



NTPC Limited

(A Government of India Enterprise)

Korba Super Thermal Power Station

P.O. VIKASH BHAWAN JAMNIPALI

KORBA

Chhattisgarh- 495450, India

Telephone No. : 07759-237111 Fax No. : 07759-237199

Service Purchase Order

PAN No. : AAACN0255D

CIN No. : L40101DL1975GOI007966

Purchase Order No. : 4000290554-037-1017 **Date :** 21.10.2022 **(version : 0)**

To

REGISTRAR GURU GHASIDAS UNIVERSITY

KONI

BILASPUR

Chhattisgarh

India - 495009

Tel: 07752260472

E-Mail : sushilkshahi@gmail.com

Vendor Code : 1165082

Subject: : Studies of organisms in the benthic zone of Hasdeo River & impa & impact of proposed ash dyke on Riparian Vegetation and community in the river basin.

NIT NO. : Dated

Your Offer No. : Opened on 27.08.2022

Your Reference : 9900245529 dt.20.08.2022

Our Reference : Korba/C&M/2022-23/200116076/340019

Dear Sir,

This has reference to our above mentioned NIT, Your offer and subsequent discussions. We are pleased to accept your offer opened on and confirm having awarded on you the work of Studies of organisms in the benthic zone of Hasdeo River & impa & impact of proposed ash dyke on Riparian Vegetation and community in the river basin. of total value INR 1,000,000.00 (Rupee TEN LAKH ONLY) mentioned in the scope of works, special terms & conditions, Bill of quantities etc.

The duration of the service period shall be from 25.10.2022 to 24.01.2023. Though the duration of contract shall remain same, the actual date of commencement of the contract shall be as per the direction of EIC. P K Nandi,DGM(EMG) shall be EIC for this work.

This service purchase order along with its annexure is being issued to you in duplicate .We request you to return the duplicate copy of this service purchase order, duly signed on each page by your authorised signatory in token of your unequivocal acknowledgment of the same within 15 days from the date of this service purchase order. If no communication is received within 15 days of receipt of Purchase Order, it will be treated that order has been accepted in entirety.

We thank you for the interest shown by you in our project and the cooperation extended to us. We expect to receive your continued cooperation in future also.

Thanking You,

For & on behalf of NTPC Limited.

Dharma Naik B

Sr. Manager (CS)

Enclosures :

Contract Agreement

(Bill of Quantity)

Name of Work:

Studies of organisms in the benthic zone of Hasdeo River & impa & impact of proposed ash dyke on Riparian Vegetation and community in the river basin.

SI No.	Code	Description	Unit	Quantity	Net Price	Amount	Long Text
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Delivery/Invoicing Address:

1017 Korba Super Thermal Power Station
 P.O. VIKASH BHAWAN KORBA
 Chhattisgarh
 495450
 India
 07759-237111
 07759-237199
 Invoicing to be done on
GST No. : 22AAACN0255D4Z5

10		To study of organisms in the benthic zon	AU	1.000	1,000,000.00	1,000,000.00	
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Tax: IN:Central GST-ND @ 9.00 % **Extra**
 IN: StateGST-ND @ 9.00 %

10 .10		Study of organisms in the benthic zone	AU	1	1,000,000.0000	1,000,000.00	YES
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TOTAL OF BOQ PART : 00010 INR 1000000.00

Amount 1000000.00
 Other Charges 0.00

Net Amount on BOQ PART : 00010 INR 1000000.00

Net Total Amount INR 1,000,000.00
 Less Rebate/Amount INR 0.00
 Grand Total INR 1,000,000.00
 INR TEN LAKH ONLY

Terms & Conditions
-----**Payment Terms****PAYMENT TERMS :**

70% payment along with applicable taxes & duties shall be released after submission of Draft Report and balance 30% payment along with applicable taxes & duties shall be released after receipt of final report from the agency.

Payment Mode

E-payment (BY EFT/RTGS/NEFT)

Invoice to be raised on delivery/invoice address against the given PO line items.

Liquidated Damages

@ 0.50 % per week or part there of for the portion of works executed beyond the agreed completion date subject to a maximum of 5.00 % PO value.

Special Instruction

1. Contract Period: The duration of the contract shall be for a period of 03 Months from the date of commencement i.e. 25.10.2022.
2. GST @18% shall be paid extra on submission of GST Invoice.
3. Engineer-In-Charge:- EIC for this work will be Sh. P K Nandi,DGM(EMG). Now you are requested to contact EIC (Engineer-in-charge) for execution of the contract & further necessary activities.

GENERAL TERMS & CONDITIONS

1. All the T&P will have to be arranged by the agency himself. No T&P shall be supplied by the department.
2. The agency shall carry out the job as given in the scope of work. However, any job not specified but relevant to the work in order to complete the job shall also be carried out by the agency without any extra cost.
3. Any other clarification in respect of the technical aspect of the work may be sought from EIC.
4. All the workers engaged on the job will have to be fully insured in accordance with the rules against any accidental risk.
5. No TA / DA shall be provided to the visiting scientists. Agency to arrange for local transportation at their own. However, Lodging and boarding in company guest house shall be provided on chargeable basis during their stay. Agency to arrange for local transportation at their own.
6. HR CLC shall not be applicable.
- 7.SD shall not be applicable

DELIVERABLES :

Two copies of draft report and four copies of the final report along with soft copy are to be submitted. In the final report, the agency must include benefits of the Study and must also give suggestions for effective implementation of Study Report, if any.

Break up of Price (For Service Related Lines Only)

SI No.	Service Code	Description	Qty.	UOM	Rate	Premium	Discount	Addl Discount	Net Rate	Value
10 .10		Study of organisms in the benthic zone	1	AU	1,000,000.00	0.00	0.00	0.00	1,000,000.0000	1,000,000.00

SCOPE OF WORK
-----**00010 : To study of organisms in the benthic zon**

SCOPE OF WORK ATTCHED.

SPECIAL TERMS & CONDITIONS:

Study report shall be the sole property of NTPC and no contents in full or part shall be shared with other agencies/persons/anyone without the written consent of NTPC.

GENERAL TERMS & CONDITIONS

1. All the T&P will have to be arranged by the agency himself. No T&P shall be supplied by the department.
2. The agency shall carry out the job as given in the scope of work. However, any job not specified but relevant to the work in order to complete the job shall also be carried out by the agency without any extra cost.
3. Any other clarification in respect of the technical aspect of the work may be sought from EIC.
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DELIVERABLES :

Two copies of draft report and four copies of the final report along with soft copy are to be submitted. In the final report, the agency must include benefits of the Study and must also give suggestions for effective implementation of Study Report, if any.

PAYMENT TERMS :

70% payment along with applicable taxes & duties shall be released after submission of Draft Report and balance 30% payment along with applicable taxes & duties shall be released after receipt of final report from the agency.

TIME SCHEDULE:

The entire study including submission of final report is to be completed within three months from the date of

SERVICE SPECIFICATIONS

10 .10 - Study of organisms in the benthic zone

Prepared By:
DHARMA NAIK BANOTH

List of Documents

Please note that below documents are needed to be provided along with Invoice.

S.No.	Document Description
1	PVC calculation sheet

NTPC VENDOR PAYMENT PORTAL & PAYMENT PROCEDURE

1.For all the cases where payment documents are to be directly submitted to NTPC (excluding Payment through Bank cases), the Invoice and supporting document(s) as required in the Purchase Order have to be Digitally Signed with class II or III digital signature and uploaded in the NTPC Vendor Payment Portal <https://pradip.ntpc.co.in/VendorFinal/Login.jsp>.

In such cases, there will be no requirement of physical copy of invoice & documents except for Lorry Receipts (LRs)/ Delivery Challan, which are normally sent along with the material/ transporter. Bank Guarantees to be sent in original wherever applicable.

2.From **15.5.2020**, NTPC will accept only digitally signed Invoice & supporting documents from Vendors for direct payment cases. Submission of documents in physical form shall not be accepted by NTPC unless otherwise asked for in the PO.

For such cases of physical submission, Vendors are required to send complete set of documents including invoice etc. addressed to the "Invoice Receipt Center" of the Delivery/ Invoicing Address as mentioned in the Purchase Order Annexure 1/ BOQ Sheet.

While submitting the Invoice/ Bills & related documents in physical form, Vendors are required to mention the following details on the top of the envelope:

- a. Invoice/Bill reference No.
- b. NTPC PO No./ Package no.
- c. NTPC Vendor Code as per PO

In addition to above, vendors are requested to mention their correspondence E-mail & Mobile No.in the Covering Letter, through which invoice processing related information/clarification request may be sent.

3.Vendors can track / monitor the status of payments from the Vendor payment portal. Help documents are available in the portal. Vendors are requested to make full use of the Vendor Payment Portal.

4. For payment cases through bank, all original documents are to be submitted in bank as per terms of PO.