RISHABH SHARAN



इंडियन ऑयल कॉर्पोरेशन लिमिटेड Indian Oil Corporation Limited

क्रम. सं. / Sl. No.: 41110



Name : RISHABH SHARAN

नाम

Employee No.: 517957

कर्मचारी सं

Blood Group: B+

रक्त वर्ग

Roberts Stone

Signature of Holder घारक के हस्ताक्षर

UTKARSH PATEL





Validity

01 JAN 2023 TO 28 FEB 2025



यदि मिला तो क्पवा वापस करे / IF FOUND PLEASE RETURN IT TO :

इंडियन ऑयल कॉर्पोरेशन लिमिटेड

(रिफाइनरी प्रभाग) एच आर / टाइम ओफिस गुजरात रिफाइनरी डाकघर-जवाहरनगर

जिला-चडोदरा-391320 (गुजरात) दुरभाष : (0265)2238158, 2238159, 2237145

Indian Oil Corporation Limited (Refineries Division)

HR / Time Office Gujarat Refinery P.O. -Jawaharnagar, Dist- Vadodara-391 320 (Gujarat) Tel: (0265)2238158, 2238159, 2237145

PVL PRASANNA



DHEERAJ SETHIYA



MD AATIF IQBAL



شركة شبكة الاعمال الخليجية للتجارة المحدودة Gulf Business Network Trading Co., Ltd.

05 April 2023

EMPLOYMENT OFFER

Dear Mr. MD ATIF IQUBAL.

We are pleased to give you this offer with the following terms and condition:

Position

: Technician.

Basic Salary

: SR 2,200.

Food Allowance ; SR 300.

Housing Allowance : Company Provided.

Car Allowance

: Company Provided.

Contract Period

: One Year.

Vacation

: 30 working days paid leave after (12) Months.

Note: After three months, based on your work performance you will be evaluated .

I Accept this offer:

Mr. MD ATIF IQUBAL.

Self-Employment Declaration

I Mr. GUNDA POORNA CHANDRA Son of GUNDA ANJANEYULU, Address Devampally, Karimnagar, Telangana, a passed-out students of B.Tech. (Chemical Engineering) do hereby declare that I am running a business/ self-employed in Hyderabad having a tentative average monthly income of Rupees- 60000/- (Sixty Thousand rupees only)

This self -declaration is being issued on the request of my alma mater Guru Ghasidas Viswavidyalaya, Bilaspur.

Place: HYDERABAD

Date: 19-June- 2023

Name: Poorna Chandra Gunda

Mob: 9705599974

Email: poornachandragpc@gmail.com



Ref: DFC(I)PL/Kesavaram/HR & Admin/Appointment Letter

Date: 01.06.2022

Mr. Dadi Jagadeesh, S/o Rambabu, H-No:1-138, Bangarammapalem, Sabbavarami, Vishakapatnam, Andhra Pradesh - 523201 8220591314, abimanyukg@gmail.com

Deccan Fine Chemicals (India) Private Limited Kesavaram & Rajavaram, Venkatanagaram Post,

Payakaraopeta Mandal, Visakhapatnam District, Andhra Pradesh, 531 127, India Tel. +91 8931 204045

LETTER OF APPOINTMENT

With reference to your application for employment and the subsequent interview you had with us, we have pleasure in offering you the position of GET in Process Technology department, in our company on the following terms and conditions with effect from 01.06.2022 i.e. the date of your joining in the

- 1. The place of posting is at our factory, situated at Kesavaram (Village), Venkatanagaram (Post), Payakaraopeta (Mandal), Visakhapatnam (District), Andhra Pradesh - 531127
- 2. You will be paid Monthly Salary and other benefits as per the attached annexure. Please note that the salary details are strictly private and confidential between You and the Management. You shall not share this information with anyone at any time except to the authorized persons of HR
- 3. You shall work in shifts as directed by your Superiors. You shall be regular and punctual to work and should abide by all safety rules and regulations as are in force from time to time.
- 4. You shall be on training for a period of twelve (12) months' from the date of your joining which may be extended depending upon your performance, conduct, attendance and discipline etc., at the sole discretion of the Management.
- 5. During the training period, if your performance is found to be unsatisfactory, your services are liable
- 6. On satisfactory completion of training period, your services will be confirmed in writing. Unless, until confirmed in writing it will be presumed that you are continuing on training.
- 7. You will be governed by the leave rules of the company as applicable to your cadre and in force from
- 8. You shall follow the rules and regulations as well as standing orders that are in force or may be framed by the Management on later date and applicable to your cadre from time to time. You shall be required to maintain a high degree of initiative, discipline and efficiency
- 9. You shall be responsible for all the functions that are allocated to you by your reporting authority or any other higher official from time to time and shall discharge your duties up to the best satisfactory
- level of the management 10. Your appointment is subject to the conditions that you are medically, physically and mentally fit. Further your continuance in the employment is also subject to the condition that you are fit at all the
- 11. During the period of employment with the company, you shall always devote your entire attention and work for the company's business and in any case you shall not be engaged in any other business or activity, directly or indirectly, whether for remuneration or otherwise, without taking prior written consent from the company's management. This includes agency for insurance company. If so, your services may be terminated, at the sole discretion of management.
- 12. You are bound by the confidentiality/Non-disclosure agreement signed as a term of appointment, which is enforceable while in employment, and also after you leave the services of the organization.
- 13. You shall owe total allegiance always to the company and shall not discuss/disclose/divulge or part with any information of confidential nature pertaining to the operations, manufacturing process technical Know-how, financial position, marketing strategies, Page 1



Saurav Chemicals Limited

Works: Derabassi-Barwala Road, Village **Bhagwanpura**, Tehsil Derabassi, District Sahibzada Ajit Singh Nagar, Punjab, India - 140507

Tel.: +91-1762-506091 & 522180

Website: www.sauravchemicals.com, CIN: U24112PB1993PLC014017

Dated: 13-Jun-23

Swadesh Kumar Vill+PO Chitahi, Distt-Siddharth Nagar, Uttar Pradesh. Pin Code- 273203.

Subject:

Offer as Apprentice

Dear Swadesh,

With reference to your application and the subsequent discussions you had with us, we are pleased to inform you that you have been shortlisted and appointed as "Apprentice" with Saurav Chemicals Ltd. under apprenticeship act 1961 commencing from 26-Jun-23 on the following terms and conditions and for the role specified hereunder.

 As a "Apprentice", you will primarily be responsible for Production Department activities assigned by Manager – Production or any other Manager/ Executive of the company designated b him.

You will be paid monthly Stipend of Rs 20,000/- (Twenty Thousand Only). Other terms and conditions which will regulate this arrangement as per apprenticeship act 1961.

- You will report to Manager Production or any other Manager / Executive of the company designated by him.
- For administrative clarity, you will maintain office at Bhagwanpura and all administrative rules related to
 working hours, weekly-offs, and holidays, general code of conduct etc. will be appliable to you as per the
 company policy of applicable grade at that location unless specified otherwise in the contract.
- 4. You are entitled for leaves as per norms under apprenticeship act.
- 5. You will sign Confidentiality Commitment Agreement with us.

In case the above terms and conditions are acceptable to you, please sign duplicate copy of this letter on all pages in token of your having understood and accepted the same and return the same to us.

We welcome you to SCL and look forward to a mutually satisfying association,

Yours truly,

For Saurav Chemicals Ltd.

Authorized Signatory.

I have read and understood, and hereby accept the above terms and conditions.

Dated (Signature of the Employee)