

June 2, 2023

Ref.: Physics/2019040153

**MR SRIJAN SAXENA,**  
S/O SH. SHAIWAL SAXENA, B-104, NAMAHA,  
HARSH KINGDOM APARTMENTS BILASPUR,  
CHHATTISGARH, 495006  
PHONE:8602411868.

**Sub: Letter of Appointment**Dear **MR SRIJAN SAXENA,**

Congratulations! FIITJEE is delighted to offer you the position of '**Faculty**' under '**Teaching Track**'. Your joining date at FIITJEE will be **June 15, 2023**.

Your salary & service conditions at FIITJEE will be governed by the 'Service Contract', 'Pay, Allowances and Perquisites Policy' and 'Manual of Code of Conduct' attached herewith. Proforma for providing surety is also enclosed.

We hope that you will accept this letter of appointment and will send in your confirmation by email (corporate@fiitjee.com) well in advance. You will be required to report for joining alongwith the duly filled joining proforma (Annexure 'A'), two character certificates-cum-references (Annexure 'B'), other annexures and such other documents and photographs as required, at FIITJEE Corporate Office, Vasisht House, 7/2 Begumpur, Sarvapriya Vihar, New Delhi- 110017, on **June 15, 2023** at 10:30 am. Please bring all the documents duly completed. You will be required to sign it in the presence of the concerned FIITJEE official. You can keep photocopies of the same for yourself as well as records of the person signing the surety bond for you. Thereafter, you will be required to report at **Delhi (South)** accordingly.

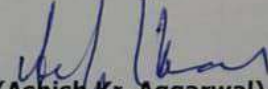
The offer has a regular salary and additional performance based significant annual rewards. **Your future growth shall be governed by your performance measured in terms of impact on results & business and of course your attitude towards adopting FIITJEE culture and value system.** At FIITJEE based on your expertise you can have a very high growth emulating the best in India.

**We wish you a long and flourishing Career. We assure that you will have a great journey with us and shall get our full support and cooperation in your professional growth and development.**

In case you have any problem and need assistance, do not hesitate to contact us at **9810405910** or **9599218177**.

Wishing you all the best for a brilliant career at FIITJEE.

Yours sincerely,



**(Ashish Kr. Aggarwal)**  
**Authorized Signatory**

Note 1: All incumbents are expected to make arrangements of their stay on their own. However, if required, we will assist you in finding suitable options for an accommodation.

Note 2: Please refer to Annexure E for details pertaining to giving notice to your present employer and reimbursement of fare.