Raj) 324001

Dear **Mr. Pawan Kumar,**

On behalf of everyone at Resonance, we would like to sincerely congratulate you on being selected in the recruitment process held for PCCP Faculty Training Programme (P-FTP -2023, January Batch) in **Pre-Foundation Career Care Programme (PCCP) Division**, for **Mathematics-PCCP** subject. The institute appreciates your decision of showing belief in the recruitment process and proving yourself a worthy candidate to become a part of Resonance.

The institute offers you the opportunity to join the PCCP Faculty Training Programme (FTP -2023, January Batch) as **Teaching Assistant - Trainee** in **Pre-Foundation Career Care Programme (PCCP) Division**, Department of **Mathematics-PCCP**, starting from **02nd January, 2023**. You will be given a gross stipend of **Rs. 15000/- (Rupees Fifteen Thousand Only)** per Month. **Kindly go through the Annexure for complete detail of FTP.**

You have to send your confirmation through mail on or before **27th December, 2022 (Tuesday) till 05:00pm** to join this programme. Please note that if you fail to give confirmation or do not turn up on the scheduled date of FTP commencement, this offer letter shall automatically become null and void. The confirmation may be done through e-mail at **pravin@resonance.ac.in**. To join the FTP, you have to report as per following schedule:

Orientation/Joining Day:

Date: 02nd January, 2023 (Monday); Time: 10:00am | **Venue:** Human Resource Department,

Resonance Registered & Corporate Office: CG Tower, A-46 & 52, IPIA, Near City Mall, Jhalawar Road, Kota (Rajasthan) – 324005

PCCP-Faculty Training Programme (P-FTP -2022) commencement: **02nd January, 2023**

You are required to sign the Service Agreement & Bond on the Joining Day of FTP cum OJT i.e. **02nd January, 2023** upon submission of below mentioned document(s).

At the time of joining the FTP, you are required to carry following **mandatory** documents with you:

- One undated A/c payee cheque pertaining to candidates existing bank account of amount **Rs. 1,00,000/- (Rupees One Lac Only)** as security amount towards training (for details, please find Annexure in the attachment).
- Mark sheets of Class-X, XII, Graduation and Post-Graduation (If applicable) – Original & One- self attested photocopy of each.
- **Medical Fitness Certificate**
- **Aadhar Card (UID)**
- **PAN Card**
- Proof of Permanent Residence (Photocopy of UID Card **OR** Passport **OR** Electricity Bill).
- 03 – Recently Taken Color Passport Size Photographs with white background.
- Your ID proof (Voter ID, Driving License and Passport)
- **Relevant Documents of Previous Experience (Reliving, Experience Letter & Salary Slip/Certificate) (if any)**

The institute promises you to provide an excellent learning environment and stupendous growth prospects. We would like you to be a part of our pioneer effort called Resonance PCCP Faculty Training Programme (P-FTP 2022). Would you have any query in this regard, please feel free to contact Human Resource Department at +91-9352890515 or e-mail at **pravin@resonance.ac.in**.

Please sign and return duplicate copy of this letter as token of your acceptance of the offer.

Wishing you all the very best for P-FTP.


Shiv Pratap Raghuvanshi
Executive President, Executive Academic Head & HoD-Chemistry

Enclosure: Details of FTP (Annexure)

Resonance Eduventures Ltd.

Annexure

Training Methodology:

1. To be trained by the eminent faculty members (Subject Head/Sr. Faculty) of Resonance.
2. Most of the class V & X taught for **Pre-Foundation Career Care Programme (PCCP) Division** will be covered during the 03 months rigorous training schedule of PCCP-Faculty Training Programme - (P-FTP) at KOTA Head office.
3. Minimum 04 Classes per Subject per Day. Each class will be of 50 Minutes, in the classroom with students aspiring for **Pre-Foundation Career Care Programme (PCCP) Division**.
4. Theory to be given in the form of Classroom Notes. The Classes will have more focus on problem solving & interactive discussion. However, important theoretical concepts will also be explained.
5. Candidate has to bring solved daily practice problems (DPP) and sheets of the respective topics taught on each day.
6. Periodic Assessment Tests: Once in a Week on Wednesday & Sundays (Subjective & Objective).
7. Weekly Demonstration Lectures.
8. Involvement in Co-academic Work like Study Material Development, Copy Checking, Translation, Test Paper Preparation, Solutions Preparation, Question Bank Development and Student Performance Analysis etc. (if required).

Stipend during P-FTP & Remunerations/Career after FTP @ Resonance:

1. P-FTP Stipend will be @ **Rs. 15000/- (Fifteen Thousand Only)** Gross Per Month. During P-FTP-2022 Period there will be refundable deduction from the salary of every month as Security Amount. Deduction shall be in the form of the percentage deduction from the salary as mentioned in point 5. However the remuneration shall be paid to the P-FTP candidates after deduction of income tax at source (TDS) in accordance with Income Tax act, 1961/Income Tax Rule 1962 and other relevant notifications/ circulars etc. of the Government.
2. One undated A/c payee cheque of amount Rs. 1,00,000/- (Rupees One Lac Only) will be required to be submitted on joining date. This cheque is required as a security amount towards the training imparted. After successful completion of One year excluding training period, this cheque will be given back.
3. The first three months (02.01.2023 to 31.03.2023) from the start of FTP will be considered as a Training Period.
4. On the date of joining of FTP, candidate is required to sign a service agreement & Service Bond of 1 years and 3 months. The bond period will be considered of 1 years and 3 months from the start of training period.
5. There will be 15% refundable deduction from date of Starts of FTP to consecutive 1 years and 3 months (including P-FTP) from the salary of every month as a Security Amount. It is to be reimbursed at the end of successful completion of 1 years and 3 months without any interest. If candidate found sincere/suitable during entire bond period then he/she shall be eligible for Association/Loyalty Bonus (Subject to discretion of Managing Director)
6. After P-FTP, those who will perform better and found suitable may be offered as Teaching Assitant in regular cadre.
7. After P-FTP Period, all the candidates will be on a six months' probation period.
8. Those who will be found insincere, non-performing, and/or undisciplined during P-FTP or probation period, may be excluded from the programme at any time without assigning any reason or serving any notice. Upon termination by any reason the deposited security amount will be forfeited by the company as Training Cost.

9. The Career at Resonance will grow according to individual's overall performance and institute's quantitative & qualitative growth in the future. Further, the Annual Salary Package will be as per the succession plan mentioned below:

S.No.	Session	Designation	Remuneration Range*	Salary for Duration
1	2023-24	Teaching Assistant	25000 to 35000	01.04.2023 to 31.03.2024
2	2024-25	Teaching Assistant	FY 2023-24 Salary + 10-15 % Hike/Increment	01.04.2024 to 31.03.2025
3	2025-26	Teaching Assistant /Associate	FY 2024-25 Salary + 10-15 % Hike/Increment	01.04.2025 to 31.03.2026
4	2026-27	Teaching Associate	FY 2025-26 Salary + 10-15 % Hike/Increment	01.04.2026 to 31.03.2027
5	2027-28	Teaching Associate	FY 2026-27 Salary + 10-15 % Hike/Increment	01.04.2027 to 31.03.2028

*: as per Company's Increment Cycle and subject to consideration of other valuable aspects and the feedback by the Students.

Very Important: Transfer & Posting:

1. Institute/Resonance may in its absolute discretion transfer and post the P-FTP candidate at any place in India or abroad–
 - Where Resonance or its associate or sister organization has or may form or establish a business setup in future, or
 - At any organisation with whom Resonance has some academic collaboration or tie ups.
2. On Such transfers/posting:
 - During posting at the Associate/Network Partner, total payable Gross Salary shall be maintained and paid by Associate/Network Partner.
 - During posting at the Associate/Network Partner, Candidate shall adhere to the service rules and policies issued by Associate/Network Partner from time to time; and
 - Candidates' posting at the any Associate/Network Partner, shall be in continuation to his/her employment with the Company and candidate will continue to remain the employee of the Company.
 - Candidate shall not deny to relocate himself/herself based on any reason, failing to report at new place of posting shall amount to breach of Employment Agreement and Company shall take appropriate action in accordance therewith.

Terms & Conditions:

1. Regular Attendance (minimum 90% attendance is compulsory) during P-FTP.
2. **15%** refundable deduction for 1 years and 3 months from the salary of every month from starting of P-FTP training.
3. During P-FTP thereafter, the Rules & Regulation of organization shall be applicable. Further, the organization has all the rights to amend the existing rules & regulations as and when required.
4. In case of any dispute, Jurisdiction of Kota City (Rajasthan) shall apply.

Acknowledgement and acceptance:

I hereby confirm and submit, I have understood all the detailed terms of Annexure and the same is hereby accepted by me for my appointment at Resonance Eduventures Limited as Teaching Assistant-Trainee.

Signature of Candidate: _____
(Mr. Pawan Kumar)

Date: _____

