

**Guru Ghasidas Vishwavidyalaya, Bilaspur (C.G.)**  
**Department of Library and Information Science**

**04 YEARS UG PROGRAMME WITH MULTIPLE ENTRY – EXIT OPTIONS**

**UNDER NATIONAL EDUCATION POLICY 2020**

**ORDINANCE NO. 97**

**MULTIDISCIPLINARY/AEC/SEC COURSES**

**(09 CREDITS)**

<b>First Semester</b>					
<b>Courses Code</b>	<b>Title</b>	<b>Credits (L:T:P)</b>	<b>MARKS DISTRIBUTION</b>		
			<b>Continuous Evaluation</b>	<b>Semester End Examination</b>	<b>Total Marks</b>
LIATH1	Library as knowledge Resource center	2:1:0	30	70	100
<b>TOTAL</b>		<b>03</b>	<b>30</b>	<b>70</b>	<b>100</b>

<b>Second Semester</b>					
<b>Courses Code</b>	<b>Title</b>	<b>Credits (L:T:P)</b>	<b>MARKS DISTRIBUTION</b>		
			<b>Continuous Evaluation</b>	<b>Semester End Examination</b>	<b>Total Marks</b>
LIAPH1	Information Processing and Retrieval	0:1:2	30	70	100
<b>TOTAL</b>		<b>03</b>	<b>30</b>	<b>70</b>	<b>100</b>

<b>Third Semester</b>					
<b>Courses Code</b>	<b>Title</b>	<b>Credits (L:T:P)</b>	<b>MARKS DISTRIBUTION</b>		
			<b>Continuous Evaluation</b>	<b>Semester End Examination</b>	<b>Total Marks</b>
LIAPH2	Fundamental of Information and Media Literacy	0:1:2	30	70	100
<b>TOTAL</b>		<b>03</b>	<b>30</b>	<b>70</b>	<b>100</b>



**Head**  
**P.G. Dept. of Lib. & Inf. Science**  
**Sambalpur University**  
**Juati Vihar-751019**



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**Dept. of Library & Info. Science**  
**गुरु गणेशदास विश्वविद्यालय,**  
**Guru Ghasidas Vishwavidyalaya,**  
**बिलासपुर (उ.प्र.)**  
**Bilaspur (C.B.)**

**Semester I**  
**Multidisciplinary**  
**LIATH1**  
**Library as knowledge Resource Center**  
**TM 100(Theory70+InternalAssessment30) (Credit 3)**

**03 credits**

**Objective:**

**Basic objectives of this course are to-**

- Provide basic knowledge about library and its uses.
- Literate about library services.
- Provide basic training on information storage ,searching & retrieval system.
- To inculcate the ethical use of information among the learners.
- To familiarize the learners with the organization of information sources.

**Learning Outcomes:**

- Create awareness among the learners about various information sources & their use.
- To develop necessary skills among learners for utilizing the library and informationservices to supplement studies and for solving day-by-day problems.
- Inculcate interest in the learners in the LIS which may help them to opt the subject as a career

**Unit -1 Concept of Libraries**

- Understanding the meaning and objectives of Library
- Historical Development of Libraries with Special Reference to India
- Five Laws of Library Science.
- Library and Information Science as a Discipline.

**Unit – 2 Libraries Types and Roles**

- Different Types of Library: Academic, Public and Special
- Functions and Services of each category of Libraries
- Information Center : Objectives and function

**Unit- 3 Information Sources & Services**

- Concept of Primary, Secondary and Tertiary information
- Print Sources of Information
- Overview of Information Services
- Reference Sources and Services

**Unit- 4 Professional Association and Organization**

- Professional Ethics
- National and International Professional Association: ALA, ILA, IASLIC, IATLIS, ASLIB.
- Role of UNESCO, UGC, and RRRLF in the promotion and development of Libraries and society.

**Reading List :**

- 1 BAWDEN(David) and ROBINSON(Lyn). Introduction to Information Science. July 2012
- 2 BUNCH (Allan). The basics of information work. 1984. Clive Bingley; London.
- 3 CHOWDHURY(G G), BURTON(Paul F), MCMENEMY(David) and POULTER(A). Librarianship An introduction Dec 2007
- 4 GARDNER (Frank M). Public library legislation: a comparative study. 1971. UNESCO; Paris.
- 5 GEORGE (K M),Ed. Indian libraries: trends and perspectives. 1985. Orient Longmans; Calcutta.
- 6 GUHA( B). Documentation and information: services, techniques and systems.1983. 2nd rev. ed.
- 7 GUPTA( B M),.Ed.. Handbook of libraries, Archives and information centre in India. V 1-13. 1991;New Delhi
- 8 HAY WOOD T: Info-Rich Info-poor: Access and exchange in the global information society.1995. Page 20 of 30

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**Semester II**  
**Multidisciplinary**  
LIIAPH1

**Information Processing and Retrieval**  
TM 100(Theory70+InternalAssessment30) (Credit 3)

**Objectives:**

**Basic objectives of this course are to-**

- Provide basic knowledge about Information Processing and Retrieval system and its uses.
- Provide basic training on information storage ,searching & retrieval system.
- To inculcate the ethical use of information among the learners.

**Learning Outcomes:**

- How to access about various information sources & their use.
- To develop necessary skills among learners for utilizing the library and informationservices
- Inculcate interest in the learners in the LIS which may help them to opt the subject as a career

**Unit I : Universe Of Knowledge**

- Universe Of Knowledge : Nature and Attributes
- Overview of Classification
- Overview of Cataloguing

**Unit II : Information Retrieval**

- Information Retrieval : Concept & Scope
- Information Retrieval tools: classification, catalogue, index, abstract
- Search Techniques : basic & advanced

**Unit III: Tools of IAR**

- Preparation of Current Awareness List.
- Press Clipping service.
- Preparation of Bibliography.
- Abstracting : Types and Guidelines in Preparing abstract.

**Unit IV Open Access Discovery Tools**

- Concept of Library Access systems: Open/Closed
- Concept of Information Access systems: Library Discovery Tools /Federated Search, etc
- Concept, meaning and importance of OPAC/ Web OPAC
- Searching Techniques through OPAC/Web OPAC

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## Reading List:

- 1 Atchison, J. & Gilchrist, A. (1972). Thesaurus construction: a practical manual. London: Aslib.
- 2 Austin, D. (1984). PRECIS: A manual of concept analysis and subject indexing. 2nd ed.
- 3 Chowdhry, G. G. (2003). Introduction to modern Information retrieval. 2nd Ed. London: Facet Publishing.
4. Krishan Kumar (1993). Theory of classification. New Delhi: Vikas Publishing House.
5. Kumbhar, Rajendra (2011). Library classification trends in 21<sup>st</sup> century. Oxford: Chandos Publishing.
6. Girja Kumar & Krishan Kumar (2011). Theory of cataloguing. 5<sup>th</sup> ed. Delhi: Vikas Publishing House.
7. Gorman, M., & Winkler, P. (2005). Anglo-American Cataloguing Rules -2R. Chicago: American Library Association.

सिद्धांत

## **Semester III Multidisciplinary**

**LIIAPH2**

### **Fundamental of Information and Media Literacy TM 100(Theory70+InternalAssessment30) (Credit 3)**

#### **Objectives:**

Understanding of media and information literacy for providing better library services.

#### **Learning Outcomes :**

**After studying this paper, students shall be able to:**

- define media literacy;
- describe the process of media literacy;
- outline the core concepts of media literacy;
- evaluate the credibility of information;
- explain the power of visual images; and critically analyse media messages

#### **Unit-I Information and Media Literacy**

- Concept of Information & media Literacy.
- Types of Information Literacy ;
- Role of Media and Information Literacy in the Society

#### **Unit- II Introduction to Social Media**

- Overview of Social Media;
- Social Media : Platform & Tools;
- Role of Social Media in society.

#### **Unit- III Ethics and Laws**

- Media and information ethics : Cyber laws and ethics ;
- Misinformation in social media ;
- Opportunities challenges and power of Media literacy;

#### **Unit-IV Information Literacy**

- Information Literacy Guidelines : UNESCO, IFLA & ALA
- Data literacy : Definition, Information and scope
- Digital Literacy : emerging web services.

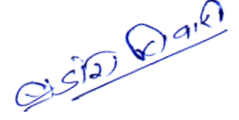
#### **Unit- V Role of MIL**

- Understanding Media and Information Literacy (MIL) in the Digital Age.
- Effect of media literacy on learning outcomes in online learning
- Role of MIL in Academics and Career building.

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**Reading List:**

1. Media in Society: Readings in Mass Communication, Caren J Deming, Samuel L Becker, Scott, Foresman and Company, Glenview, Illinois, 1988.
2. Introduction to Mass Communication: Media Literacy and Culture by Stanley J Baran , Edition 4 , McGraw Hill New York 2007.
3. Grassian, E. S., Kaplowitz J. R. (2009). Information Literacy Instruction: Theory and Practice.Chicago: Neal-Schuman Publishers, Inc



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