



### List of New Course(s) Introduced

Department : **Library and Information Science**

Programme Name : **B. Lib. I. Sc.**

Academic Year : **2021-22**

### List of New Course(s) Introduced

Sr. No.	Course Code	Name of the Course
01.	GE2	Digital Library : Fundamental
02.	C7	Knowledge Organization- Classification (Practice)
03.	C8	Knowledge Organization- Cataloguing (Practice)
04.	Project	Project work (In lieu of DSE)

विभागाध्यक्ष  
HEAD

पुस्तकालय एवं सूचना विज्ञान विभाग  
Deptt. of Library & Info. Science  
गुरु घासीदास विश्वविद्यालय,  
Guru Ghasidas Vishwavidyalaya,  
बिलासपुर (छ.ग.)  
Bilaspur (C.G.)



## Minutes of Meetings (MoM) of Board of Studies (BoS)

**Academic Year : 2021-22**

**School : School of Studies of Arts**

**Department : Library and Information Science**

**Date and Time : October 29, 2021, 12: 00 Noon**

**Venue : UTD Wing B, Room No. 74**

The scheduled meeting of member of Board of Studies (BoS) of Department of Library and Information Science, School of Studies of Arts, Guru Ghasidas Vishwavidyalaya, Bilaspur was held to design and discuss the B.Lib.I.Sc. and M.Lib.I.Sc. scheme and syllabi.

The following members were present in the meeting:

1. Dr. Brajesh Tiwari (HOD, Associate Prof., Dept. of Lib. & Info. Science.-cum Chairman, BOS)
2. Prof. Maya Verma, PRSU, Raipur was attend through online mode.

Following points were discussed during the meeting

1. Revision of B.Lib. I.Sc. Syllabus for the session 2021-22 onwards;
2. Revision of M.Lib. I.Sc. Syllabus for the session 2021-22 onwards;

The committee discussed and approved the scheme and syllabi. The revised courses are as follows:

### **B.lib.I.Sc.**

- C1 Foundation of Library and Information Science
- C2 Knowledge Organization- Classification (Theory)
- C3 Knowledge Organization- Cataloguing (Theory)
- C4 Basics of Information and Communication Technology (Theory)
- C5 Information Sources, Systems and services
- C6 Library Management
- C7 Knowledge Organization- Classification (Practice)
- C8 Knowledge Organization-Cataloguing (Practice)
- C9 Basics of Information and Communication Technology (Practice)
- DSE1 School Library and Media Center
- DSE2 Public Library and Information Systems
- DSE3 Special Library and Information Systems

### **M.Lib.I.Sc.**

- C1 Knowledge Society
- C2 Information Storage and Retrieval (Theory)
- C3 Information Communication Technology for Libraries (Theory)
- C4 Information Storage and Retrieval (Practice)
- C6 Information Source, System and Programme
- C7 Managements of Libraries and Information Centers/ Institutions
- C8 Research Methods and Statistical Techniques
- C9 Information Communication Technology for Libraries (Practice)

AECC1 Information Analysis, Repackaging, and Consolidation

**New Course Introduced**

**Criteria - I (1.2.1)**



DSE1 Academic Information System  
GE2 Preservation and Conservation of Library Materials  
GE3 Media and Information Literacy

**The new courses introduced are as follows:**

**B.Lib.I.Sc.**

GE 2 Digital Library : Fundamental  
C7 Knowledge Organization – Classification (Practice)  
C8 Knowledge Organization – Cataloguing (Practice)  
Project Project work (In lieu of DSE)

**M.Lib.I.Sc.**

C5 Library Use and User Studies  
GE1 Webometrics, Infomatics, & Scientometrics  
Project Project work/Dissertation (In lieu of DSE)

- ❖ CBCS system was already adopted in the above courses from session 2015-16
- ❖ Prof. Jaydeep Sharma, IGNOU, New Delhi who could not attend the meeting however send his consent about the newly prepared syllabus.
- ❖ Advices from the faculty members present as well as ex faculties were also consider the CBCS/ECS courses adequately endorse in the design and development of syllabus.

*संजय शर्मा*

विभागाध्यक्ष  
HEAD  
पुस्तकालय एवं सूचना विज्ञान विभाग  
Dept. of Library & Info. Science  
गुरु घासीदास विश्वविद्यालय,  
Guru Ghasidas Vishwavidyalaya,  
बिलासपुर (छ.ग.)  
Bilaspur (C.G.)



121

**GURU GHASIDAS VISHWAVIDYALAYA, BILASPUR (C.G.)**  
(A Central University)  
**BACHELOR OF LIBRARY AND INFORMATION SCIENCE**  
**ONE YEAR (TWO SEMESTERS) GRADUATE DEGREE PROGRAM**  
**CBCS BASED PROGRAMME**  
**Scheme of Examination w.e.f. Session: 2021-2022 Onwards**

First Semester					
Courses Code	Title	Credits (L:T:P)	MARKS DISTRIBUTION		
			Continuous Evaluation	Semester End Examination	Total Marks
C1	Core Courses (CC) Foundation of Library and Information science	3:1:0	30	70	100
C2	Knowledge Organization - Classification (Theory)	3:1:0	30	70	100
C3	Knowledge Organization - Cataloguing (Theory)	3:1:0	30	70	100
C4	Basics of Information and Communication Technology (Theory)	3:1:0	30	70	100
C5	Information Sources, Systems and Services	3:1:0	30	70	100
GE1	Generic Elective (GE)* Statistics for Librarianship	3:1:0	30	70	100
GE2	Digital Library: Fundamentals				
GE3	Collection Development				
<b>TOTAL</b>		<b>24</b>	<b>180</b>	<b>420</b>	<b>600</b>
Second Semester					
C6	Core Courses (CC) Library Management	3:1:0	30	70	100
C7	Knowledge Organization - Classification (Practice)	0:1:3	30	70	100
C8	Knowledge Organization - Cataloguing (Practice)	0:1:3	30	70	100
C9	Basics of Information and Communication Technology (Practice)	0:1:3	30	70	100
AECC1	Ability Enhancement Compulsory Course (AECC) Communication skill	0:1:1	30	70	100
SEC1	Skill Enhancement Course (SEC) Information Sources and Services (practice)	0:1:1	30	70	100
DSE1	Discipline Specific Elective (DSE)* School Library and Media Center Public Library and Information System Special Library and Information System	3:1:0	30	70	100
DSE2					
DSE3					
Project Work (In lieu of DSE)		4	---	---	100
<b>TOTAL</b>		<b>24</b>	<b>210</b>	<b>490</b>	<b>700</b>

Note: \* Any One

\* Student may opt any one Course/opt any one Course (current/upcoming) available at SWAYAM and notified by the department.

Note: Practical and Viva-voce will be conducted by internal examiners.

पुस्तकालय एवं सूचना विज्ञान विभाग  
 Deptt. of Library & Info. Science  
 गुरु घासीदास विश्वविद्यालय  
 Koni, Bilaspur (C.G.)





Generic Elective – GE2

Digital Library: Fundamentals

TM 100 (Internal Assessment 30 + Theory 70) (Credit 4)

Objectives :

- To develop skills for handling information sources.
- To provide practical exposure to different information sources.

Learning Outcomes :

After studying this paper, students shall be able to:

1. Understand and work on experience with IT products and services.
2. Get knowledge to work with digital library software and management tool Dspace etc.
3. Gain Overall knowledge of Digital Library and the parts of its operations using different types of software
4. Gain knowledge of both system software and application software related to Digital Library and management.

Unit 1 : Digital Libraries

- Digital Libraries : Concept and definition
- Historical development of Digital Libraries
- Copyright and license issues.

Unit 2: Digitization Process

- Software, hardware and best practices
- Scanners and scanner types
- OCR and OCR software.

Unit 3: ICT Application for DLs

- Open source software
- DSpace, GSDL : Features and comparative study of Dspace, Eprints and Fedora
- Open Standards and File formats, harvesting metadata.

Unit 4: Digital Library Architecture

- Grid architecture. Open URL integration.
- Digital Preservation : Persistent identifiers : DOI and CNRI Handles
- Multilingual digital repositories and Cross-language information retrieval

डिजिटल लायब्ररी



**Readings list:**

1. Arms, W. Y. (2005). Digital libraries. New Delhi: Ane Books.
2. Bose, Kausik. (1994). Information Networks in India: Problems and Prospects. New Delhi: Ess Ess,
3. Chowdury, G.G. (2003). Introduction to Digital Libraries. London: Facet Publishing.
4. Cohn, John M., Kelsey, Ann L., and Fiels, Ketih Micheal. (1998). Planning for Library Automation: A Practical Handbook. London: Library Association.
5. Papy, F. (2013). Digital Libraries. Somerset: Wiley.
6. Pedley, Paul. (2001). The invisible Web: Searching the hidden parts of the Internet. London: Aslib.
7. Xavier, C. (2000). World Wide Web Design with HTML, New Delhi: TMH.





Core Course – C7

Knowledge Organization - Classification (Practice)\*

TM 100(Internal Assessment 30 + Practice 70) Credit-04

Objectives :

To get the practical knowledge about various Classification schemes and to get knowledge how to use of classification scheme in the Libraries.

Learning Outcomes:

After studying this paper, students shall be able to:

1. Construct class numbers for documents with simple, compound and complex subjects
2. Synthesize class numbers by using the standard subdivisions/common isolates/auxiliary tables
3. Compile book numbers and be able to use index of the classification scheme

Unit 1: Classification of documents with simple subjects

Unit 2: Classification of documents with compound subjects

Unit 3: Classification of documents with complex subjects using standard subdivisions/common isolates/special isolates/auxiliary tables/add notes from schedules

Unit 4: Assigning Book Numbers

\*Note: Departments may impart practical training in any two classification schemes.

Reading list:

1. British Standards Institute (2006). *Universal Decimal Classification*. 2 vols. Standard ed. London: BSI.
2. Dewey, Melvil and Mitchell, Joan S. (2011). *Dewey Decimal Classification and Relative Index*. 23<sup>rd</sup> ed. Dublin: OCLC
3. Ranganathan, S. R. (2008). *Colon classification*. 6<sup>th</sup> rev. ed. New Delhi: EssEss Publications.
4. Ranganathan, S. R. & Gopinath, M. A. (1989). *Colon classification*. 7<sup>th</sup> ed. Vol. 1, schedules for classification. Bangalore, SaradaRanganathan Endowment for Library Science.
5. Schedules of Library of Congress Classification Schemes

गुरु घासीदास





Core Course – C8  
Knowledge Organization - Cataloguing (Practice)\*

TM 100 (Internal Assessment 30 + Practice 70) (Credit-04)

**Objectives :**

To get the Practical knowledge about various Cataloguing schemes and to get knowledge how to use cataloguing Scheme in the libraries to help to retrieve information from the library.

**Learning Outcomes:**

After studying this paper, students shall be able to:

1. Use the catalogue codes and standards
2. Prepare catalogue entries for various types of information sources
3. Derive subject headings using various methods and tools

Unit 1: Cataloguing of Works of Single Authorship, Shared Authorship, Pseudonyms,  
Mixed Responsibilities

Unit 2: Cataloguing of Editorial Works, Composite Works, Multi-volume Works

Unit 3: Cataloguing of Serial Publications, Uniform Titles

Unit 4: Cataloguing of Works of Corporate Authorship

\*Note: Departments may impart practical training in library cataloguing using one or more Catalogue Codes and Standards

**Reading list:**

1. Bristow, Barbara A. (2018). *Sear's list of subject headings*. 22<sup>nd</sup> ed. New York: Grey House Publishing.
2. Gorman, M., & Winkler, P. (2005). *Anglo-American Cataloguing Rules -2R*. Chicago: American Library Association.
3. Ranganathan, S. R. (1964). *Classified catalogue code: with additional rules for dictionary catalogue*. 5<sup>th</sup> (Reprint) ed. New Delhi: EssEss Publications.

लेखिका



**गुरु घासीदास विश्वविद्यालय**  
(केन्द्रीय विश्वविद्यालय अधिनियम 2009 क्र. 25 के अंतर्गत स्थापित केन्द्रीय विश्वविद्यालय)  
**कोनी, बिलासपुर - 495009 (छ.ग.)**



**Guru Ghasidas Vishwavidyalaya**  
(A Central University Established by the Central Universities Act 2009 No. 25 of 2009)  
**Koni, Bilaspur - 495009 (C.G.)**