



## 1.1.2

### List of Employability/ Entrepreneurship/ Skill Development Courses with Course Contents

Colour Codes		
Name of the Subjects	Yellow	
Employability Contents	Green	
Entrepreneurship Contents	Light Blue	
Skill Development Contents	Pink	



**List of Courses Focus on Employability/ Entrepreneurship/  
Skill Development**

**Department : Social Work**

**Programme Name : BSW/MSW/PhD**

**Academic Year : 2017-18**

**List of Courses Focus on Employability/ Entrepreneurship/Skill Development**

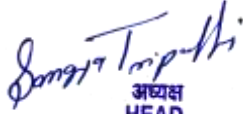
Sr. No.	Course Code	Name of the Course
01.	SW 101	Beginnings of Social Work
02.	SW102	Fundamentals of Social Work
03.	SW 103	Sociology for Social Work
04.	SW 104	Concurrent Field Work
05.	SW 105	Functional Hindi
06.	SW 202	Contemporary Social Concerns
07.	SW 203	Social Psychology
08.	SW 204	Concurrent Field Work
09.	SW 205	Functional English
10.	SW 301	Working with Individuals
11.	SW 302	Working with Groups
12.	SW 303	Social Deviance and Social Problems
13.	SW 304	Concurrent Field Work
14.	SW 305	Disaster Management
15.	SW 401	Community Organization
16.	SW 402	Communication and Development
17.	SW 403	Physical, Mental and Community Health
18.	SW 404	Concurrent Field Work
19.	SW 405	Environmental Science
20.	SW 501	Social Policy and Social Development
21.	SW 502	Social Legislation and Human Rights
22.	SW 503	Social Action and Movements
23.	SW 504	Areas of Social Work Practice -1
24.	SW 506	Concurrent Field Work
25.	SW 601	Social Welfare Administration
26.	SW 602	Research in Social Work

गुरु घासीदास विश्वविद्यालय  
(केंद्रीय विश्वविद्यालय अधिनियम 2009 डा. 25 के अंतर्गत स्थापित केंद्रीय विश्वविद्यालय)  
कोनी, बिलासपुर - 495009 (छ.ग.)



Guru Ghasidas Vishwavidyalaya  
(A Central University Established by the Central Universities Act 2009 No. 25 of 2009)  
Koni, Bilaspur - 495009 (C.G.)

27.	SW 603	Areas of Social Work Practice-II
28.	SW 604	NGO Management
29.	SW 605	Concurrent Field Work
30.	SW 606	Rural Reconstruction in India

  
अध्यक्ष  
HEAD  
समाज कार्य विभाग  
Department of Social Work  
गुरु घासीदास विश्वविद्यालय  
Guru Ghasidas Vishwavidyalaya  
बिलासपुर(छ.ग.)  
Bilaspur(Chhattisgarh)

Signature & Seal of HoD



## Scheme and Syllabus

### Department of Social Work

### Guru Ghasidas Vishwavidyalaya, Bilaspur (C.G.)

(A Central University established by the Central Universities Act, 2009, No.25 of 2009)


#### Examination Scheme and Course Name: BACHALOR OF SOCIAL WORK (BSW)

The Schedule of theory papers & filed work prescribed for six semester is as follows :

Level	Course	Title of Papers	End Semester marks	C/A	M.M
Semester -1	SW101	Beginnings of social work	75	25	100
	SW102	Fundamental of social work	75	25	100
	SW103	Sociology for Social work	75	25	100
	Field work	Concurrent Field work	50	50	100
	Paper	Concurrent-Qualifying Language (Functional Hindi )	75	25	100
Semester- 2	SW201	Basic concept in Psychology	75	25	100
	SW201	Contemporary Social Concerns	75	25	100
	SW203	Social Psychology	75	25	100
	Field work	Concurrent Field work	50	50	100
	Paper	Concurrent-Qualifying Language (Functional Hindi )	75	25	100
Semester -3	SW301	Working with Individuals	75	25	100
	SW302	Working with Groups	75	25	100
	SW303	Social Deviance and social Problems	75	25	100
	Field work	Concurrent Field work	50	50	100
	Paper	Concurrent-Interdisciplinary (Disaster Management)	75	25	100



<b>Semester-4</b>	<b>SW401</b>	Community Organization	75	25	100
	<b>SW402</b>	Communication & Development	75	25	100
	<b>SW403</b>	Physical, Mental & Community Health	75	25	100
	<b>Field work</b>	Concurrent Field work	50	50	100
	<b>Paper</b>	Concurrent-Discipline (Environmental Science)	Cantered-I 75	25	100
<b>Semester-5</b>	<b>SW501</b>	Social Policy & Social Development	75	25	100
	<b>SW502</b>	Social Legislation & Human Rights	75	25	100
	<b>SW503</b>	Social Action and Movements	75	25	100
	<b>SW504</b>	Areas of Social Works Practices -I	75	25	100
	<b>Field work</b>	Concurrent Field work	50	50	100
<b>Semester-6</b>	<b>SW601</b>	Social Welfare Administration	75	25	100
	<b>SW602</b>	Research in Social Work	75	25	100
	<b>SW603</b>	Area of Social Work Practice -II	75	25	100
	<b>SW604</b>	NGO Management	75	25	100
	<b>Field work</b>	Concurrent Field work	50	50	100
	<b>Paper</b>	Concurrent-Discipline (Rural Reconstruction)	Cantered-II 75	25	100

  
HEAD  
समाज कार्य विभाग  
Department of Social Work  
गुरु घासीदास विश्वविद्यालय  
Guru Ghasidas Vishwavidyalaya  
बिलासपुर(छ.ग.)  
Bilaspur(Chhattisgarh)

Signature & Seal of HoD



## SYLLABUS

### Semester I

Course: SW 101

Title of Paper: Beginnings of Social Work

#### Objectives:

1. Introducing students to History and Evolution of Social Work.
2. Apprising students on social work as a profession.

#### Course Content:

##### Unit I: Origin of Social Work

- Victorian Origin of Social Work
- Industrial Revolution and the World Wars, their impact on the society

##### Unit II: Development of Social Work Practice

- Evolution of Social Work in England and USA: English Poor Laws and Charity Organization Society, Settlement House Movement
- Beginning of Social Work Education and Contribution of Octavia Hill and Others

##### Unit III: Social Service Tradition and Reforms in India

- Social Service Tradition in India: Concept of Charity in Ancient and Medieval India, Dana-dharma, Zakat, etc.
- 19th Century Reformers and Reform Movements in India: Nature and Critique.

##### Unit IV: Development of Social Work in India

- Gandhian Social Service Tradition
- Voluntarism and History of Social Work Profession in India

##### Unit V: Emerging Trends in Social Work

- Contemporary debates and sites of practice: settings and interventions
- Impact of globalization on social work education and practice



Course: SW102

**Title of Paper: Fundamentals of Social Work  
Objectives**

1. Understand the basic concepts of social work.
2. Gain an understanding about contemporary ideologies of social work
3. Orient students about the recent trends and theoretical perspectives to social work practice

**Course content:**

**Unit-I: Basic Concepts of Social Work**

- Concept, definition, goals, scope and functions of professional social work
- Social service, social welfare, social reform, social development, social justice and social

Security

**Unit-II: Values and Principles Social Work in Profession**

- Assumptions, values, principles of social work
- Social work as a profession: Debates on professionalization

**Unit III: Theoretical Perspectives to Social Work Practice**

- Systems and ecological perspectives
- Role theory and communication theory

- Radical and Marxist approaches and emancipatory social work
- Integrated approach to social work practice and generalist social work practice

**Unit IV: Contemporary Perspectives for Social Work**

- Postmodernism: Relevance and significance of postmodern theory to social work
- Feminist perspectives: Critical theoretical perspective and implications for social work

practices

- Multiculturalism: Critical debate within social work

**Unit V: Social Work Engagements**

- Social work with marginalized
- Empowerment and advocacy
- Role of professional social worker





Course: SW 103

**Title of Paper: Sociology for Social Work**

**Objectives:**

- Orient the students about the basic sociological concepts.
- Inculcate among students skills to understand and analyse social structure.

**Course Content:**

**Unit I: Understanding Sociology**

- Evolution of human society: Theories and approach, definition and characteristics
- Origin of Sociology as Social Science and its relationship with Social Work

**Unit II: Outline to Social Thought**

- Positivism
- Functionalism & Conflict
- Structuralism
- Post-Modernism

**Unit III: Basic Sociological Concepts**

- Social Groups and Community
- Association and Institution

· Social Structure: Role & Status

· Norms, Values and Culture: Meaning and Relationship with individual and society

**Unit IV: Social Processes**

- Assimilation, Cooperation, Competition and Conflict
- Socialization: Meaning and Agencies
- Social Control: Formal and Informal means of social control

**Unit V: Social Realities and Concerns**

- Social construction and social identity
- Social Stratification: caste and class, power and authority
- Social Mobility





Course: SW 104  
Title of Paper: Field Work

Course: SW 105  
Title of Paper: Functional Hindi

Semester II  
Course: SW 202

Title of Paper: Contemporary Social Concerns

**Learning Objectives:**

- Understand contemporary social concerns.
- Appreciate the role of social work in dealing with contemporary concerns.
- Develop an understanding in dealing with social concerns.

**Contents:**

**Unit I: Understanding Social Problems**

- Social Problems: Concept and Nature
- Types of Social Problems
- Social Work response to social problems

**Unit II: Gender and Related concerns**

- Understanding Gender
- Gender discrimination
- Gender based violence

**Unit III: Vulnerable Groups**

- Street and Working Children

- SC, ST, OBC and Minorities

- Differently Aabled.

**Unit IV: Health Issues and Concerns**

- Reproductive and Child Health
- HIV/ AIDS
- Stress and Mental Health

**Unit V: Environment Disasters and Society**

- Climate Change
- Global Warming
- Disasters



Course: SW 203  
Title of Paper: Social Psychology

**Learning Objectives:**

1. To investigate the manner in which behaviour, feelings and thoughts are influenced.
2. To understand interpersonal and societal issues.

**Unit I: Nature and Scope of Social Psychology**

- Social Psychology: An introduction
- Methods of social psychology.
- Relevance of social psychology to social workers.

**Unit II: Concepts in Social Psychology**

- Social Perception
- Social Cognition
- Social Influence
- Interpersonal attraction

**Unit III: Groups and Group processes**

- Definition and Types of Groups
- Group development, Group dynamics
- Leaderships: Traits, styles and types

**Unit IV: Social Attitudes**

- Social attitudes: Definition, Features and formation, measurement and change.
- Prejudice and Discrimination
- Stereotypes

**Unit V: Crowd Psychology and Aggression**

- Crowd, mob psychology, dynamics of a crowd
- Aggression- Nature, Cause and Control



Course: SW 204  
Title of Paper: Field Work

Course: SW 205  
Title of Paper: Functional English

Semester III  
Course: SW 301  
Title of Paper: Working with Individuals

**Objectives:**

1. Understand social case work as a method of social work.
2. Develop abilities to critically analyse problems of individuals as well as families And factors affecting them.
3. Enhance understanding of the basic concepts, tools techniques skills and process.
4. Develop ability of establishing and sustaining a working relationship with the client.

**Contents:**

**Unit I: Introduction to Social Case Work**

- Concept of social casework: meaning, nature, objectives and importance
- Historical development of social case work
- Principles of social case work
- Components of social case work: person, problem, place and process

**Unit II: Understanding Clients**

- Basic human needs

- Types of problems faced by individuals and families
- Factors obstructing personality development of individuals
- Concept of social role and reasons for poor role performance

**Unit III: Approaches to Social Case Work**

- Task-centred approach
- Social-psychological approach
- Problem solving approach
- Integrated approach of practice

**Unit IV: Tools, Techniques and Skills of Social Case Work**

- Client-worker relationship and use of authority
- Case work tools: listening, observation, interview and home visits
- Skills of case work: communication, resource mobilization, rapport building and case work recording

**Unit V: Process of Social Case Work Practice**

- Phases of case work process: study, assessment, intervention, termination and evaluation
- Application of case work in different settings: family, hospital, mental health, schools, residential institutions.



Course: SW 302

Title of Paper: Working with Groups

**Objectives**

1. Develop understanding of group work as a method of social work.
2. Gain knowledge about group formation and use of a variety of group approaches.
3. Develop knowledge, skills and techniques to be used by the social worker in groups.
4. Understanding group as an instrument of change.

**Contents:**

**Unit I: Introduction to Social Group Work**

- Social groups: meaning, characteristics, types and significance
- Concept of group work: Evolution, characteristics and objectives
- Basic values and principles of group work
- Models of group work practice

**Unit II: Groups Processes and Dynamics**

- Group behaviour
- Communication and interaction pattern
- Group cohesion & conflict

**Unit III: Development of the Group**

- Stages of group work: planning, beginning, middle and ending phases
- Use of programme as a tool: importance, principles and elements.
- Role of group worker in different stages of group work practice

**Unit IV: Skills and Techniques of Social Group Work**

- Group work skills: facilitation, analytical thinking, leadership and recording in group work
- Techniques of group work: group counselling group discussion, group decision-making, role play, programme media and group sessions

**Unit V: Social Group Work in Different Settings**

- Application of group work with different groups: children, adolescent's elderly persons, women and persons with disability
- Areas of group work practice: Health education, substance abuse, schools, labour welfare, juvenile delinquency



**Course: SW 303**

**Title of Paper: Social Deviance and Social Problems**

**Objectives:**

1. Understand the concept of social deviance and social change.
2. Identify the major factors contributing to the emergence of social problems.
3. Understand the role of social worker in dealing with the social problems

**Course Content**

**Unit I: Social Deviance**

- Concept of social conformity and deviance
- Theories of social deviance

**Unit II: Social Change**

- Social change: Concept and factors
- Theories of social change

**Unit III: Violence in Indian Society**

- Concept and nature of violence in Indian society
- Communal violence

**· Violence against children**

**Unit IV: Social Problems**

- Drug addiction, HIV/AIDS, beggary, prostitution, and suicide
- Environmental degradation
- Displacement and development

**Unit V: Social Defence**

- Social defence: Concept, nature, and scope
- Areas of Social defence, Policies and Programmes
- Social defence services in India
- Social defence and voluntary organisations



Course: SW 304  
Title of Paper: Field Work

Course: SW 305  
Title of Paper: Disaster Management

### Objectives

1. To provide students an exposure to disasters, their significance and types.
2. To ensure that students begin to understand the relationship between vulnerability, disasters, disaster prevention and risk reduction
3. To gain a preliminary understanding of approaches of Disaster Risk Reduction (DRR)
4. To enhance awareness of institutional processes in the country
5. To develop rudimentary ability in students to respond to their surroundings with potential disaster response in areas where they live, with due sensitivity.

### Content

#### UNIT I Disasters: Classification Causes,

- Natural disasters and hazards
- Endogenous Disasters (Volcanic Eruption, Earthquakes, Landslides, Volcanic Hazards/Disasters)
- Exogenous hazards/disasters (Cyclone, Lightning, Hailstorms, Tropical Cyclones and Local Storms (causes, distribution, human adjustment, perception and mitigation).
- Cumulative atmospheric hazards/disasters (Floods, Droughts, Cold Waves and Heat waves)
- Industrial and Chemical hazards/disasters (Release of toxic chemicals, nuclear explosion, and sedimentation process)





- Biological hazards/disasters, population explosion, epidemics of infectious diseases.

**UNIT III Man induced Disasters and Hazards**

- Wars
- Human Stampedes
- Riots, Massacres, Mass Murders
- Terrorist Incidents
- Explosion
- Industrial Accidents & Incidents

**UNIT III Approaches to Disaster Risk Reduction:**

- Disaster cycle - its analysis.
- Emerging approaches in Disaster Management
  - Pre-Disaster Stage (preparedness),
  - Emergency Stage,
  - Post Disaster Stage (Rehabilitation).
- Mitigation – Institutions-discuss the work of following Institution. (Meteorological Observatory, Seismological Laboratory, Volcanology institution, Hydrology Laboratory, Industrial Safety Inspectorate, Institution of Urban and Regional Planners)
- Corrective measures of Erosion and Sedimentation.

**UNIT IV Inter-relationship between Disasters and Development:**

- Factors affecting vulnerabilities, differential impacts,
- Impact of development projects such as dams, embankments, changes in land-use etc.
- Climate Change Adaptation. Relevance of indigenous knowledge, appropriate technology and local resources.

**UNIT IV Disaster Risk Management in India:**

- Hazard and vulnerability profile of India.
- Components of disaster relief: Water, Food, Sanitation, Shelter, Health, Waste management.
- Role of Panchayati Raj /Urban Local Bodies (PRIs/ULBs), States, Centre, and other Stake-holders.





**Semester IV**  
**Course: SW 401**

**Title of Paper: Community Organization**

**Objectives:**

- To develop understanding regarding community organization as a method of social work
- To understand the critical elements of community organization practice
- To enhance critical understanding of the models and strategies for community.

**Course Content:**

**Unit- I Understanding Community**

- Concept of community: Sociological, cultural and social work
- Perspective of community- geographical and functional community
- Functions of community.
- Historical Development of community work.

**Unit- II Community organization as a Practice**

- Concept of Community Work, Community Organization and Community Development
- Principles of community organization.
- Processes in community organization- steps and applications.
- Models of community organization and its application.

**Unit III Strategies in Community Organization**

- Strategies and techniques in Community Organization
- Role of community Organizer

**Unit IV Community Dynamics**

- Understanding community power structure.
- Empowerment and capacity building through communities.
- People's participation.

**Unit V: Application of Community Organization.**

- Community Organization with rural and urban communities.
- Community Organization with vulnerable Communities.



Course: SW 402

Title of Paper: Communication and Development

Objectives:

1. Understand communication in the context of development
2. Acquire skills in effective communication
3. Enhance the capacities in application of development communication tools.

**Unit I: Understanding Communication**

- Communication: concept, significance, principles, process.
- Forms of communication: Verbal, non-verbal and written
- Development Communication
- Communication in Social Work Profession

**Unit II: Connecting Self and Communication**

- Self-Awareness in communication
- Listening- stages, functions, barriers
- improving communication competence

**Unit III: Effective Communication**

- Types of Communication: Intrapersonal, Interpersonal, group communication and mass

**Communication**

- Barriers in Communication
- Communication as a tool for social development

**Unit IV: Mass Communication**

- Traditional and modern means of mass communication
- Propaganda and public opinion
- Role of mass communication in social change

**Unit V: Communication for Development Practice**

- Information Education and Communication - relevance, types, effective usage
- IEC and Development Practice
- Participatory communication: group discussion, focus group discussion



Course: SW 403

Title of Paper: Physical, Mental and Community Health

Objectives:

1. Develop an understanding about dimensions of health
2. Gain knowledge about physical, mental and community health
3. Develop skills to work with health setting.

**Unit 1: Understanding Health**

Concept and dimensions: Physical, Mental and Community health

Indicators of health

Changing concepts in Public Health

**Unit II: Health and Disease**

· Types of diseases: communicable, non-communicable and life style diseases

· Impact of disease on individual and community

· Prevention and control of disease

**Unit III: Mental Health and Society**

· Mental health, mental illness, mental disorders

· Understanding normality and abnormality

· mentalhealth care system

**Unit IV: Health Care policies and Programmes**

· Major health policies

· Trends in health care programmes

· Reproductive and child health programmes

**Unit V: Social Work Response to Public Health**

· Occupational health

· Environment and health

· Social work profession-roles and responsibilities



Course: SW 404  
Title of Paper: Field Work

Course: SW 405  
Title of Paper: Environmental Science

Semester V

Course: SW 501  
Title of Paper: Social Policy and Social Development

**Objectives:**

1. Understand the concept, process, indicators and determinants of social development.
2. Develop capacity to formulate strategies necessary for social development.

**Unit I: Understanding Social Policy**

- Social policy: Concept and significance
- Social policy and social welfare policy
- Models of Social Policy
- Social Policy of India

**Unit II: Introduction to Social Development**

- Concept of Social Development
- Theories of Development
- Models of Social Development

**Unit III: Perspectives on Social Development**

- Perspectives on social development: Gandhi, Vinoba and Ambedkar.
- Approaches and strategies – Growth with equity, minimum needs and quality of life.
- Political economy of social structure, change and development.

**Unit IV: Understanding Human Development**

- Human Development
- Indicators of Human Development
- Models of Human Development

**Unit V: Contemporary Concerns Related to Social and Human Development**

- Globalization, human development, sustainable development and social work.
- Problems of social and human development in India.
- Overview of Human Development Reports with special reference to India.



Course: SW 502

**Title of Paper: Social Legislation and Human Rights**

**Objectives:**

1. Develop insights into the history and evolution of human rights discourse.
2. Understand legislative provisions involved in establishing and maintaining human rights.
3. Delineate the role of professional social workers in legal aid, legal assistance and social advocacy.

**Course Content**

**Unit 1: Understanding Human Rights**

- Human Rights: Introduction
- Three Generations of Human Rights: Positioning Social Work
- Social Movements & Human Rights in India
- Social Ideals of Indian Constitution: Fundamental rights and duties

**Unit 2: Social Justice and Human Rights**

- Approaches to Social Justice (Marx, Gandhi, Friere).
- Human Rights and Social Justice Concerns in Indian Society.
- Universal Human Rights: Covenant on Civil, Political, Economic, Social and Cultural Right
- Rights of Migrant workers and Refugees.

**Unit 3: Social Legislation and Social Change**

- Social Legislation, Nature and Scope.
- Law, Society and Social Change
- Emerging Issues and concerns of lesbians, gays, bi-sexuals, trans-gendered (LGBT)
- Legal and public advocacy, PIL, legal literacy, free legal aid and RTI

**Unit 4: Legal Provisions-I**

- Legal Provision for women regarding marriage, dowry, and domestic violence
- Legal provision for marginalized groups in the Indian society: SC/ST/OBC and Minorities people
- Legal Provision for disable and elderly people, children, and commercial sex workers
- Statutory bodies-National Human Rights Commission, National Commission for Women, National Commission for Minorities, National Commission for SC/ST.

**Unit 5: Mechanism and Strategies of Social Work practice**

- Human Rights perspective in social work practice: ethnic sensitive practice, Feminist practice, social work with diverse groups
- Laws and social advocacy
- Human rights activism and civil society initiatives in India



Course: SW 503

Title of Paper: Social Action and Movements

**Objectives:**

1. Familiarize s with conceptual issues in defining social action and social movements.
2. Provide an over view of evolution of social action as method in social work.
3. Acquaint students with various theoretical perspectives on social movement.

**Course Content:**

**Unit I: Understanding Social Action**

- Social action: Concept, meaning, scope and strategies
- Models of social action
- Social action and social change

**Unit II: Social Work and Social Action**

- History of Radical Social Work Practice
- Settlement House Movement and Anti-oppressive Social work practice

- Critical Social work and Structural Social Work practice

**Unit III: Perspectives of Social Action**

- Concept of conscientisation and critical awareness
- Paulo Friere and Saul Alinsky's contribution to Social Action

**Unit IV: Social Movements and Social Change**

- Social Movements: Concept, nature and Components
- Classification of Social Movements
- Old and New Social Movements, Characteristics of New Social Movements

**Unit V: Social Movement in India**

- Overview of Social Movements in India
- Peasant Movements, Labour movements, Women's movements, Dalit movements,
- Tribal movements, Environmental Movements





Course: SW 504

Title of Paper: Areas of Social Work Practice -1

**Objectives:**

- Develop an understanding of the areas of social work practice.
- Develop skills required for professional social work practice.

**Course Content:**

**Unit I: Social Work with Family and Child**

- Changing patterns of family in India
- Needs and problems of families
- Needs and challenges for children.
- Family and child welfare policies and programmes in India.
- Emerging role of social workers in dealing with families and children in difficult circumstances

**Unit II: Social Work with Youth**





- Problems of youth in contemporary society
- Youth and youth welfare (Major policies and Programmes),  
factors influencing development of youth
- Youth and Leadership, Role of youth in nation building,  
Role of social workers in working with youth in difficulties.

#### Unit 3: Social Work with Differently Abled

- Understanding Disability: Concept, Types, needs, problems and causative factors at the individual and societal level.
- Major Policies and programmes for differently abled in India.
- Services provided by voluntary and governmental organizations, Institutional care Vs. Community Based Rehabilitation and Inclusion.
- Role and challenges of Social Worker in dealing with people with special needs.

#### Unit 4: Social Work with Women

- Women and society: Challenges to identity and status
- Problems of Tribal, Rural and Urban Women;
- Legislations and Programmes
- Role of social workers in empowerment of women

#### Unit 5: Social Work in Education

- Education, Socialization and Social Work
- Flag-ship education programmes in India: Sarva Shiksha Abhiyan and Right to Education, Non-Formal Education, Adult Education.
- Working in schools to deal with school phobia, depressed, grieving, suicidal students, school community collaborative initiatives and home visiting
- Historical overview of School Social work in India, Role of professional organizations. Challenges in school social work practice



Course: SW 506

Title of Paper: Field Work

Semester VI

Course: SW 601

Title of Paper: Social Welfare Administration

**Objectives:**

1. Understand concept, principles and components of social welfare administration.
2. Develop understanding of social welfare administration as a method of social work profession.
3. Acquire competence in social welfare and development services.

**Course Content:**

**Unit I: Social Welfare Administration an Introduction**

- Concept and nature of social welfare administration
- History of social welfare administration
- Principles of social welfare administration

**Unit II: Structures and Processes**

- Central and state welfare boards
- Processes in Social Welfare Administration

**Unit III: Components in Welfare Administration**

- Registrations of Welfare Organization
- Resource Mobilization, Grant-in-aid
- Fund raising

**Unit IV: Organization of Human Services**

- Establishment of human service organization
- Management of human service organization
- Decision making processes
- Role of Communication in administration

**Unit V: Emerging Trends in Welfare Administration**

- Practice of Social Welfare Administration in different settings.
- Social welfare Administration as an instrument of Social Change



Course: SW 602

**Title of Paper: Research in Social Work**

**Objectives:**

- Familiarize students with the nature of social science research and its application in the study of social phenomena.
- Help students learn the research process and develop abilities to prepare research design.
- Learn the process of Data collection, organization, presentation, analysis and report writing.

**Course Content:**

**Unit I: Research as Scientific Method**

- Basics of Research: Meaning, definition, nature, types of research- Basic and applied, application of research in social sciences,
- Social science research and social work research: Meaning, nature, significance and

difference

- Ethics of social research

**Unit II: Research Process**

- Formulation of research problem
- Review of literature
- Hypotheses: concept, meaning and process of formulation
- Research design: exploratory, descriptive, experimental

**Unit III: Sampling framework and data collection**

- Concept of universe, sample, sampling unit and source list
- Types of sampling frame – Probability and non-probability
- Sources of data ( primary and secondary), Methods of data collection(interview, observation, case study and focus group discussion)
- Tools of data collection- interview schedule, interview guide, questionnaire, observation guide.

**Unit IV: Data Management, Presentation and Report Writing**

- Data processing: editing and coding
- Data organization and presentation – tabular and graphical, Data analysis and interpretation
- Writing research reports

**Unit V: Basic Statistics**

- Science of statistics- concept, definition, functions and limitations
- Descriptive statistics – measures of central tendency (mean, median, mode), Measures of dispersion (range, mean deviation, standard deviation, coefficient of variation)



Course: SW 603

**Title of Paper: Areas of Social Work Practice-II**

**Objectives:**

- Develop an understanding of the different areas of social work practice.
- Develop skills to work with various areas of social work practice.

**Course Contents:**

**Unit I: Scheduled Castes, Scheduled Tribes and Other Underprivileged Groups**

- Problems of scheduled castes and scheduled tribes
- Crimes against scheduled castes and scheduled tribes
- Social Legislations, reservation policy and welfare programmes related to scheduled castes, scheduled Tribes, and other backward classes



#### Unit II: Ecology and Social Work

- Environment and ecology: relationship with people and society
- Development and its impact on environment, Economic liberalization in global context
- Environmental movements and people's initiative
- Legislation to protect and promote environment

#### Unit III: Community Development

- Concept of community development
- Historical perspective of community development
- Rural and urban community development programmes
- Panchayati raj and 73<sup>rd</sup> and 74<sup>th</sup> constitutional amendment
- Cooperatives and rural development

#### Unit IV: Social Work in Industry

- Concept of labour welfare, personnel management, Human Resource management,
- Industrial Relation**
- Occupational Social Work
  - Trade unions-objectives and Functions, Growth of trade union movement in India
  - Use of methods of social work in industry
  - Role of social worker in industry

#### Unit V: Social Work in Correctional Settings

- Introducing social defence and criminal justice system
- Social defence legislations in relation to correctional services
- Institutional and non-institutional correctional services
- Community participation and voluntary organizations in crime prevention



Course: SW 604

**Title of Paper: NGO Management**

**Objectives:**

1. Develop an understanding of non-governmental organizations
2. Acquire skills and competence in managing NGOs

**Course Content:**

**Unit I: Conceptual Framework and Historical Development**

- Basic concepts: NGOs, Voluntary action, voluntary organization, civil society Organisations
- Historical development of NGOs in India

**Unit II: Initiating an NGO**

- Formation of By-laws

- Registration of NGO

**Unit III: Managing NGO.**

- Record keeping, documentation, budgeting, accounting and auditing
- Staffing
- Capacity Building, Training and Development
- Organizational behaviour

**Unit IV: Resource Mobilization and management**

- mobilizing human and material resources
- Fund raising and Grant-in-aid

**Unit V: Project planning and execution**

- Formulation of project proposals
- Project implementation
- Project appraisal -Social, Technical and Financial
- Project Monitoring and Evaluation
- Documentation





Course: SW 605

Title of Paper: Field Work

Course: SW 605

Title of Paper: Rural Reconstruction in India

**Objectives:**

1. Develop an Understanding about Rural Community
2. Gain Knowledge about Panchayati Raj Institutions
3. Know about the involvement of people in rural reconstructions
4. Develop an understanding to relate the role of Panchayati Raj institution with rural reconstruction.

**Course Content:**

**Unit I: Indian Rural Community**

Characteristics, nature and significance, growth and development of Indian rural communities, rural social institutions: joint family, caste. Problems and challenged faced by rural communities and Chhattisgarh rural communities.

**Unit II: Panchayati Raj Institution**

Concept, evolution, significance and place in national planning, functional aspects of Panchayati Raj Institution: Financial, political and Administrative. Problem faced by Panchayati Raj institution with special reference to Chhattisgarh.

**Unit III: Gram Sabha**

Concept, Significance, structure, functions and powers, village panchayat: Concept, significance, structure, functions and powers. Kshetra panchayat: Concept, Significance, structure, functions and powers, Zilla Panchayat: Concept, Significance, structure, functions and powers.

**Unit IV: Community Participation**

Meaning and importance, community awareness: importance, objectives and means, participatory rural appraisal (PRA): Concepts, characteristics, methods and application of PRA, preferred rural appraisal, Social audit.

**Unit V: Social Work Intervention**

Social Work Intervention for strengthening Panchayati Raj Institutions, Role of Social Worker in mobilizing people participation in rural development, Advocacy: concepts & objectives.