GURUGHASIDASVISHWAVIDYALAYA,BILASPUR(C.G.) (A Central University) BACHELOR OF LIBRARY AND INFORMATION SCIENCES ONE YEAR (TWOSEMESTERS) GRADUATE DEGREEPROGRAM CBCSBASEDPROGRAMME Scheme of Examination w.e.f. Session:2023-2024 Onwards

PROGRAM OUTCOMES

The programme learning outcomes relating to Bachelor's degree in Library and Information Science include the following:

- PO1: Demonstrate in depth knowledge of the basic concepts, principles, theories and laws related with the broad field of Library and Information Science and its sub-fields such as types of libraries, types of information sources, library Management, reference and information services.
- PO2 : Demonstrate understanding of rationality and procedures of (i) selection, acquisition, classification, cataloguing and physical processing of documents; (ii) using Information and Communication Technologies in Libraries and Information Centers.
- PO3 :Demonstrate knowledge, understanding and skills that offer job opportunities as librarians in public libraries and school libraries; as assistant librarians in different types of college libraries, as library assistants / technical assistants in university libraries and other libraries of higher education institutes, as librarians and/or assistant librarians in corporate and industrial libraries, libraries of research institutes, etc.
- PO4 :Ability to classify simple, compound, and complex documents using standard classification schemes; capability to catalogue all types of documents using standard catalogue codes
- PO5: Capable of self-paced and self-directed learning aimed at personal development.
- PO6:To train and expose to research problems through Internship -Project work / Field Work / Survey Report/ Literature Survey.
- PO7 :To make students fully aware of various sources of Information.

PROGRAM SPECIFIC OUTCOMES

- PSO1 : Students will develop the professional competencies for LIS and related field.
- PSO2 : To familiarizes students with the role of library and information society.
- PSO3 : Analyze the Foundation Knowledge about the library and Information systems, Library& Information Science as a discipline and Librarianship as a profession

Sister Dave

विभागाध्यक्ष HEAD उत्तकालय एवं सूचना विज्ञान विभाग Deptt. of Library & Into. Science गुरू घासीवरम बिस्वविद्यालय, Guru Ghasidas Vishwavidyabys बिलासपुर (छ.न.) Bilasper (C.A.)

Head P.G. Dept. of I.H. & Int. Science Semiculour University Justi University

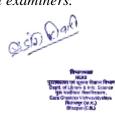
	First Seme	ster			
Comman			MAR	KSDISTRIBU'	ΓΙΟΝ
Courses Code	Title	Credits	Continuous	Semester End	Total Marks
Couc		(L:T:P)	Evaluation	Examination	
	Core Courses(CC)				
LIUATT1	Foundation of Library and Information science	3:1:0	30	70	100
LIUATT2	Knowledge Organization- Classification(Theory)	3:1:0	30	70	100
LIUATT3	Knowledge Organization– Cataloguing(Theory)	3:1:0	30	70	100
LIUATT4	Basics of Information and Communication Technology(Theory)	3:1:0	30	70	100
LIUATT5	Information Sources, Systems and Services(Theory)	3:1:0	30	70	100
LIUATG1 LIUATG2 LIUATG3	Generic Elective (GE)*/** Statistics for Librarianship Fundamentals of Digital Library Library Collection Development	3:1:0	30	70	100
	TOTAL	24	180	420	600
	Second Ser	nester			I
LIUBTT1	Core Courses(CC) Library Management (Theory)	3:1:0	30	70	100
LIUBLT2	Knowledge Organization- Classification(Practice)	0:1:3	30	70	100
LIUBLT3	Knowledge Organization–Cataloguing (Practice)	0:1:3	30	70	100
LIUBLT4	Basics of Information and Communication Technology(Practice)	0:1:3	30	70	100
LIUBLA1	Ability Enhancement Compulsory Course (AECC)** # Soft Skill	0:1:1	30	70	100
LIUBLL1	Skill Enhancement Course (SEC) # Information Sources and Services (practice)	0:1:1	30	70	100
IUBPD1	Discipline Specific Elective (DSE)** Internship Based-Project Work/Field work/ Survey Report/ Literature Survey	4	30	70	100
	TOTAL	24	210	490	700

Note:*Any One Student may opt anyone MOOC

Course(current/upcoming)availableatSWAYAMandnotifiedbythedepartment.

Value added Courses Note: *Practical and Viva-voce will be conducted by internal examiners.*

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First Semester

LIUATT1

Foundations of Library and Information Science TM100(Internal Assessment 30+Theory70)(Credit-04)

Objectives:

To get the understanding and Foundation Knowledge about the library and Information systems, Library & Information Science as a discipline and Librarianship as a profession

Course Outcomes:

- CO1 :Comprehend the concept of information and the discipline of Library and InformationScience.
- CO2 :Understand the development of libraries.
- CO3 : Classify libraries on the basis of their purpose and functions.
- CO4 : Know the role of libraries in the development of various aspects of society.
- CO5 : Comprehend the basic philosophy of Library and Information Science.

CO	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3
CO1	3	3	3	3	2	2	3	3	3	3
CO2	2	3	3	2	3	3	2	3	2	3
CO3	2	3	3	3	3	2	3	3	3	3
CO4	3	3	3	2	3	2	3	3	3	3
CO5	3	3	3	2	3	2	3	3	3	3

Unit1:Information ,Knowledge and Society

- Information : Meaning , Characteristics.
- Data, Information, Knowledge, Wisdom.
- Information Transfer Cycle: Storage and Dissemination of information.
- Library and Information Science as a Discipline.

Unit2: Libraries-Types and Roles

- Historical Development of Libraries with special reference to India.
- Types of Libraries : Objectives , distinguishing Features and Functions.
- Information Centers : Objectives and Functions.
- Role of Libraries and Information Centers in Modern Society.
- Five Laws of Library Science.
- Commission Committees Reports in library development with special reference to India.

Unit3:Laws Related to Libraries and Information

- Library Legislation: Need and essential Features, Special Mention to India.

- The Press and Registration of Books Act ; The Delivery of Books and Newspapers (Public Libraries) Act ; Copyright Act.

Unit4:Resource Sharing and User Studies

- User studies.
- User education.
- Resource sharing.
- Public Relations and Extension Activities.

Unit5:Professional Associations and Organizations

- Librarianship as a Profession.
- Professional Ethics.
- National and International Professional Associations : ILA, IASLIC, IATLIS, IFLA, ALA, CILIP, ASLIB and SLA.
- Role of UNESCO, UGC and RRRLF in the promotion and development of libraries.

- 1 RANGANATHAN (S R), Ed. Book service for all. 1969. Asia; Bombay.
- 2 RANGANATHAN (S R). A librarian looks back: an autobiography.1992. Asia; Bombay
- 3 RANGANATHAN (S R). Five laws of library science. 1991. Asia; Bombay.
- 4 RANGANATHAN (S R). Preface to library science. 1948. University of Delhi; Delhi.
- 5 SHARMA (Pandey S K). Library and Society.1992 .2nd rev. &enl. Ed .EssEss; New Delhi. \
- 6 SHERA (J H) Sociological foundation of Librarianship. 1970. Asia; Bombay.
- 7 THOMPSON (Carl) et al. Adult education activities for public libraries. 1950. UNESCO; Paris.
- 8 UNESCO.National libraries: there problem and prospects. 1960. UNESCO;Paris.
- 9 VENKATAPPAIAH (V). Library legislation in India.2v. 1990.
- 10 BAWDEN(David) and ROBINSON(Lyn). Introduction to Information Science. July 2012
- 11 BUNCH (Allan). The basics of information work. 1984. Clive Bingley; London.
- 12 CHOWDHURY(G G), BURTON(Paul F), MCMENEMY(David) and POULTER(A). Librarianship An introduction Dec 2007
- 13 GARDNER (Frank M). Public library legislation: a comparative study. 1971. UNESCO; Paris.
- 14 GEORGE (K M), Ed. Indian libraries: trends and perspectives. 1985. Orient Longmans; Calcutta.
- 15 GUHA(B). Documentation and information: services, techniques and systems. 1983. 2nd rev. ed.
- 16 GUPTA(B M).,Ed.. Handbook of libraries, Archives and information centre in India. V 1-13. 1991;New Delhi
- 17 HAY WOOD T: Info-Rich Info-poor: Access and exchange in the global information society.1995. Page 20 of 30
- 18 INDIA. MINISTRY OF EDUCATION. Report of the Advisory Committee for Libraries. 1959. Manager of publications; Delhi.
- 19 KAULA (P N). National library of India: a critical study. 1971.
- 20 KENT A, ed. :Encylopaedia of library and information science.VI-62.
- 21 KHANNA (J K). Library and society. 1987. Research publications; Kurukshetra.
- 22 MACHLUP(F). Knowledge; its creation, distribution and economic significance. VI, 1980; V2, 1982; V3. 1984.
- 23 MAHAPATRA (P K). Library and information science: an introduction. 1989. World Press; Calcutta.



LIUATT2

Knowledge Organization-Classification(Theory) TM100(Internal Assessment30+Theory70)(Credit-04)

Objectives:

To get the theoretical knowledge about various classification schemes and to get knowledge, how to arranged reading materials in the Libraries.

Course Outcomes:

- CO1: Understand the concept of nature & attributes of universe of knowledge.
- CO2: Express the meaning, purpose, function & canons of library classification.
- CO3: Discuss the characteristics merit &demerit of different classification schemes.
- CO4: Elaborate the various facets of notations & call number.

CO5: Review	the current	Trend in L	Library c	classification.
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CO	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3
CO1	2	3	3	2	2	3	3	3	2	3
CO2	3	2	3	3	3	2	3	2	3	3
CO3	2	3	2	3	2	3	2	3	2	2
CO4	3	2	3	2	3	2	3	2	3	3
CO5	3	2	2	3	2	3	2	3	2	2

Unit1: Universe of Knowledge

- Universe of Knowledge :Nature, Attributes.
- Modes of Subject Formation.
- Universe of Knowledge as Mapped in Different Classification Schemes (DDC,UDC,CC)

Unit2: Library Classification

- Concept, Purpose, Functions.
- Canons and Postulates.
- Knowledge Classification and Book Classification.

Unit3: Classification Schemes

- Dewey Decimal Classification (DDC)
- Colon Classification (CC)
- Universal Decimal Classification (UDC)

Unit 4: Notational System

- Postulation approach.
- Concept of Fundamental Categories, Facet Analysis and Facet Sequence.
- Principles of facet sequences
- Phase- Relation, Devices and their types.
- Isolates & auxiliaries: Common and special isolates; Standard subdivisions .
- Notation: Meaning, Need, Functions, Types, Qualities.
- Call number and its structure.

Unit5: Recent Trends

- Classification and Information Technology: Role of Classification in Organizing and Searching the WWW.
- Trends in Classification : Simple Knowledge Organization Systems(SKOS), Taxonomies, Folksonomies
- Knowledge Organizations: ISKO, CRG and EDUG, etc.

- 1. Chan, L. M. and Salaba, Athena (2015). *Cataloguing and classification: anintroduction*.4thed.Lanham,MD:Rowman&LittlefieldPublishers
- 2. Dhyani, Pushpa (2000). *Theoryoflibraryclassification*. Delhi: Vishwa Prakashan.
- 3. Jennifer, E. R. (1987). Organizing knowledge: an introduction to information retrieval. Aldershot: Gower.
- 4. Joudrey, Daniel N. & Taylor, Arlene G. (2015). *Introduction to cataloguing andclassification*, 11thed.SantaBarbara:LibrariesUnlimited.
- 5. Krishan Kumar (1993). *Theory of classification*. New Delhi: Vikas Publishing House.
- 6. Kumbhar, Rajendra (2011). *Library classification trends in 21st century*. Oxford: Chand os Publishing.
- 7. Lazarinis, Fotis(2014). *Cataloguingandclassification: anintroductiontoAACR2, RDA, DDC, LCC, LCSH and MARC 21 standards*. Oxford: Chandos Publishing.
- 8. Mann, Margaret (1943). *Introduction to cataloguing and the classification ofbooks*.2nded.Chicago:American Library Association.
- 9. Ranganathan, S. R. (2006).*Prolegomena to library classification*. 3rded. New Delhi: Ess Ess Publications.
- 10. Rowley, Jennifer&Hartley, Richard (2008). Organizing knowledge: an introduction to managing access to information. 4thed. London: Routledge.

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LIUATT3

Knowledge Organization-Cataloguing (Theory) TM100 (Internal Assessment 30+Theory70) (Credit-04)

Objectives:

To get the idea about various cataloguing schemes and to get knowledge how cataloguing scheme helps to retrieve information from the library.

Course Outcomes:

- CO1: Understand the concept of library catalogue
- CO2: Comprehend various inner and outer forms of library catalogue
- CO3: Understand the main and added entries of library catalogue
- CO4: Understand various approaches of deriving subject headings
- CO5: Explain the current trends in library cataloguing

CO	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3
CO1	3	3	3	3	2	3	3	3	3	2
CO2	3	3	2	3	3	3	2	3	3	3
CO3	2	3	3	3	3	3	3	2	3	3
CO4	3	2	3	3	2	3	3	3	3	2
CO5	3	3	2	3	3	2	3	3	3	3

Unit1: Library Catalogue:

- Library Catalogue :Concept, Objectives, Functions
- Physical Forms of Library Catalogue: Conventional and Non-conventional
- Types of Catalogue: Dictionary Catalogue, Classified Catalogue, Alphabetico-Classed Catalogue, Alphabetico -Subject Catalogue

Unit2:Catalogue Codes and Normative Principles

- Catalogue Codes: History and Development
- Normative Principles
- Kinds of Entries.
- Fillings of Entries
- Silent Features of CCC and AACR : Comparative Analysis

Unit 3: Choice and Rendering of Headings

- Personal Names Western and Indian
- Corporate Authors
- Pseudonyms and anonyms works
- Uniform Titles

Unit4:Subject and Union Catalogue

- Subject Catalogue :Meaning ,Purpose
- Union Catalogue :Concept, Purpose
- Tools and Techniques for Deriving Subject Headings
- Cooperative and Centralized Cataloguing

Unit5:Current Trends in Cataloguing

- ISBD, CCF, RDA, FRBR and Bibframe.
- MARC21, DUBLINCORE, and Others

- 1. Bowman, J.H. (2003). Essential cataloguing. London: Facet Publishing.
- 2. Brenndorfer, Thomas (2016).*RDA Essentials*. Chicago, American Library Association.
- 3. Bristow, BarbaraA. (2018). *SearsListofsubjectheadings*. 22nded. New York: GreyHousePubli shing.
- 4. Chan,L.M.,&Hodges,T.(2007).*Catalogingandclassification:Anintroduction*.3rded.Lan ham,Md:ScarecrowPress.
- 5. Chowdhury, G.G., & Chowdhury, S. (2007). *Organizinginformation: From the shelf to the Web*. London: FacetPublishing.
- 6. GirjaKumar&KrishanKumar(2011).*Theoryofcataloguing*.5thed.Delhi:VikasPublishin gHouse.
- 7. Gorman, M., & Winkler, P. (2005). *Anglo-AmericanCataloguingRules-* 2*R*. Chicago: AmericanLibraryAssociation.
- 8. Krishan, G. (2000). Libraryon line cataloguing indigital way. Delhi: Authorspress.
- 9. Lazarinis, Fotis (2014). *Cataloguing and classification: An introduction to AACR2, RDA, D DC, LCC, LCSH and MARC21 Standards*. London: Chandos Publishing.
- 10. Mitchell, A.M., & Surratt, B.E. (2005). *Catalogingandorganizingdigitalresources: Ahowt o-do-itmanualforlibrarians*. London: FacetPublication.
- 11. Ranganathan, S.R. (1964). *Classified catalogue code: With additional rules for dictionary catalogue*. 5th (Reprint)ed. New Delhi: EssEssPublications.
- *12.* Taylor, A.G. & Miller, D.P (2007). *Introductiontocatalogingandclassification*. 10thed. Westport, Conn: Libraries Unlimited.
- 13. Welsh, A., & Batley, S. (2012). *Practical cataloguing: AACR, RDA and MARC21*. London: FacetPublishing.

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LIUATT4

Basics of Information and Communication Technology (Theory) TM100(InternalAssessment30+Theory70)(Credit-04)

Objectives :

To get the basic knowledge about the Information and Communication Technology and its implication in the Library fields.

Course Outcomes:

- CO1: Understand the structure of computer and functions of its various units
- CO2: Plan and implement automation in library housekeeping operations and services
- CO3: Evaluate various library management software
- CO4: Identify and state the features of telecommunication channels, modes, media, modulation, standards and protocols
- CO5: Highlight the nature and components of computer networks and their protocols Standards

CO	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3
CO1	2	2	2	3	2	3	2	3	2	3
CO2	3	3	3	2	3	3	2	3	2	3
CO3	3	2	2	2	3	3	3	3	3	3
CO4	3	2	3	2	2	2	3	3	3	3
CO5	3	3	2	2	2	2	2	2	2	2

Unit1:Fundamentals of Computers

- Concept, Generations, Types, Hardware
- Units of Computers : Arithmetic and Logic Unit, Control unit, Input and Output Unit , Memory Unit
- Software : System Software ;Application Software

Unit2:Library Automation

- Definition, Purpose, Historical Development of Library automation software.
- Library Management Software : Proprietary, Free and Open Source Software (FOSS) ; Evaluation

Unit3:TelecommunicationTechnologies

- Transmission Channels, Mode, and Media, ISDN, PSDN, Hubs, Router, Modem
- Wireless Communication: Media, Wi-fi, Li-fi, Satellite Communication, Mobile Communication

Unit4:Computer Networks & Security

- Computer Networks: Concept, Need, Topologies, Types: LAN, MAN, WAN
- Internet: Web Browsers, WWW, E-mail; Search Engines; Web2.0, Web3.0
- Internet Protocols and standard
- Intranet and Extranet, Internet Security

- 1. Bharihoke, Deepak (2012). *FundamentalsofInformationTechnology*. 4thed. NewDelhi: Ex celBooks.
- 2. Borgman, Christine L. (2017). *Bigdata*, *littledata*, *nodata*: *Scholarshipinthenetworkedworl d*. Cambridge: The MITPress.
- 3. Haravu,L.J.(2014).*Libraryautomation:Design,principlesandpractice*.AlliedPublishers, NewDelhi.
- 4. Hennig, Nicole. (2017). *Keepingupwithemergingtechnologies: Bestpractices for informati onprofessionals*. SantaBarbara: Libraries Unlimited.
- 5. Joiner, Ida. (2017). *Emerginglibrarytechnologies: It'snotjustforgeeks*. Oxford: Chandos Publishing.
- 6. Leon-Garcia, Alberto & Widjaja, Indra (2006). *Communication networks:Fundamentalconceptsandkeyarchitectures*.2nded.NewDelhi:McGraw-Hill.
- 7. Phadke, D.N. (2017). Library information technology. Pune: Universal Publications.
- Rajaraman, V. &Adabala, Neeharika (2014). Fundamentals of computers. 6thed. New Delhi: Prentice-HallofIndia.
- 9. Tanenbaum, AndrewS. & Wetherall, DavidJ. (2013). *Computernetworks*. 5thed. NewDelhi: PrenticeHall.

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LIUATT5

Information Sources, Systems and Services TM100(InternalAssessment30+Theory 70)(Credit-04)

Objectives :

To acquire the concepts of information, its sources, Systems and Services.

Course Outcomes:

- CO1: Understand, identify and explore the different types of information sources.
- CO2: Evaluate various types of information sources.
- CO3: Explore, collate and facilitate access to the electronic resources, such as ejournals, e-books, databases and institutional repositories.
- CO4: Provide library services using sources such as blogs, portals, wikies, subject gateways, digital libraries.
- CO5: Understand the concept of library resource sharing and consortia.

CO	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3
CO1	3	2	2	3	3	3	3	3	2	3
CO2	2	3	3	3	3	2	2	3	3	3
CO3	3	3	3	2	3	3	3	3	2	2
CO4	3	2	3	3	3	3	3	2	3	3
CO5	3	3	3	2	2	3	2	3	2	3

Unit1:Information Sources

- Nature, Characteristics, Types.
- Documentary and Non-Documentary Sources
- Primary, Secondary and Tertiary Sourceso fInformation

Unit2:Reference Sources and Electronic Information Sources

- Reference Sources: Characteristics, Types, Usefulness.
- Online databases, Open access resources, Internet sources, E-books, E Journals, E-Thesis, E-News papers, Blogs.
- Subject Gateways, Web Portals, Library Portals, Bulletin Boards,
 - Multimedia Resources, Institutional repositories.

Unit3:Reference and Information Services

- Reference Service :Concept, Purpose ,Types, Theories.
- Documentation Services : Current Awareness Service (CAS), Selective Dissemination of Information (SDI), Translation Services, Indexing and Abstracting Services, Bibliographical Services.
- Document Delivery Services ,Inter Library Loan (ILL) Service



Unit4:Information Systems and Networks

- National Information Systems and Networks : NISCAIR, NASSDOC , DESIDOC, , ENVIS, NICNET; National Knowledge Network (NKN)
- Global Information Systems and Network :MEDLARS ,AGRIS ,INIS, INSPEC, BIOSIS, ERIC, Patent Information System (PIS).
- Library Networks and Resource Sharing: DELNET, INFLIBNET, resources sharing and Consortia, Indian Initiatives

Unit 5:Information Sources& Services on Web

- Web Resources: Concept and Use& types.
- Different types of Web Resources: Information Portals, Subject Directories, Subject Gateways, Online Databases
- E-resources in Science and Technology, Social Science and Humanities.

- 1. Bopp,R.E.&Smith,L.C.(Eds.).(2011).*Referenceandinformationservices:Anin troduction*.SantaBarbara:ABC-CLIOPublishing.
- 2. Cassell, K.A.& Hiremath, U. (2013). *Reference and information services: An intro duction*. Chicago: AmericanLibrary Association.
- 3. Chowdhury, G. & Chowdhury, S. (2001). *Informationsources and searching on the WorldWide Web*. London: FacetPublishing.
- 4. Cheney, FN. & Williams, W.J. (2000). Fundamentalsof references ources. Chicago: AmericanLi brary Association.
- 5. Grogan, Dennis (1982). *Science and technology: An introduction to literature*. Lon don: CliveBingley.
- 6. Guha, B. (1999). *Documentation and Information Services* (2ndEd.). Kolkata: WorldPress.
- 7. Higgens, C. (Ed.). (1980). *Printed reference materials*. London: Library Associati on.
- 8. Katz, W.A. (2000). Introduction to Reference work. London, Butterworths.
- 9. KrishanKumar(1984). Reference Service. New Delhi, Vikas Publishing House.
- 10. Ranganathan, S. R. (1991). *Reference Service. Bangalore:* SaradaRanganathanEndowmentforLibraryScience.
- 11. Rowley, J.E. (1996). The basic sofin formation systems. London: Facet Publishing.
- 12. Shuman, BruceA. (2004). *Issuesforlibraries and information science in the interne* tage. London: Libraries Unlimited Inc.

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Generic Elective (GE)

LIUATG1 Statistics for Librarianship TM100(InternalAssessment30+Theory70)(Credit4)

Objectives :

To know the Implication of statistical techniques and methods for the research purpose in Library science discipline.

Course Outcomes:

- CO1: Know the use of statistical tools and techniques for data analysis and interpretation of research findings
- CO2: Aware the methods of presenting and reporting research findings
- CO3 : Aware the research and their fields.
- CO4 : Understand the how to use research techniques in the library fields.

CO	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3
CO1	3	3	3	3	2	2	3	3	3	3
CO2	2	3	3	2	3	3	2	3	2	3
CO3	3	3	3	3	3	2	3	2	2	3
CO4	2	3	3	3	3	3	2	3	3	2

Unit1:Methods of Data Collection

- Data Collection Techniques: Primary and Secondary Data
- Data Collection Tools: Questionnaires, Schedule, Interview, Observation Scales and Check Lists, and Reports
- Sampling Techniques

Unit2:Data Analysis and Interpretation

- Descriptive Statistics: Measures of Control Tendency; Mean, Median and Mode
- Measures of dispersion
- Graphical Presentation of Data-Bar, Pie, Line Graphs, Histograms

Unit3:Report Preparation

- Research Reporting: Structure, Style, Contents; Style Manuals-Chicago ,MLA ,APAetc.

- Codes and Standards
- Selective and Simplified Cataloguing

Unit4:Measuring Techniques for Library Data

- Statistical Librarianship Librametrics ,Bibliometrics ,Scientometrics, Informetrics.
- Bibliographic Coupling, Co-citation Analysis
- Content Analysis, Citation Studies and Metrics

Reading List :

1.Busha, CH & Harter, SP: Research Methods in Librarianship: Techniques and Interpretation, New York Academic 1980.

2. Mohsin, SM: Research Methods in behavioural Sciences, Kolkatta Orient Longman, 1984.

3. Sharma, RN & Sharma, RK: Research methods in Social Sciences, Bombay, Media Promoters & Publishers Pvt. Ltd., 1987.

4. Sing, Sadhu: Research Methodology in Social Sciences, Bombay, Himalaya Publishing House, 1980.

5. Stevens, RE. Ed: Research Methods in Librarianship, London, Bingley 1971.

6. Wilson, EB: Introduction to scientific Research, New Delhi, Mc- Graw Hill, 1952.

7. Young, PV: Scientific Social Surveys and research, Ed 4, New Delhi, Prentice Hall, 1982.

8. Charles, H. et.al.: Research methods in librarianship: Techniques and interpretations, New Delhi: Sage, 1993.

9. Fowler, F.J.: Survey research methods. New Delhi: Sage, 1993. 10. Goode, W.J. and Hatt, P.K.: Methods in social Science research. New Delhi: McGraw Hill, 1986.





Generic Elective (GE)

LIUATG2

Fundamentals of Digital Library

TM100(InternalAssessment30+Theory70)(Credit4)

Objectives :

- To develop skills for handling information sources.

-To provide practical exposure to different information sources.

Course Outcomes:

- CO 1: Understand and work on experience with IT products and services.
- CO2: Get knowledge to work with digital library software and management tool Dspace etc.
- CO3: Gain Overall knowledge of Digital Library and the parts of its operations using different types of software
- CO4: Gain knowledge of both system software and application software related to Digital Library and management.

CO	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3
CO1	2	2	3	2	3	2	3	2	3	3
CO2	2	3	2	3	3	3	2	3	3	2
CO3	3	2	3	3	3	2	3	2	3	3
CO4	3	3	2	3	2	3	3	3	2	3

Unit 1 : Digital Libraries

- Digital Libraries: Concept and definition
- Historical development of Digital Libraries
- Major Digital Library Initiatives in India

Unit 2:Digitization Process

- Digitization: Definition, Purpose and Process,
- Selection of materials for digitization
- Software, hardware and best practices
- Scanners and scanner types
- OCR and OCR software.

Unit 3: ICT Application for DLs

- Open source software for Digital Library
- DSpace, GSDL: Features and comparative study of Dspace, Eprints and Fedora
- Open Standards and File formats, harvesting metadata.

Unit 4:Digital Library Architecture

- Components of Digital Library, Principles of Design
- Digital Preservation: Persistent identifiers :DOI and CNRI Handles
- User Interface-Principles of design

- 1. Arms, W. Y. (2005). Digital libraries. New Delhi: Ane Books.
- 2. Bose, Kausik. (1994). Information Networks in India: Problems and Prospects. New Delhi: EssEss,
- 3. Chowdury, G.G. (2003). Introduction to Digital Libraries. London: Facet Publishing,
- 4. Cohn, John M., Kelsey, Ann L., and Fiels, KetihMicheal. (1998). Planning for Library Automation: A Practical Handbook. London: Library Association.
- 5. Papy, F. (2013). Digital Libraries. Somerset: Wiley.
- 6. Pedley, Paul. (2001). The invisible Web: Searching the hidden parts of the Internet. London: Aslib.
- 7. Xavier, C. (2000). World Wide Web Design with HTML, New Delhi: TMH.

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Generic Elective (GE)

LIUATG3

Library Collection Development

TM100(InternalAssessment30+Theory70)(Credit4)

Objectives :To know the importance and policies of collection development in library . **Course Outcomes:**

- CO1: Understand the various types of collection in library.
- CO2: Gain knowledge about different selection procedure, evaluation techniques, preservation processes and policies related to collection development.
- CO3 : Understand the how to preserve library materials in the library.
- CO4 : Aware the how to use IT of collection development in the library.
- CO5 : Understand the various types of collection development policy.

CO	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3
CO1	3	3	3	2	3	3	2	3	3	3
CO2	3	2	3	3	2	3	3	3	3	3
CO3	3	3	3	3	3	3	3	2	3	2
CO4	2	3	3	3	3	3	3	3	2	3
CO5	3	3	3	3	3	3	3	2	3	3

Unit1: Basics of Collection Development

- Definition, Need and Function
- Collection Development Policy
- Collection Development Vs Collection Management

Unit 2: Types of Collection

- Collection: Importance of collection in library
- Conventional Documents
- Electronic Resources

Unit 3: Document Selections and Acquisition Procedure

- Acquisition Programme : Objectives and Functions
- Allocation of Library Funds :Norms and Standards
- Problems in Acquisition of reading Materials
- Good Office Committee

Unit 4: Collection Evaluations and Weeding

- Collection Evaluation :Definition, Need, andUtility
- Techniques/ Methods of collection evaluation
- Weeding :Need and Importance

Unit 5: Preservation, Its Impaction Collection Development

- Preservation: Need, Methods, Limitations and Remedies
- Causes of deterioration and preventive methods of preservation
- Impact of IT on Collection Development

Reading List :

1. Academic Libraries: Role in the National Development, by Dorothy Issac, A.A.N. Raju and L.S. Ramaiah (Ed) (1993). Madras: T.R. Publications. (Section 2 : Collection Development).

2. Advisory Committee for Libraries. (Chairman : K.P. Sinha) (1960). Report.Rev.ed. Manager of Publications p. 63 (Govt. of India); 1961, Delhi, India.

3. American Library Association (1956). Public Library Service: A Guide to Evaluation with Minimum Standard. Chicago, ALA. American Library Association.(1977). Resources and Technical Services Division.Guidelines for the Formulation of Collection Development Policies.In Library Resources & Technical Services, Volume 21. pp. 40-47.

4. Gelfand, M.A. (1974). University Libraries for Developing Countries. Delhi: The University Book.5. Hingwe, K.S. (1982). Management of University Libraries in India: Principles and Practices. Calcutta: The World Press.

6.India. University Grants Commission (1965). Library Committee (Chairman: S.R. Ranganathan) University and College Libraries: Report. New Delhi: UGC.

7.Indian Library Association. 13th All India Library Conference, Jaipur, January 28-31, 1985.Building Library Collections and National Policy for Library and Information Services.Seminar Papers. Ed. by P.B. Mangla, Delhi: Indian Library Association.

8. Krishan Kumar (1985). Library Manual, New Delhi: Vikas Publishing House.

9. Mittal, R.L. (1993). Library Administration: Theory and Practice. Ed.5. New Delhi: Metropolitan Book.

10. Ranganathan, S.R. (1989). Library Book Selection. Ed.2. Bangalore: SaradaRanganathan Endowment for Library Science.

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Second Semester

LIUBTT1

Library Management

TM100(InternalAssessment30+Theory70)(Credit-04)

Objectives :

To know the importance and role of "management" to perform the Library Services and activities.

Course Outcomes:

After studying this paper, students shall be able to:

CO1 :Understand the concept and history of management

- CO2 :Elaborate principles and functions of management
- CO3: Carry out various operations of Library and Information Centres
- CO4 : Manage, preserve and provide access to various print and non-print

informationsources.

CO5 :Comprehend the concept of financial management and human resource management.

CO	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3
CO1	3	3	3	3	3	3	2	2	3	3
CO2	3	2	3	3	2	3	3	3	3	2
CO3	3	3	3	3	3	3	3	2	3	3
CO4	2	3	2	3	3	3	3	3	2	3
CO5	3	3	3	3	3	2	3	3	3	3

Unit1:Principles and Functions of Management

- Management :Concept, Scope and functions
- Schools of Management Thoughts
- Principles and Elements of Management
- TQM (Total Quality Management)

Unit2: Resource Development

- Information Resources ; Definition , features and types
- Different Types of Selection Tools and Their Importance
- Human Resource Management : Concept and Principles

Unit3:Maintenance of Library

- Acquisition of Books and Subscription of Periodicals
- Technical Processing
- Circulation Methods and Processes
- House Keeping Operations:StockVerification,Shelf-rectification,Binding,Preservation

Unit4:Financial and Human Resource Management

- Sources of Library Finance, Estimation of Library's Financial Requirements
- Budgeting ,Accounting, Auditing.
- Cost Effectiveness Analysis and Cost Benefit Analysis

Unit5:Library Committee, Rules, and Reports

- Library Committee : Role and functions
- Library Statistics; Annual Report
- Library Rules and Regulations
- Library Building and Space Management

- 1. Beard W.Ian & Holden, Len. (1996). *Human Resource Management:Acontemporaryperspectives*.London:Longman.
- 2. Bryson, Jo. (1996). *Effectivelibraryandinformationmanagement*. New Delhi: Jaico Publis ing House.
- 3. Evans, G.Edward&Layzell, Patricia. (2007). *Managementbasicsforinformationprofessi* onals. 2nded. London: Libraries Unlimited.
- 4. Harvey, Poss. (1993). Preservation in libraries: areader. London: R.R. Bowker.
- 5. Johnson, P. (2014). *Fundamentalsofcollectiondevelopmentandmanagement*. 3rded. Chicago: AmericanLibraryAssociation.
- 6. Koontz,H.&Weihrich,H.(2015).*Essentialsofmanagement*.10thed.Chennai,McGrawHil lInc.
- 7. KrishanKumar,(2007). *Librarymanagementinelectronicsenvironment*. NewDelhi:Har-AnandPublications.
- 8. Mittal, R. (2007). *Libraryadministration: Theoryandpractice*. New Delhi: EssEssPublicat ions.
- 9. Narayana, GJ. (1991). *Libraryandinformationmanagement*. New Delhi: Prentice HallofIn dia.
- 10. Stoner, James A.F. et al. (1996). *Management: Global perspectives*. 10th ed. New Delhi: McGrawHillInc.
- 11. Stueart, Robert D. & Moran, B. (2007). *Libraryandinformationcentremanagement*, 7th, ed. Lon don: Libraries Unlimited.

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LIUBLT2

Knowledge Organization- Classification(Practice)*

TM100(InternalAssessment30+Practice 70)Credit-04)

Objectives :

To get the practical knowledge about various Classification schemes and to get knowledge how to use of classification scheme in the Libraries.

Course Outcomes:

After studying this paper, students shall be able to:

- CO1: Construct class numbers for documents with simple, compound and complex subjects.
- CO2 : Synthesize class numbers by using the standard subdivisions/commonisolates/auxiliary tables
- CO3: Compile book numbers and be able to use index of the classification scheme.
- CO4: To get knowledge about the how to assign book numbers.

CO	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3
CO1	3	2	3	3	3	3	3	2	3	3
CO2	3	2	3	3	3	3	2	3	3	3
CO3	3	3	3	3	2	3	3	3	3	3
CO4	3	2	3	3	3	3	3	3	2	2

Unit 1: Classification of documents with simple subjects

Unit2:Classification of documents with compound subjects

Unit 3: Classification of documents with complex subjects using standard

subdivisions/ common isolates/ special isolates / auxiliary tables/ add notes from

schedules

Unit4:Assigning Book Numbers

*Note:Departments may impart practical training on Dewey Decimal Classification and Colon Classification Latest Editions.

- 1. British Standards Institute (2006). Universal Decimal Classification. 2 vols.Standarded.London:BSI.
- 2. Dewey, Melvil and Mitchell, Joan S. (2011). Dewey *Decimal Classification andRelativeIndex*.23rded.Dublin:OCLC
- 3. Ranganathan, S. R. (2008). Colon classification. 6th rev. ed. New Delhi: Ess Ess Publications.
- 4. Ranganathan, S. R. & Gopinath, M. A. (1989). *Colon classification*. 7thed.Vol. 1, schedules for classification. Banglore, Sarada Ranganathan Endowment for LibraryScience.
- 5. Schedules of Library of Congress Classification Schemes



LIUBLT3

Knowledge Organization-Cataloguing(Practice)*

TM100(InternalAssessment30+Practice 70)(Credit-04)

Objectives :

To get the Practical knowledge about various Cataloguing schemes and to get knowledge how to use cataloguing Scheme in the libraries to helps to retrieve information from the library.

Course Outcomes:

After studying this paper, students shall be able to:

CO1: Use the catalogue codes and standards

CO2: Prepare catalogue entries for various types of information sources.

CO3: Derive subject headings using various methods and tools.

CO4 : To get knowledge about the preparation of catalogue card of the documents.

CO	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3
CO1	2	3	3	3	3	3	3	3	3	2
CO2	3	2	3	3	3	3	2	3	2	3
CO3	3	2	3	3	2	3	3	3	3	3
CO4	2	3	3	3	3	2	3	3	3	3

Unit1:Cataloguing of Works of Single Authorship, Shared Authorship, Pseudonyms,

Mixed Responsibilities

Unit2:Cataloguing of Editorial Works, Composite Works, Multi-volume Works

Unit3:Cataloguing of Serial Publications, Uniform Titles

Unit4:Cataloguing of Works of Corporate Authorship

*Note: Departments may impart practical training on AACR-2 and Classified Catalogue Code.

- 1. Bristow, BarbaraA. (2018). *Sear 'slistofsubjectheadings*. 22nded. New York: GreyHousePubli shing.
- 2. Gorman, M., & Winkler, P. (2005). *Anglo-AmericanCataloguingRules- 2R*. Chicago: AmericanLibraryAssociation.
- 3. Ranganathan, S.R. (1964). Classified catalogue code: with additional rules for dictionary catalogue code: with additional rules for dictionary catalogue code: with a state of the sta

atalogue.5th(Reprint)ed.NewDelhi:EssEssPublications.

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LIUBLT4

Basics of Information and Communication Technology(Practice)

TM100 (InternalAssessment30+Theory70)(Credit-04)

Objectives:

To get the basic practical knowledge about the Information and Communication Technology and its implication in the Library fields.

Course Outcomes:

After studying this paper, students shall be able to:

CO1: Create, edit and manage files using Word Processing, Spread Sheet and PowerPoint

Presentation software

CO2: Carry out library housekeeping operations using library management software

CO3: Generate different types of report using library management software

CO4: Search information from internet and databases adopting suitable search strategies

CO	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3
CO1	2	3	3	2	3	2	2	3	3	3
CO2	2	3	3	3	2	3	3	3	3	3
CO3	3	3	3	3	3	2	3	3	3	3
CO4	3	3	2	3	3	2	3	2	3	3

Unit1:Computer Hardware: Computer Structure, Input and Output Devices, Memory Devices and their use, Use of Operating System; Application Software: Use of Word Processing Software, Spread Sheet Management Software and PowerPoint Presentation Software,

Unit2: IntegratedLibraryManagementSoftware, Definition, Modules, Open Source ILMS- KOHA, its features and functions.

Unit3:Searching and Retrieval: Search Strategy and Techniques, Keyword Search, Phrase Search, Boolean Search, Proximity Search, Field Search, Use of different search filters

Unit4:Searching Information from Internet using Different Search Engines; Searching Web OPAC, WorldCat, IndCat, Sodhganga, National Digital Library (NDL), Directory of Open Access Journals (DOAJ), Directory of Open Access Books (DOAB), Google Scholar

- 1. Brown, Christopher & Bell, Suzanne (2018). *Librarian's guidetoonline searching: cultivating database skills for research and instruction*. 5th ed. London: Libraries Unlimited
- $2. Clayton, Marlene (2018). {\it Managing library automation. 2^{nd} ed. London: Routledge.}$

- 3. Markey, Karen (2019). Online searching: A guide to finding quality information efficiently and effectively. 2nded.Lanham, Maryland: Rowman & Little field Publishers.
- 4. Marmel, Elaine (2015). Office 2016Simplified. Hoboken. New Jersey: John Wiley & Sons.
- 5. Mishra, VinodKumar(2016). *Basicsoflibraryautomation, Kohalibrarymanagement software and data migration: Challenges with case studies*. NewDelhi : Ess Ess Publications.

Ability Enhancement Compulsory Course-AECC LIUBLA1

Soft Skill

TM100 (InternalAssessment30+Project 70)(Credit2)

Objectives:

To increase the communication ability and to improve the skills to become more effective library professionals.

Course Outcomes:

CO1: Get knowledge about the fundamental of communications.

CO2: Get to know about the work place skills and overall communications skills.

CO3: To get knowledge of how to communicate with others.

CO4 : Understand the how to developed the personality.

CO	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3
CO1	3	2	3	3	2	2	2	3	3	2
CO2	3	3	3	2	3	3	3	2	2	3
CO3	2	3	3	3	2	3	3	2	3	3
CO4	3	2	2	3	3	2	3	2	3	2

Unit 1: Communication Fundamentals

- Communication, definition, types and purpose
- Listening Skills
- Speaking Skills
- Writing Skills

Unit 2: Preparing for Job Interview

- Resume Writing
- Preparing for an Interview
- Effective Interview Skills
- Group Discussion

Unit 3: Workplace Skill

- Inter personal communication
- Working in Teams
- Presentation Skills
- Negotiation Skills

Unit 4: Personality Development

- Time Management
- Stress Management
- Leadership

Reading List :

1.Gladis, S. D. (1993). Write type, personality types and writing styles. Amherst, Mass.: Human Resource Development Press.

2.Gupta, S. (2009). Personality development and communication skills. Jaipur, India: Book Enclave.

3.Karten, N. (2010). Presentation skills for technical professionals achieving excellence.. Ely: IT

Governance Publications.

4.Masters, L. A., Wallace, H. R., & Harwood, L. (2011). Personal development for life and work (10th ed.). Australia: South-Western Carnage Learning.

5.McMurry, J. H. (2002). The etiquette advantage: personal skills for social success. Wilmington, NC: Stellar Publications.

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Skill Enhancement Course – SEC

LIUBLL1

Information Sources and Services(Practice)

TM100 (InternalAssessment30+Practical70)(Credit-02)

Objectives:

- To understand the practical knowledge of information sources.
- To study documentary and non-documentary sources of information.
- To familiarize students with Print and Electronic versions of information sources
- To understand the Primary, secondary and tertiary information sources

Course Outcomes:

After studying this paper, students shall be able to:

- CO1: Understand the basic concept, importance, characteristics, functions, and evolutions of both print and non- print sources of information
- CO2: Gain the knowledge of primary, secondary and tertiary sources of information
- CO3: Know the categories of information like documentary and non documentary sources as well as the human and institutional sources of both print sources and e-resources
- CO4: Clearly understand the major print and electronic resources related to primary sources of Information.
- CO5: Understand the important secondary sources of both print & electronic versions Information Sources.

CO	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3
CO1	3	3	3	2	3	3	2	3	3	3
CO2	3	2	3	3	2	3	3	3	3	3
CO3	2	3	2	3	3	2	3	3	3	3
CO4	2	3	2	3	3	2	3	2	3	3
CO5	3	3	3	3	2	2	2	3	2	3

A. Evaluation of Various Reference Sources

- B. Visit to various Library & Information Centers and Evaluate Library Services at College, University, and Special Library Level.
- c. Preparation of Current Awareness List, Press Clippings: Local, National and International Newspapers and Content list
- D. Preparation of Bibliography/ Webliography, Preparation of Indexing and Abstracting records

Annexure–I

Suggested List of Reference/ Information sources for Evaluation and Information Queries



(A) Encyclopedias

- 1.New Encyclopedia Britannica 2. Encyclopedia Americana 3. International Encyclopedia of Social Sciences 4. McGraw-Hill Encyclopedia of Science and Technology 5. Encyclopedia of Library and **Information Science** (B)Dictionaries 1. Webster's Third New International Dictionary of **English Language** 2. The Oxford English Dictionary 3. Funk and Wagn all Dictionary (C)Year Books and Almanacs 1. Statement's Yearbook 2. Europe Yearbook 3. India: A Reference Annual 4. Manorma Year Book 5. World Almanac and Book of Facts (D)Directories 1. World of Learning 2. University Handbook 3. Directory of Scientific **Research Institutions** in India (E)Biographical Sources 1. International Who's who
- 2. India's who 's who
- 3. Directory of National Biography

(F)Geographical Sources

l.Chamber's World

Gazetteers and

Geographical

Dictionary

- 2. Webster's Geographical Dictionary
- 3. Gazetteer of India: India Union
- 4. Fodor's India/ India Handbook
- 5. Britannica Atlas

(G)Serial Reference Sources

1. Ulrich's

International

periodical

Directory

- 2. Keeping's Record of World Events
- 3. Asian news digest
- 4. Index India
- 5. Guide to Indian
- Periodical Literature

(H) Bibliographies

- l. Indian National Bibliography
- 2. British National Bibliography
- 3. National
- Bibliography of
- Indian Literature
- 4. Cumulative Book Index
- S. Books in Print
- 6.Indian.BooksinPrint
- (I)Hindi Sources
- l. Hindi Vishwakosh
- 2. Bhartiy Kahavat Sangrah



- 1 Dhiman A.K. & Rani Y. (2005). Reference Sources and Services. New Delhi: EssEss Publications.
- 2 Guha, B. (1983). Documentation and information: Services, techniques and systems. Calcutta: World Press.
- 3 Gupta, B. M. et al. (1991). Handbook of libraries, archives, information centres in India. New Delhi: AdityaPrakshan.
- 4 Katz, W A (1992). Introduction to Reference Work. New York: McGraw-Hill.
- 5 Krishan Kumar. (1990). Reference service. New Delhi: Vikas.
- 6 Neelameghan, A. & Prasad, K. N. (Eds.). (2005). Information systems and services in India. Bangalore: SRELS.
- 7 Ranganathan, S.R. (1992). Reference Service. Bangalore: SRELS.
- 8 Rowlay, J E & Turner. (1987). Reference Service and sources of Information. New Delhi: EssEss.
- 9 Sharma, J S. & Grover, D. R. (1992). Reference Service and Sources of Information. New Delhi: EssEss publications.
- 10 Singh G (2013). Information Sources, Services and Systems. Delhi: PHI learning Pvt.ltd.
- 11 Singh, S. (1997). International Manual of Reference and Information Services. Delhi: Beacon.
- 12 Subramanayam, K/ (2001). Scientific and Technical Information Resources, New Delhi: Anmol.
- 13 Sunitha, A. (1998). Documentation services in India: A review of some selected documentation centres. New Delhi: Academic Publications.
- 14 Vickery, B. C. (1987). Information systems. London: Butterworths.
- 15 Walford, A.J. (1990). Guide to Reference Materials, London: Library Association

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Discipline Specific Elective–DSE

LIUBPD1

Internship -Project work / Field Work / Survey Report/Literature Survey TM100 (InternalAssessment30+Practice70)(Credit04)

Objectives:

- To know the impact of different Library and information system toward the society
- How the Library services run in the various library structure along with the importance and implication of Media Centers.
- To get the information about various kind of the libraries.

Course Outcomes:

After studying this paper, the students shall be able to:

- CO1 : To get knowledge how to do internship -project work , field work and different types of perspective.
- CO2: Understand the nature and role of different types of Libraries and Information Systems
- CO3: To get knowledge how to select, organize, analyze and maintain of reading material in the libraries.
- CO4: To get the practical knowledge about the library works.
- CO5 : To get knowledge the how to use e-resources.

CO	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PSO1	PSO2	PSO3
CO1	3	3	2	3	3	3	3	3	2	3
CO2	2	3	3	2	3	3	3	3	3	3
CO3	3	2	3	3	3	2	2	3	3	2
CO4	3	3	2	3	3	2	3	2	3	3
CO5	2	3	3	3	2	3	2	3	2	3

Themes: Library Services, Classification, Cataloguing, Reference Services, Indexing, abstracting, Library Digitization, E-resources, Collection development, Resource sharing and Library Networking, User Education, Use of Libraries, Library Literacy.

Note: This paper is related to major areas of Project work / Field Work / Survey Report/ Literature Survey in the field of library and information science. Every Students has to prepare and submit Project work from any one area related to the topics given below.

- Public Libraries
- School Libraries
- College Libraries
- University Libraries
- National Libraries
- Special Libraries
- Children Libraries
- Libraries for Prisoners
- Private Libraries
- Libraries for Specially-able
- Online Libraries
- Mobile Libraries
- Village Libraries,
- Personal library, etc.

*Evaluation Criteria and Distribution of marks:

(a) Concept Note including the formulation of objectives and hypothesis-	30					
(b) Review of Literature-	30					
(c) Justification of scope-	10					
(d) Presentation skill including ability to answer the questions-						
(e) Resources used–	10					
Total=	100					

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विभयगध्यज्ञ HEAD पुरस्तकालय एवं सूचना विज्ञान विभाव Depti. of Library & Into. Science गुरू घार्शीयस विश्वविद्यालय, Guru Ghasidas Vishwavidyalays विलासपुर (छ.ग.) Bilasper (C.f.)

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