



List of New Course(s) Introduced

Department : Social Work

Programme Name : UG- BSW

Academic Year : 2019-20

List of New Course(s) Introduced

Sr. No.	Course Code	Name of the Course
01.	SS/SW/C-301	Working With Individual
02.	SS/SW/C-P-301	Field Work Practicum based on Working with Individuals
03.	SS/SW/C-302	Working With Groups
04.	SS/SW/C-P-302	Field Work Practicum based on Working with Groups
05.	SS/SW/C-303	Social Deviance and Social Problems
06.	SS/SW/C-303	Field Work Practicum based on Social Deviance and Social Problems
07.	SS/SW/SEC-1-305	Counselling Skills For Social Work Practice
08.	SS/SW/C-401	Community Organization
09.	SS/SW/C-P-401	Field Work Practicum based on Community Organization
10.	SS/SW/C-402	Communication and Development
11.	SS/SW/C-P-402	Field Work Practicum based on Communication and Development
12.	SS/SW/C-403	Physical Mental and Community Health
13.	SS/SW/C-P-403	Field Work Practicum based on Physical, Mental and Community Health
14.	SS/SW/GE-404	Communication and Development
15.	SS/SW/SEC-2-405	Programme media in social work

अध्यक्ष
HEAD
समाज कार्य विभाग
Department of Social Work
गुरु घासीदास विश्वविद्यालय
Guru Ghasidas Vishwavidyalaya
बिलासपुर(छ.ग.)
Bilaspur(Chhattisgarh)

Signature & Seal of HoD



Minutes of Meetings (MoM) of Board of Studies (BoS)

Academic Year : 2019-20

School : School of Studies of Social Sciences

Department : Social Work

Date and Time : July 2nd, 2019 - 12:00 PM

Venue : Through Virtual Mode- Google Meet

The scheduled meeting of member of Board of Studies (BoS) of Department of Social Work, School of Studies of Social Sciences, Guru Ghasidas Vishwavidyalaya, Bilaspur was held to design and discuss the BSW (III to IV semesters) scheme and syllabi.

The following members were present in the meeting:

1. Prof. R R Patil (External Expert Member BoS, Dept. of Social Work, Jamia Milia Islamia)
2. Prof. Pratibha J Mishra (Member BoS, Dept. of Social Work.)
3. Dr.Sangya Tripathi (HOD, Assistant Prof., Dept. of Social Work.-cum Chairman, BOS)
4. Dr. Vikram Singh (Member BoS, Assistant Professor, Dept. of Social Work)

Following points were discussed during the meeting

- 1.To implement and approve Choice Based Credit System (CBCS) pattern at Postgraduate Level (BSW)

The following new courses were introduced in the of BSW year (III and IV Semesters):

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|-----|-----------------|---|
| 01. | SS/SW/C-301 | Working With Individual |
| 02. | SS/SW/C-P-301 | Field Work Practicum based on Working with Individuals |
| 03. | SS/SW/C-302 | Working With Groups |
| 04. | SS/SW/C-P-302 | Field Work Practicum based on Working with Groups |
| 05. | SS/SW/C-303 | Social Deviance and Social Problems |
| 06. | SS/SW/C-303 | Field Work Practicum based on Social Deviance and Social Problems |
| 07. | SS/SW/SEC-1-305 | Counselling Skills For Social Work Practice |
| 08. | SS/SW/C-401 | Community Organization |
| 09. | SS/SW/C-P-401 | Field Work Practicum based on Community Organization |
| 10. | SS/SW/C-402 | Communication and Development |
| 11. | SS/SW/C-P-402 | Field Work Practicum based on Communication and Development |
| 12. | SS/SW/C-403 | Physical Mental and Community Health |
| 13. | SS/SW/C-P-403 | Field Work Practicum based on Physical, Mental and Community Health |
| 14. | SS/SW/GE-404 | Communication and Development |
| 15. | SS/SW/SEC-2-405 | Programme media in social work |

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Signature & Seal of HoD

Scheme and Syllabus

III	Core-5	SS/SWC-301	Working with individuals	4	4	* Comment sent via email Guru Ghasidas Vishwavidyalaya Bilaspur (Chattisgarh)
	Core -5 Practical (Field work practicum)	SS/SWC-P-301	Field work practicum based on Working with individuals	2	2	
	Core -6	SS/SWC-302	Working with Groups	4	4	
	Core -6 Practical (Field work practicum)	SS/SWC - P-302	Field work practicum based on Working with Groups	2	2	

* Comment sent via email
 Prof. Pratibha J. Mishra (Member) ABSENT
 Dr. Archana Joddy (Member) ABSENT
 Prof. Vandana Singh (External Expert)

Core - 7	SS/SWC-303	Social deviance and social problems	5	5
Core - 7 Practical (Field work practicum)	SS/SWC-P-303	Field work practicum based on Social deviance and social problems	1	1
Generic Elective GE-3	SS/SW/GE- 304	Social Deviance and Social Problems	5	5
Generic Elective - Tutorial	SS/SW/GE-T- 304	Tutorial based on Social Deviance and Social Problems	1	1
Skill Enhancement Course (SEC -1)	SS/SW/SEC-1-305	Counselling Skills for Social Work Practice	4	4
			28	28

IV	Core-8	SS/SWC-401	Community Organization	4	4
	Core -8 Practical (Field work practicum)	SS/SWC-P-401	Field work practicum based on Community Organization	2	2
	Core -9	SS/SWC-402	Communication and Development	4	4
	Core -9 Practical (Field work practicum)	SS/SWC - P-402	Field work practicum based on Communication and Development	2	2
	Core - 10	SS/SWC-403	Physical, Mental and Community Health	4	4
	Core - 10 Practical (Field work practicum)	SS/SWC-P-403	Field work practicum based on Physical, Mental and Community Health	2	2
	Generic Elective GE-4	SS/SW/GE- 404	Communication and Development	5	5
	Generic Elective - Tutorial	SS/SW/GE-T- 404	Tutorial based on Communication and Development	1	1
	Skill Enhancement Course (SEC -2)	SS/SW/SEC-2-405	Programme Media in Social Work	4	4
			28	28	
SUMMER Internship: 15 days (Optional)			2	100	

* Comment sent via email
 Prof. Pratibha J. Mishra (Member) ABSENT
 Dr. Archana Joddy (Member) ABSENT
 Prof. Vandana Singh (External Expert)



Semester: III
Core-5
Course Code: SS/SW/C-301
Credit:4

Title of Paper: Working With Individual

Objectives:

1. Understand social case work as a method of social work.
2. Develop abilities to critically analyse problems of individuals as well as families And factors affecting them.
3. Enhance understanding of the basic concepts, tools techniques skills and process.
4. Develop ability of establishing and sustaining a working relationship with the client.

Contents:

Unit I: Introduction to Social Case Work

- Concept of social casework: meaning, nature, objectives and importance
- Historical development of social case work
- Principles of social case work
- Components of social case work: person, problem, place and process

Unit II: Understanding Clients

- Basic human needs
- Types of problems faced by individuals and families
- Factors obstructing personality development of individuals
- Concept of social role and reasons for poor role performance

Unit III: Approaches to Social Case Work

- Task-centred approach
- Social-psychological approach
- Problem solving approach
- Integrated approach of practice

Unit IV: Tools, Techniques and Skills of Social Case Work

- Client-worker relationship and use of authority
- Case work tools: listening, observation, interview and home visits
- Skills of case work: communication, resource mobilization, rapport building and case work recording

Unit V: Process of Social Case Work Practice

- Phases of case work process: study, assessment, intervention, termination and evaluation
- Application of case work in different settings: family, hospital, mental health, schools, residential institutions.

Readings:



BSW
Semester: III
Core-5 Practical (Field Work Practicum)
Course Code: SS/SW/C-P-301
Credit: 2

Title of Paper: Field Work Practicum based on Working with Individuals

BSW
Semester: III
Core-6
Course Code: SS/SW/C-302
Credit: 4

Title of Paper: Working With Groups

Objectives

1. Develop understanding of group work as a method of social work.
2. Gain knowledge about group formation and use of a variety of group approaches.
3. Develop knowledge, skills and techniques to be used by the social worker in groups.
4. Understanding group as an instrument of change.

Contents:

Unit I: Introduction to Social Group Work

- Social groups: meaning, characteristics, types and significance
- Concept of group work: Evolution, characteristics and objectives
- Basic values and principles of group work
- Models of group work practice

Unit II: Groups Processes and Dynamics

- Group behaviour
- Communication and interaction pattern
- Group cohesion & conflict

Unit III: Development of the Group

- Stages of group work: planning, beginning, middle and ending phases
- Use of programme as a tool: importance, principles and elements.
- Role of group worker in different stages of group work practice

Unit IV: Skills and Techniques of Social Group Work

- Group work skills: facilitation, analytical thinking, leadership and recording in group work
- Techniques of group work: group counselling group discussion, group decision-making, role play, programme media and group sessions

Unit V: Social Group Work in Different Settings

- Application of group work with different groups: children, adolescent's elderly persons, women and persons with disability
- Areas of group work practice: Health education, substance abuse, schools, labour welfare, juvenile delinquency



Semester: III
Core-6 Practical(Field Work Practicum)
Course Code: SS/SW/C-P-302
Credit: 2

Title of Paper: Filed Work Practicum based on Working with Groups

BSW
Semester: III
Core-7
Course Code: SS/SW/C-303
Credit: 5

Title of Paper: Social Deviance and Social Problems

Objectives:

1. Understand the concept of social deviance and social change.
2. Identify the major factors contributing to the emergence of social problems.
3. Understand the role of social worker in dealing with the social problems.

Course Content

Unit I: Social Deviance

- Concept of social conformity and deviance
- Theories of social deviance

Unit II: Social Change

- Social change: Concept and factors
- Theories of social change

Unit III: Violence in Indian Society

- Concept and nature of violence in Indian society
- Communal violence
- Violence against children

Unit IV: Social Problems

- Drug addiction, HIV/AIDS, beggary, prostitution, and suicide
- Environmental degradation
- Displacement and development

Unit V: Social Defence

- Social defence: Concept, nature, and scope
- Areas of Social defence, Policies and Programmes
- Social defence services in India

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- Social defence and voluntary organisations



Core-7 Practical (Field Work Practicum)
Course Code: SS/SW/C-303
Credit: 1

Title of Paper: Field Work Practicum based on Social Deviance and Social Problems

Guru Ghasidas Vishwavidyalaya
Koni, Bilaspur (Chhattisgarh)
School of Social Sciences
Subject: Social Work

BSW
Semester: II
SKILL ENHANCEMENT COURSE (SEC-1)
Course Code: SS/SW/SEC-1-305
Credit:4

Title of Paper: COUNSELLING SKILLS FOR SOCIAL WORK PRACTICE

UNIT-I	Meaning of Counseling <ul style="list-style-type: none">• Counseling –Meaning ,Definition, goals and Objectives; counseling process, stage of counseling• Counseling situations :Developmental, preventive, facilitative, crisis; general factors and their influences on counseling
UNIT-II	Process and Principle <ul style="list-style-type: none">• Processes of counseling• Basic Principles of Counseling
UNIT-III	Individual and Group Counseling <ul style="list-style-type: none">• Individual counseling: Client as a person(Client system as a unit), voluntary and non-voluntary, expectation, Behavior, communication-verbal and non verbal; couple and family counseling• Counseling for group: process, advantages and disadvantages; crisis counseling with bereavement affecting communities.
UNIT-IV	Approaches and Techniques <ul style="list-style-type: none">• Approaches to counseling:person centered, rational emotive, transactional analysis, behavioral approaches, gestalt, existential approaches, egan’s three stage model, eclectic model• Techniques of counselling :initiating contact, intact,rapport-establishing, structure, interaction.attending behavior , observation, responding, rating and its interpretation
UNIT-V	Application of Counselling <ul style="list-style-type: none">• Counseling in Social Work Practice;Social Worker as a Counsellor• Application of Counseling in various setting



BSW
Semester: IV
Core-8
Course Code: SS/SW/C-401
Credit:4

Title of Paper: Community Organization

Objectives:

- To develop understanding regarding community organization as a method of social work.
- To understand the critical elements of community organization practice.
- To enhance critical understanding of the models and strategies for community.

Course Content:

Unit- I Understanding Community

- Concept of community: Sociological, cultural and social work.
- Perspective of community- geographical and functional community.
- Functions of community.
- Historical Development of community work.

Unit- II Community organization as a Practice

- Concept of Community Work, Community Organization and Community Development.
- Principles of community organization.
- Processes in community organization- steps and applications.
- Models of community organization and its application.

Unit III Strategies in Community Organization

- Strategies and techniques in Community Organization.
- Role of community Organizer.

Unit IV Community Dynamics

- Understanding community power structure.

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- Empowerment and capacity building through communities.
 - People's participation.

Unit V: Application of Community Organization.

- Community Organization with rural and urban communities.
- Community Organization with vulnerable Communities.

BSW
Semester: IV
Core-8 Practical(Field Work Practicum)
Course Code: SS/SW/C-P-401-401
Credit:2

Title of Paper: Field Work Practicum based on Community Organization



BSW
Semester: IV
Core-9
Course Code: SS/SW/C-402
Credit: 4

Title of Paper: Communication and Development

Objectives:

1. Understand communication in the context of development
2. Acquire skills in effective communication
3. Enhance the capacities in application of development communication tools.

Unit I: Understanding Communication

- Communication: concept, significance, principles, process.
- Forms of communication: Verbal, non-verbal and written
- Development Communication
- Communication in Social Work Profession

Unit II: Connecting Self and Communication

- Self-Awareness in communication
- Listening- stages, functions, barriers
- improving communication competence

Unit III: Effective Communication

- Types of Communication: Intrapersonal, Interpersonal, group communication and mass Communication
- Barriers in Communication
- Communication as a tool for social development

Unit IV: Mass Communication

- Traditional and modern means of mass communication
- Propaganda and public opinion
- Role of mass communication in social change

Unit V: Communication for Development Practice

- Information Education and Communication - relevance, types, effective usage
- IEC and Development Practice
- Participatory communication: group discussion, focus group discussion



BSW
Semester: IV
Core-9 Practicum (Field Work Practicum)
Course Code: SS/SW/C-P-402
Credit: 2

Title of Paper: Field Work Practicum based on Communication and Development

BSW
Semester: IV
Core-10
Course Code: SS/SW/C-403

Credit: 4

Title of Paper: Physical Mental and Community Health

Objectives:

1. Develop an understanding about dimensions of health
2. Gain knowledge about physical, mental and community health
3. Develop skills to work with health setting.

Unit I: Understanding Health

Concept and dimensions: Physical, Mental and Community health
Indicators of health
Changing concepts in Public Health

Unit II: Health and Disease

- Types of diseases: communicable, non-communicable and life style diseases
- Impact of disease on individual and community
- Prevention and control of disease

Unit III: Mental Health and Society

- Mental health, mental illness, mental disorders
- Understanding normality and abnormality
- mental health care system

Unit IV: Health Care policies and Programmes

- Major health policies
- Trends in health care programmes
- Reproductive and child health programmes

Unit V: Social Work Response to Public Health

- Occupational health
- Environment and health
- Social work profession-roles and responsibilities



BSW
Semester: IV
Core-10 Practical(Field Work Practicum)

Course Code: SS/SW/C-P-403
Credit:2

Title of Paper: Field Work Practicum based on Physical, Mental and
Community Health

BSW
Semester: IV
GENERIC ELECTIVE-GE-4

Course Code: SS/SW/GE-404
Credit:5

Title of Paper: Communication and Development

Objectives:

1. Understand communication in the context of development
2. Acquire skills in effective communication
3. Enhance the capacities in application of development communication tools.

Unit I: Understanding Communication

- Communication: concept, significance, principles, process.
- Forms of communication: Verbal, non-verbal and written
- Development Communication
- Communication in Social Work Profession

Unit II: Connecting Self and Communication

- Self-Awareness in communication
- Listening- stages, functions, barriers
- improving communication competence

Unit III: Effective Communication

- Types of Communication: Intrapersonal, Interpersonal, group communication and mass

Communication

- Barriers in Communication
- Communication as a tool for social development

Unit IV: Mass Communication

- Traditional and modern means of mass communication
- Propaganda and public opinion
- Role of mass communication in social change

Unit V: Communication for Development Practice

- Information Education and Communication - relevance, types, effective usage
 - IEC and Development Practice
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COURSE CODE:SS/SW/SEC-2-405
Credit:4

TITLE OF THE PAPER: Programme Media in Social Work

UNIT-I	Meaning & Concept of Programme Media <ul style="list-style-type: none">• Programme: Meaning and purpose, Concept and significance in social work• Role of social worker in programme planning
UNIT- II	Modes of Programme Media <ul style="list-style-type: none">• Types of Programme media: Group discussion, advertisement, flip chart, flash cards, art and craft• Interactive games and outdoor exposure• Application of program media in various settings
UNIT -III	Essentials of Programme Media <ul style="list-style-type: none">• People-centered approach to programme media• People/target group participation in programme• Basic principles
UNIT- IV	Programme Media for Development Practice <ul style="list-style-type: none">• Information Education and Communication - relevance, types, effective usage• IEC and Development Practice• Participatory communication: group discussion, focus group discussion
UNIT- V	Mass Communication <ul style="list-style-type: none">• Traditional and modern means of mass communication• Propaganda and public opinion• Role of mass communication in social change. Media in social work practice; social worker as a Mediator.