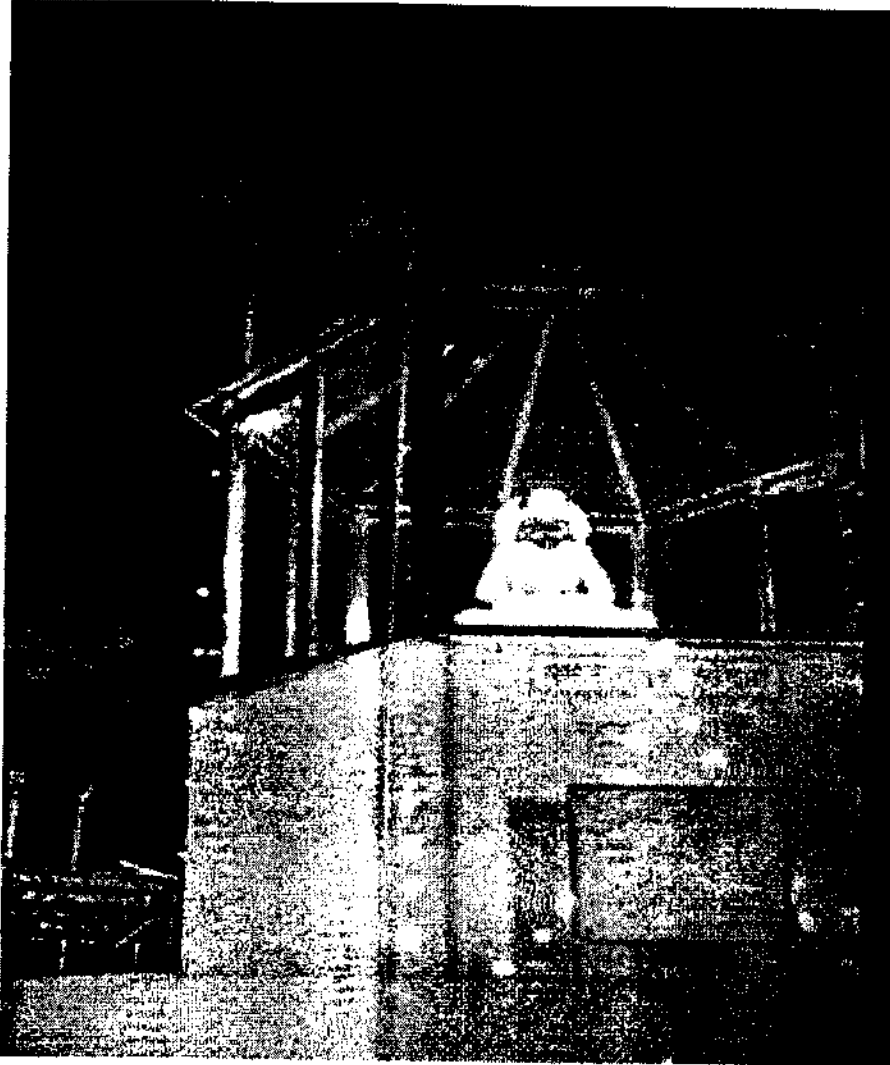


# GURU GHASDAS VISHWAVIDYALAYA'S POLICY ON E-GOVERNANCE



गुरु घासीदास विश्वविद्यालय, बिलासपुर (छत्तीसगढ़)

एक केन्द्रीय विश्वविद्यालय केन्द्रीय विश्वविद्यालय अधिनियम २००६ क्र.२५ द्वारा स्थापित

**Guru Ghasidas Vishwavidyalaya, Bilaspur (Chhattisgarh)**

A Central University established by the Central Universities Act 2009 No. 25 of 2009

*Handwritten signatures and dates:*  
A/1/15  
A/1/15  
A/1/15  
25/1/2023



### About GGV

Guru Ghasidas Vishwavidyalaya is a Central University of India, located in Bilaspur C.G. State, established under Central Universities Act 2009, No. 25 of 2009. Formerly called Guru Ghasidas University (GGU), established by an Act of the State Legislative Assembly, was formally inaugurated on June 16, 1983. GGU is an active member of the Association of Indian Universities and Association of Commonwealth Universities. Situated in a socially and economically challenged area, the university is appropriately named to honour the great Satnami Saint Guru Ghasidas (born in the 17th century), who championed the cause of the downtrodden and waged a relentless struggle against all forms of social evils and injustice prevailing in the society. The University is a residential institution, having its jurisdiction spread over Bilaspur Revenue Division of the state of Chhattisgarh. It covers almost the entire spectrum of the higher education requirements of the country along with the local people. It has 32 (thirty-two) University Teaching Department (UTDs) on its campus under 11 school of studies.

### Vision

Motivated by the thought & teaching of Guru Ghasidas, a great satnami sant of 18th century, Guru Ghasidas Vishwavidyalaya, Bilaspur (C.G.) is committed to social empowerment Particularly of the weaker section of the Society with the help of quality higher education & Training.

The focus of the university is on offering strengthening innovative academics programs in emerging interdisciplinary areas of science, social Science & Humanities with quality assurance so as contribute to the growth of the Knowledge base of the university in particular & academic in general. The university aims to provide value-based holistic Education, which will lead to the growth & development of a community better equipped to serve mankind.

### Mission

- Providing greater access of inclusive quality higher education to all in particular to the socially & educationally underprivileged students.
- Promoting Academic excellence through the state of arts Undergraduate, Post Graduate, Doctoral programs.
- Offering equitable quality educational programs catering the current and future needs of the society, region & industry.
- Promoting Innovation in teaching, learning, and Research extension work & consultancy service.
- Extensive use of technology-enabled learning specially blended mode learning using ICT for Academic, administrative, financial, examination, and evaluation & students supports system of the university.

A.K.

AM

25/7/2023



## 1. INTRODUCTION

E-Governance plays a crucial role in transforming administrative processes and services, bringing greater efficiency, transparency, and accessibility. This policy document outlines the principles and guidelines for the implementation of E-Governance practices at Guru Ghasidas Vishwavidyalaya, Central University, Bilaspur with the aim of enhancing overall governance and service delivery.

## 2. OBJECTIVES

The key objectives of implementing E-Governance at the Guru Ghasidas Vishwavidyalaya are as follows:

- 2.1. To streamline and automate administrative processes/operations, reduce bureaucratic hurdles, and minimize manual intervention and paperwork.
- 2.2. To enhance the accessibility and efficiency of services for students, faculty, staff, and other stakeholders.
- 2.3. To provide students, faculty, and staff with user-friendly and accessible digital services.
- 2.4. To enhance data security and confidentiality through robust IT infrastructure and data management practices.
- 2.5. To promote transparency and accountability in decision-making processes.
- 2.6. To establish a seamless flow of information and effective communication across the different departments in the University.
- 2.7. To contribute to environmental sustainability by minimizing paper usage.

## 3. SCOPE

This policy applies to all departments, faculty members, non-teaching staff, students, and other stakeholders of Guru Ghasidas Vishwavidyalaya, Central University, Bilaspur. It encompasses the digitization of administrative processes, integration of digital platforms, and the adoption of technology to improve governance.

## 4. INTEGRATED MANAGEMENT

The University has developed and also maintaining an Integrated University Portal (IUP) that serves as a centralized platform for various administrative functions, including but not limited to:

- 4.1. **Admission and enrolment management:** A user-friendly online system for prospective students to apply for admission, track application status, and complete enrolment procedures seamlessly.
- 4.2. **Course registration and management:** An efficient online platform is available for students to register for courses, access course materials, and view schedules.
- 4.3. **Examination and grading:** An automated system works for conducting examinations, evaluating papers, and publishing results securely online as per guidelines of the applicable ordinance.

ALB

25/7/2023

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**4.4. Human Resources Management:** A comprehensive integrated system for managing employee records, attendance, payroll, and performance appraisals as per the guideline of the GoI/UGC/AICTE/NCTE/BAR COUNCIL and other regulatory bodies.

**4.5. Finance and Accounting:** A robust Financial Management System (FMS) and Treasury Single Account (TSA) managed by RBI is available to handle budgeting, fund allocation, and transparent expenditure tracking.

#### **5. VIRTUAL LEARNING ENVIRONMENT**

Guru Ghasidas Vishwavidyalaya, Central University, Bilaspur has established a Virtual Learning Environment (VLE) up-to some extent and is on the way to fully facilitate e-learning, virtual classrooms, and distance education programs. The VLE should support interactive content, assessments, and discussion forums to enrich the learning experience for students as mentioned in the respective syllabi.

#### **6. E-LEARNING PLATFORM**

The University shall establish a robust e-learning platform to facilitate online education, virtual classrooms, and distance learning programs. The platform should support multimedia content, assessments, and interactive discussions to enhance the learning experience for students.

#### **7. DIGITAL RECORDS AND DOCUMENT MANAGEMENT**

All official University documents, including administrative records, recruitment applications, student admission applications, student records, academic certificates etc. are digitized completely and stored securely using advanced document management systems. Proper and regular backups and disaster recovery mechanisms are implemented to ensure data integrity.

#### **8. ONLINE GRIEVANCE REDRESSAL MECHANISM**

The University has implemented an efficient online grievance redressal system to enable students, faculty, and staff to submit complaints and seek prompt resolutions. The system should ensure confidentiality, anonymity, and proper escalation procedures.

#### **9. CYBER SECURITY AND DATA PROTECTION**

Guru Ghasidas Vishwavidyalaya, Central University, Bilaspur, is prioritizing cybersecurity measures to safeguard sensitive data and information from unauthorized access, data breaches, and cyber threats. Regular security audits, training programs, and compliance with data protection regulations shall be enforced.

*AW*  
25/7/2023  
*[Signature]*



## 10. TRAINING AND SUPPORT

The University provides comprehensive training and ongoing support to all stakeholders, including faculty, staff, and students, to ensure effective utilization of E-Governance platforms and tools. This will facilitate a smooth transition from traditional to digital processes.

## 11. GOVERNANCE AND MONITORING

To ensure the successful implementation and adherence to this E-Governance policy, Guru Ghasidas Vishwavidyalaya, Central University, Bilaspur has constituted a dedicated IT cell which is responsible for overseeing progress, addressing challenges, and recommending improvements. Regular audits and feedback mechanisms is also established to monitor the effectiveness and efficiency of E-Governance practices.

## 12. CONCLUSION

E-Governance is pivotal in modernizing administrative practices and enhancing service delivery at Guru Ghasidas Vishwavidyalaya, Central University, Bilaspur. Embracing technological advancements and digital platforms will foster a culture of efficiency, transparency, and accountability, ultimately benefiting all stakeholders and reinforcing the University's commitment to excellence and innovation.

*AS*

*shl*  
25/7/2023

*[Signature]*

**Guru Ghasidas Vishwavidyalaya, Bilaspur C.G.  
IUMS Related Expenses**

**F.Y.2017-18**

Date	Particular	Amount
17-10-2017	Software , Support Cost , Costmization	6084448
29-01-2018	Support Cost	5990850
	<b>Total</b>	<b>12075298</b>

**F.Y.2018-19**

Date	Particular	Amount
01-06-2018	Software , Support Cost , Costmization	5288590
01-11-2018	Annual Maintenance Charges	6586635
	<b>Total</b>	<b>11875225</b>

**F.Y.2019-20**

Date	Particular	Amount
22-08-2019	Costmization Charges & Support Cost	1589088
	<b>Total</b>	<b>1589088</b>

**F.Y.2020-21**

Date	Particular	Amount
13-05-2020	Costmization Charges & Support Cost	1463200
21-09-2020	Annual Maintenance Charges & Support Cost	3545605
01-10-2020	Costmization Charges & Support Cost	1475000
	<b>Total</b>	<b>6483805</b>

④

*Bopari*  
**Director**  
Internal Quality Assurance Cell  
Guru Ghasidas Vishwavidyalaya  
Koni, Bilaspur (C.G.) 495009

*Amber*  
07/07/2023 YCF 0  
Finance Officer  
गुरु गहसीदास विश्वविद्यालय, बिलासपुर (स.स.)  
Guru Ghasidas Vishwavidyalaya  
Bilaspur (C.G.)

28/07/2023  
29/07/2023  
30/07/2023  
31/07/2023  
31/07/2023





एक कदम स्वच्छता की ओर  
Girish C. Hosur  
Joint Secretary  
Phone: 011-23073687  
Email: hosur.edu@gov.in



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MINISTRY OF HUMAN RESOURCE DEVELOPMENT  
DEPARTMENT OF HIGHER EDUCATION  
SHASTRI BHAVAN  
NEW DELHI-110 115

D.O. No. 13-4/2020-CU.Cdn

Dear Prof. Anjila Gupta ji,

Dated the 10<sup>th</sup> February, 2020

This is in reference to the ongoing project "Samarth ERP" which has been undergoing over the past few months in your University. This new initiative by Ministry of Human Resource Development (MHRD) involves the implementation of an Enterprise Resource Planning system to transform our University operations, allowing to achieve operational excellence, improve productivity while meeting stakeholders' expectations. While the project team has been working diligently to ensure a smooth transition with seamless experience, we appreciate that this is a major undertaking and that there may be some interruptions while adapting to the change. We are getting the regular updates about the implementation status of the project. It has been noticed that the data is still not being uploaded in most of the modules.

2. It has been reported that following challenges are coming in the way of roll out and launch of the ERP by the set deadline of February, 2020 and March, 2020 respectively:-

i. Employee Sheets have been shared with the university on 26th September. Details are yet to be received inspite of regular follow up by the project team.

3. I shall be grateful, if you could make personal intervention in the matter and ensure the completion of the project within the set timeline.

With regards,

Yours sincerely,

(G.C. Hosur)

To

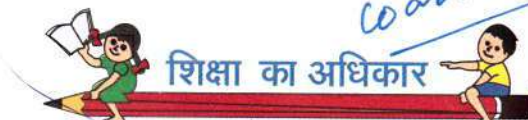
Prof. Anjila Gupta  
Vice-Chancellor,  
Guru Ghasidas Vishwavidyalaya,  
Chhattisgarh



18.2.2020  
Reg

20/2/2020  
Coordinator (IT Cell)  
Nodal officer

CS 77/89  
25/2/20



सर्व शिक्षा अभियान  
सब पढ़ें सब बढ़ें

**Sub: Proposing a committee for Implementation of ERP SAMARTH in Central Universities of India, at GGV, Bilaspur**

This is for kind information that MHRD has introduced an ERP Samarth project in the Central Universities of India. Prof Amit Saxena has been nominated the Nodal Officer for implementation of SAMARTH at Guru Ghasidas Vishwavidyalaya, Bilaspur. The Samarth project is developed and maintained by the Institute of Informatics & Communication (IIC), University of Delhi, South Campus. In this regards, the team of Project Samarth, New Delhi has been organizing Webinars for demonstration of modules of Samarth, in which we have to participate. As the project has many modules and the activities will be conducted frequently on regular basis, following committee is proposed for attending the webinars, submitting their recommendations and actions to administration of Guru Ghasdas Vishwavidyalaya, Bilaspur for necessary directions by competent authorities time to time.

1. Prof Amit Saxena, Dept of CSIT
2. Dr Amit Khaskalam, Dept of Information Technology, IT GGV
3. Dr Ghazala Mumtaz, Dept of CSIT
4. Mrs Amita Toppo, Dept of CSIT
5. Mr Amit Kumar Baghel, Dept of CSE, IT GGV
6. Mr Deepak Kant Netam, Dept of Information Technology, IT GGV

For kind perusal and directions please.

*Registrar*

(Amit Saxena)  
Professor, Dept of CSIT,  
Nodal Officer, Samarth

*Submitted for kind perusal at 'A' and for competent order approval for constitution of the proposed committee for implementation of ERP, SAMARTH in the University as at 'B', please.*

*If approved as above, the coordinator (IT cell) may please be authorized to make the necessary correspondence, in this regard, if agreed please.*

*As proposed at 'B'*

*Reg. coordinator (IT cell)*

*7931  
18/9/19*

*HVC*

*Reg.*

*18.9.19*

*[Signature]  
18/9/19*

*[Signature]  
18/9/19*

*[Signature]  
18/09/19*

*A*

*B*



**Sub: Proposing an extension in the committee for Implementation of ERP SAMARTH in Central Universities of India, at GGV, Bilaspur**

This is for kind information that MHRD has introduced an ERP Samarth project in the Central Universities of India. Prof Amit Saxena has been nominated the Nodal Officer for implementation of SAMARTH at Guru Ghasidas Vishwavidyalaya, Bilaspur. The Samarth project is developed and maintained by the Institute of Informatics & Communication (IIC), University of Delhi, South Campus. In this regards, the team of Project Samarth, New Delhi has been organizing Webinars for demonstration of modules of Samarth, in which we have to participate. As the project has many modules and the activities will be conducted frequently on regular basis, following committee was approved for attending the webinars, submitting their recommendations and actions to administration of Guru Ghasdas Vishwavidyalaya, Bilaspur for necessary directions by competent authorities time to time.

1. Prof Amit Saxena, Dept of CSIT
2. Dr Amit Khaskalam, Dept of Information Technology, IT GGV
3. Dr Ghazala Mumtaz, Dept of CSIT
4. Mrs Amita Toppo, Dept of CSIT
5. Mr Amit Kumar Baghel, Dept of CSE, IT GGV
6. Mr Deepak Kant Netam, Dept of Information Technology, IT GGV

As the scope is of the project Samarth is quite large with many modules, it is proposed to kindly consider following more members to add to previous committee.

7. Dr Vinay Singh, IUMS Cell,
8. Ms Princy Matlani, Dept of CSE, IT GGV
9. Dr Akhilesh Shrivastava, Dept of CSIT
10. Mr Amit Chandanan, Dept of CSIT
11. Mr Agnivesh Pandey, Dept of IT, IT GGV
12. Mr Shravan Kumar Patel, Dept of ECE, IT GGV

All the concerned section Heads will be the module owners of modules of Samarth.

For kind perusal and directions please.

14/2/20  
03/03/2020

R-1634  
3-3-2020

VC/A/S221  
03/03/20

17/03/2020  
03/03/2020

Registrar  
"A" for kind perusal  
and "B" for competent  
order approval please.  
"B" as proposed

*(Signature)*  
03-03-2020  
(Amit Saxena)  
Professor, Dept of CSIT,  
Nodal Officer, Samarth

HVC

*(Signature)*  
03/03/2020

*(Signature)*

*(Signature)*

*(Signature)*  
03/03/2020

Nodal officer - Samarth  
03.3.2020

A

B

**“SAMARTH”**  
- An Open Source, Open Standard enabled  
Robust, Secure, Scalable and Evolutionary Process  
Automation Engine  
for Universities  
and Higher Education Institutions



## BACKGROUND AND INTRODUCTION

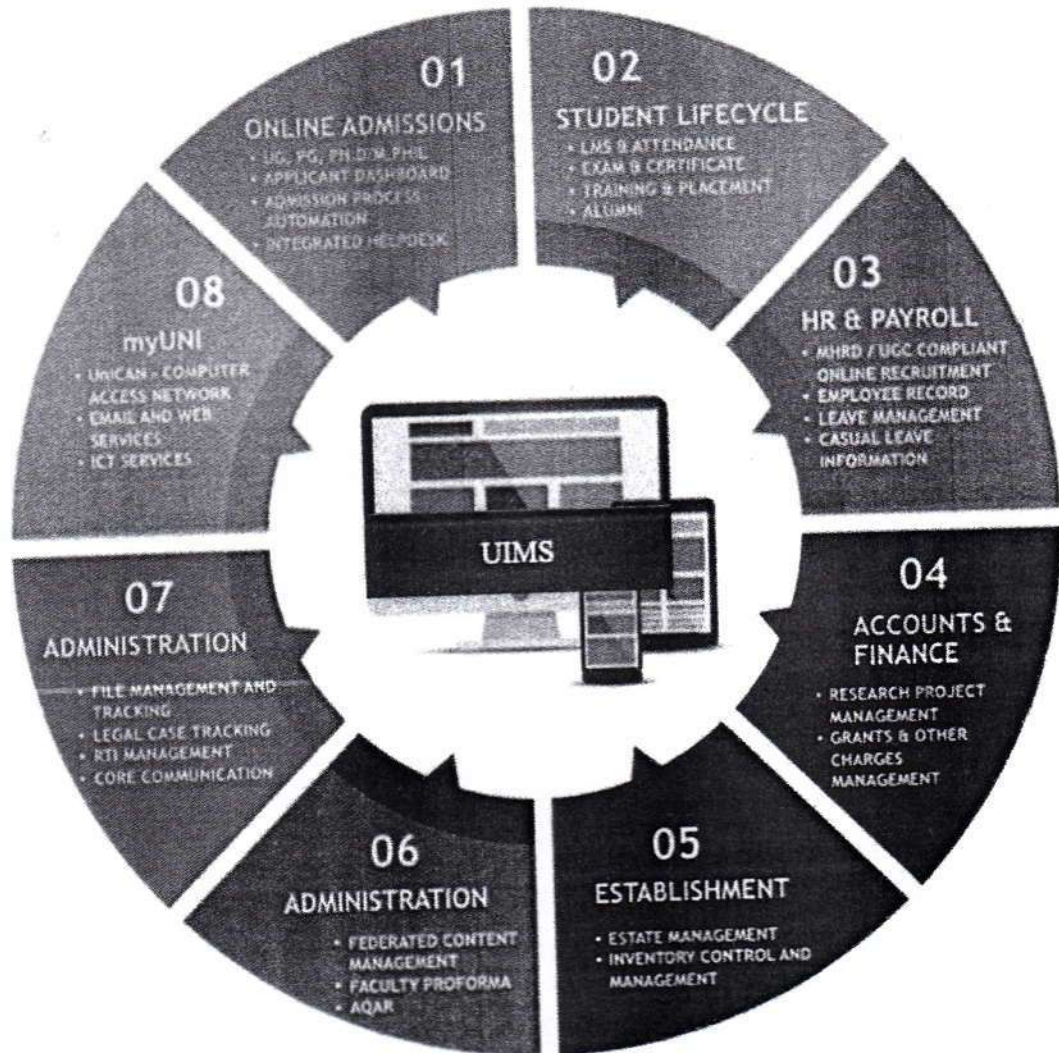
Enterprise resource planning (ERP) systems have been one of the most popular business management systems, providing benefits of real-time capabilities and seamless communication for business processes in large organizations. However, not all ERP efforts have been successful. Since ERP implementation affects entire organization, its process, people, and culture, there are a number of challenges that an agency / institution may encounter in implementing ERP systems.

A university's most valuable assets are faculty, students, and staff. Each have distinctive interests within the same organization. For faculty, a university is a place to teach, conduct research, and write. For students, it is a place to learn, live, and grow. For staff, it may share many features with corporate work, including management structure, hours, and HR practices. Recently, some universities have begun replacing their legacy systems with ERP systems to improve management and administration. Our Lab reviewed many studies that determine Critical Successful Factors (CSFs) and risk factors to implement ERP in a University and formulated an implementation approach that emphasized upon the organizational dynamics involved in ERP implementation by using Critical Functions and three phases of framework viz. precursor condition, implementation process, and outcomes.

Critical Success Factors (CSFs) are among the important issues that ERP literature focuses on. Approaches and issues of CSFs by case studies were identified, studied, analyzed, proposed and developed. CSFs are defined as a set of activities which need constant attention in order to plan and implement an ERP system. Despite the differences that exist between organizations' environments, the main categories of technical CSFs are a concern of almost all universities. They are categorized as: organizational, technical, vendor, individual, cultural, social, political and national. These major CSFs include:

- Complexity
- Transparency in Process
- Security
- Flexibility and efficiency of use
- System's response time to users' requests
- Data quality, analysis, and conversion
- Minimum customization
- User friendliness, help, and documentation
- Visibility of the system's status
- Robustness and error prevention
- Software development (evolution), testing and troubleshooting

# SAMARTH MODULES SNAPSHOT





## SAMARTH – PROJECT OUTLINE

### KEY TERMS

- **MHRD:** Ministry of Human Resource Development
- **Project:** Project Samarth
- **DU:** University of Delhi
- **CU:** Central University selected for ERP implementation
- **HEI:** Higher Education Institution selected for ERP implementation
- **Nodal Officer:** Single point of contact at CU for Samarth Project
- **CA:** Competent Authority

### OVERVIEW

Based on interactions held with MHRD, it emerged that there is a need to provide the developed framework to other Universities & HEIs. In the following chapters, details on the exhaustive “**Project**” for implementing in Central Universities (CU) have been provided.

### OBJECTIVES OF THE PROJECT

- develop and maintain consistent data definitions;
- increase data security, integrity, validity and reliability;
- assure system wide security and protection of confidential information;
- seamless integration between technology and education delivery by providing a single platform based on new technologies and open standards;
- access control / role based access to data in real time (for all its stakeholders)
- provide accessible, user-friendly administrative and student support services;
- reduced the need for backup or shadow systems;
- platform for re-engineering practices and continued process improvements.

## **IMPLEMENTATION METHODOLOGY**

### **Onboarding**

The onboarding process involves provisioning of ERP instance for CU under SAAS model after selection. The steps involved are orderly listed below:

- Project Introduction to Nodal Officer
- Formation of CU Project Group
- Provisioning of Demo ERP instance for CU
- Feedback about the system configuration from CU Nodal Officer
- Analysis, Time and effort estimation for carrying out configurations using PERT Method
- Review and Agree Criteria for Prioritizing the configuration requirements with Nodal Officer
- Acceptance of configured ERP Instance by CU (Nodal Officer) ✓

### **Roll-out/Deployment**

Roll-out/Deployment starts after acceptance of provisioned instance by CU. Key functions undertaken under this are:

- Support for initial configuration of ERP modules
- Training of system and department users
- On-site support for roll-out period of 2-3 months, extendable to 4-6 months.
- Ongoing remote support with periodic performance reviews for the project duration.



## Roles and Responsibilities of Nodal Officer

The Nodal officer will champion Samarth ERP implementation in her/his University by participating actively in the project and ensuring smooth coordination for timely on boarding of academic and other units of the university. The Nodal Officer will be the single point of contact for the following, but not limited to, key activities:

- Coordination with Samarth Team at University of Delhi ✓
- To provide basic technical infrastructure and support to departments and other units of the University for using Samarth ERP
- Arrange technical human resources to be engaged with Samarth Team and Samarth ERP Roll Out Staff to be deployed at the university for smooth implementation ✓
- To arrange regular training sessions related to the deployment ✓
- To help in implementing Samarth ERP ✓
- Timely provide all necessary approvals for the project implementation
- Arranging suitable accommodation/guest house for Samarth Team as and when required ✓
- To arrange long term boarding and lodging of Maximum 2 Samarth ERP Roll Out Staff members at or nearby the university ✓
- To setup a web-based video conferencing facility for day to day communication regarding the project ✓
- To provide required information related to institution's profile and level of existing automation of processes, if any. ✓



## PART II - TECHNICAL INFORMATION

### SAMARTH MODULES

Functions	Modules	Sub-Modules
Student Related Activities/Services	Admissions	Centralised Online Admission Portal
	Pre Admissions	Online Application
		Exam Center Management
		Center Allocation
		Automated Roll Number, Hall Ticket and Attendance Sheets
		Interview Management
		Shortlisting and Merit List Preparation
		Cut Off Management
	Fee Management	
	Hostel Management	Allocation
		Complaints
		Maintenance
		Discipline
	Academics	Time table preparation & Dissemination
		Attendance Management
		Assignment & Feedback
		Forums and Blogs
Academic Resources: Notes and Online Material		
Evaluation & Grading	Scheduling of Exams	
	Exam Fees	
	Hall Tickets	
	Seat Allocation	
	Result Preparation & Communication	
	Transcripts & Certificates	
	NAD Linkages	
Student Life Cycle	PIS	
	Academic Records	
	Aadhar Linkage	
	Alumni Portal	
	Training and Placements Portal	



Functions	Modules	Sub-Modules
	ToT Management	
<b>Library Management</b>	Automation of all functions	
	Digitisation	
	E-Journals	
	Linkage with INDL (Meta Data)	
<b>Administration of affiliated colleges</b>	Reports and Returns	
	Scheduling and Monitoring	Admissions
		Examination
		Regulatory Body Compliance
Content Federation System	Manage Information on University Portal	
	Post Events, Notifications on University Portal	
	RTI Management	
	Minutes and Resolutions Archive and Retrieval System	
	Legal Case Management System	
<b>Governance Activities</b>	Central Data Unit: Compliance Reports	NAAC AQAR
		NIRF
		MHRD
		UGC
	Third Party University Ranking Systems	QS World
		The World University Ranking (WUR)
IndiaToday University Ranking		
Integrated University Information Portal	Web Portal (CMS based)	
	Integrated Service Gateway	
<b>myUni Portal</b>	Service Request Portal	Service Request for University IT Services
		Self Service
<b>Core Modules</b>	Core Messaging System	Send Bulk/Targeted Emails
		Send Bulk/Targeted SMS
		Send Bulk/Targeted Push Notifications
	IT Service Desk (for University Computer Center)	Manage Incidents/Service Requests
	Manage SLAs	



## SALIENT FEATURES OF THE SYSTEM

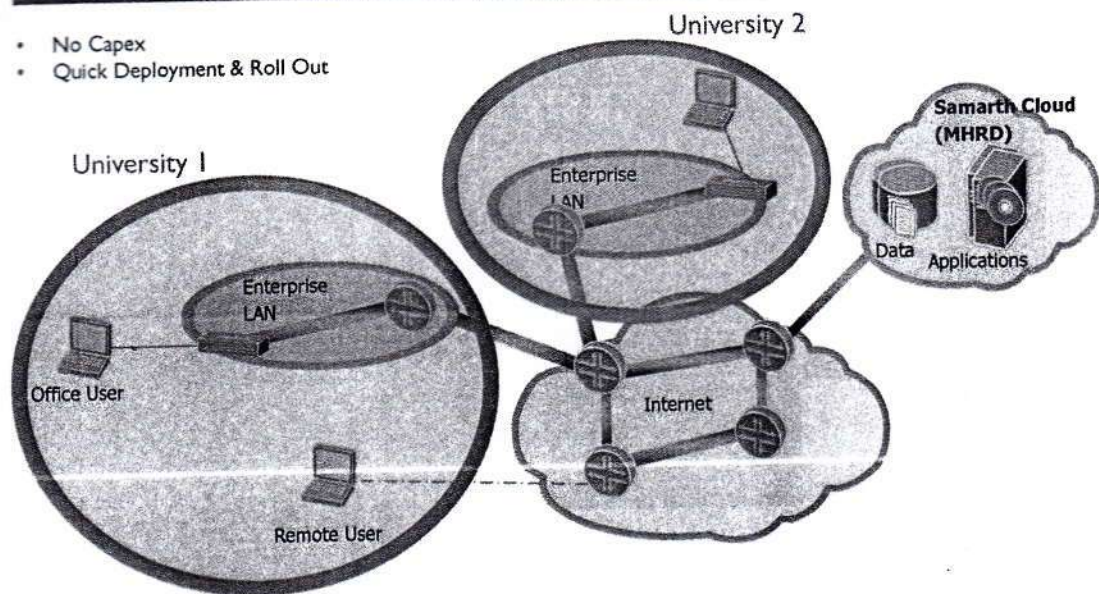
- **Responsive Design**
  - Cross Browser, Cross Screen and Mobile viewing compatibility
- **Single Sign-On**
  - Web based Single sign-on with Optional LDAP integration
- **Cross Platform**
  - “Samarth” is based on open standards, hence gives the flexibility to choose from the various available platforms for the deployment including Linux, UNIX and Windows.
- **Interoperability**
  - Each module exhibits great easy while exchanging information, hence a transaction flow, which requires passing through the multiple components can be easily implemented.
- **Modularity and Scalability**
  - “Samarth” modules can function as independent applications. The modular architecture enables the users to define the functional instance by selecting application modules relevant for the use case. The architecture is SAAS oriented and hence highly scalable.
- **Security**
  - “Samarth” addresses security at multiple layers. The entire framework works on RBAC (Role Based Access Control) and requires multilevel authentication for business critical functions. At the data layer, critical user information like passwords is encrypted prior to storage in the database. The web transactions are secured by implementing HTTPS
- **Logs**
  - “Samarth” maintains a complete audit trail life cycle for each individual transaction.

# DEPLOYMENT ARCHITECTURE

1. **Software As A Service (SAAS)** : Where system is hosted centrally on cloud and offered to other universities as a Service (SAAS)

## DEPLOYMENT ARCHITECTURE – SAAS

- No Capex
- Quick Deployment & Roll Out



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**To:** amitsaxena65@rediffmail.com

**Subject:** Guru Ghasidas Vishwavidyalaya Proforma

**Date:** Wed, 19 Jun 2019 19:00:08 IST

**Cc:** Sharad Mishra <sharad.mishra@iic.ac.in>, praveen.jc@nmeict.ac.in, Sanjeev Singh <sanjeev@south.du.ac.in>

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Dear Sir,

We are in receipt of the pro-forma with details of your university . A copy of the same is enclosed herewith for your reference. Kindly get it signed by competent authority from your University and send it to the email address : [projectsamarth@iic.ac.in](mailto:projectsamarth@iic.ac.in).

Regards,  
Support Team,  
Project Samarth



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**Subject:** Request for University Proforma

**Date:** Tue, 11 Jun 2019 13:46:03 IST

**Cc:** Gurinder S Malik <gurinder.malik@gmail.com>, Malathi Narayanan <vmalathi1961@gmail.com>, pushpa.gautam70@nic.in, Sanjeev Singh <sanjeev@south.du.ac.in>, nirmal@eis.ernet.in, Sharad Mishra <sharad.mishra@ic.ac.in>

Dear Sir/Madam

All Nodal Officers of University Enterprise Resource Planning – SAMARTH are kindly requested to fill the University Proforma latest by 18.06.2019, which is available at <http://app.du.ac.in/formcentral/view.php?id=41678>. After receiving the same, the project team will verify the completeness and shall share the PDF copy of the same with CU as an acknowledgement.

--  
Regards  
Praveen Kumar Rai  
Consultant, NMEICT  
Department of Higher Education  
Ministry of Human Resource Development  
Government of India  
121-A, C-Wing, Shastri Bhawan  
New Delhi -110001  
M:9410400019

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Name of the Dept. .... IT Cell

CCDV

Subs Permission to fill up form and submit to DV portal  
 kindly find enclosed e-mail received from Sri Praveen  
 Kumar Rai, consultant NMIFCT, MHRD regarding  
 submitting information to DV portal for E & S,  
 Samarth. kindly permit to get information  
 from concerned section/office/rep and submit  
 to portal as mentioned in E-mail.

For kind perusal please,

Registrar

Praveen

11.6.19

(CA & Director)

Submitted for  
 kind perusal as above  
 and for completed approval  
 for getting information by the  
 Nodal Officer, SAMARTH  
 for filling the proforma online,  
 as at 'A' if agreed please.

[Signature]  
11.06.19

HVC

'x' approved as  
proposed

Reg./Exchange  
(IT Cell)

[Signature]  
12.6.19

P.S.O.



The information filled online and the same is acknowledged by the support team of Project Samarth. As per their email. (enclosed), the proforma submitted by us has to be signed by the competent authority of the university and be emailed to them. The copy of the concerned paper is enclosed for perusal and approval with signature, seal on the paper which will be scanned and emailed to them by nodal officer (myself).

Registrar

[Signature]  
20.6.19

x [ Submitted for perusal and for competent approval for sending the University Proforma (signed copy) to Project Samarth as at 'A'; if agreed please.

HVC

As at 'x'

[Signature]  
20/06/19

[Signature]

[Signature]  
20.6.19

Coordinator, IT Cell

[Signature]  
20/6/19

# University Proforma

University Name	Guru Ghasidas Vishwavidyalaya
Year of Establishment of University	1983
No. of Campuses	1
No. of Departments	31-40
No. of Colleges	0
Modes of Study Offered by University	- Regular
Under Graduate (UG) Programmes	
No. of UG Programmes Offered	31-40
No. of UG Students	1001-5000
Modes of Admission In UG	Both Entrance and Merit
Post Graduate (PG) Programmes	
No. of PG Programmes	21-30
No. of PG Students	1001-5000
Mode of Admission In PG	Both Entrance and Merit
Research Programmes (M.Phil. / Ph.D.)	
No. of M.Phil Programmes	0
No. of M.Phil Students	0
Mode of Admission In M.Phil	None
No. of Ph.D Programmes	21-30
No. of Ph.D Students	101-500
Mode of Admission In Ph.D	Entrance
Certificate Programmes	
No. of Certificate Programmes	1-10
No. of Students enrolled in Certificate Programmes	1-100
Mode of Admission In Certificate Programmes	Merit
Diploma and P.G. Diploma Programmes	
No. of Diploma Programmes	1-10
No. of Diploma Students	101-500
Mode of Admission In Diploma Programmes	Entrance
Details of IT Infrastructure	
All Campus are on University Intranet ?	Yes
NKN Available or Not ?	

  
20/06/15  
**Registrar (Acting)**  
Guru Ghasidas Vishwavidyalaya  
(A Central University) Bilaspur (C.G.) 495009 India



	Yes
Bandwidth	1-10 Gbps
Is there any Data Center / Computer Center in University ?	Yes
No. of Servers in University ?	Less than 10
No. of Programmers in University ?	Less than 10
No. of Technical Assistant in University ?	Less than 10
No. of Teaching Staff in University ?	Between 100 to 500
No. of Non-Teaching Staff in University ?	Between 100 to 500
Details regarding status of Automation / ERP Implementation	
University is currently having an ERP to support its functions and operations?	Yes
ERP Status	Implemented / In Operation
Name of the ERP System	IUMS (ITI Ltd.)
ERP Provided By	Thord Party
University Domain Name	<a href="http://www.ggu.ac.in">http://www.ggu.ac.in</a>
University website hosting is in house or outsourced ?	Out Sourced
ERNET Infrastructure and services?	No
If outsourced, Who co-ordinates ?	Hosted at NIC Server, Maintained by self
University has a CMS based website?	No
Do University use Identity and Directory Management Services?	No
University has in-house mailing and messaging setup?	No
Is Admission process online ?	Yes
Is Academic process online ?	Yes
Is Examination process online ?	Yes
Is Human Resource Process online ?	No
Is Alumni Process online ?	No

*As per*  
20.6.19

*[Signature]*  
20/06/19  
**Registrar (Acting)**  
Guru Ghasidas Vishwavidyalaya  
(A Central University) Bilaspur (C.G.) 495009 India

*[Faint stamp]*  
Guru Ghasidas Vishwavidyalaya  
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See Also

**To:** amitsaxena65@rediffmail.com

**Subject:** Guru Ghasidas Vishwavidyalaya Proforma

**Date:** Wed, 19 Jun 2019 19:00:08 IST

**Cc:** Sharad Mishra <sharad.mishra@iic.ac.in>, praveen.jc@nmeict.ac.in, Sanjeev Singh <sanjeev@south.du.ac.in>

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Dear Sir,

We are in receipt of the pro-forma with details of your university . A copy of the same is enclosed herewith for your reference. Kindly get it signed by competent authority from your University and send it to the email address : [projectsamarth@iic.ac.in](mailto:projectsamarth@iic.ac.in).

Regards,  
Support Team,  
Project Samarth



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विषय: ERP प्रोजेक्ट समर्थन के संबंध में हुई बैठक के अर्थात् अवलोकन हेतु।

विषयान्वित ERP समर्थन प्रोजेक्ट के गुरु गणेशदास विश्वविद्यालय-बिलासपुर में क्रियान्वयन हेतु गठित समिति की बैठक दिनांक 4-5 मार्च 2020 हुई। बैठक के कार्यवृत्त आपका अवलोकनार्थ एवं यदि मान्य हो तो अनुकूलनायक एवं विदेशीय प्रस्तुत।

AA

कुलसचिव

The minutes of meeting as at 'AA' is submitted for kind personal and ordes/ approval please.

12/03/2020  
(AR Saxena)

12/03/2020

mom as proposed approved as per rule.

for

16.3.2020

Nodal HOD, Samant

AR (Saxena) AA (for) 17/3/2020

16/03/2020

26/11/2017 (for) 20/03/2020  
20/03/2020  
R-1758  
20/03/2020  
CSIT/105  
16/3/20



ERP.

समर्थ प्रोजेक्ट

Date  
Page  
Genius

आज दिनांक 04/03/2020 को ERP समर्थ प्रोजेक्ट की बैठक आयोजित हुई। इसमें निम्न सदस्य उपस्थित हुए।

- (1) डॉ० अमिता लक्षणा 'समर्थ'
- (2) डॉ० अमिता श्यामकुलम 'सदस्य' *05/03/2020*
- (3) डॉ० गजाला सुमताज मलिक 'सदस्य' *05/03/2020*
- (4) श्रीमती अमिता शोषो 'सदस्य' *05/03/2020*
- (5) प्रवण कुमार पटेल 'सदस्य' *05-03-20*
- (6) डॉ० विनय सिंह 'सदस्य' *05-3-20*
- (7) डॉ० अमिता बबेल 'सदस्य' *05/03/2020*
- (8) श्रीमती प्रिंसी मतलानी *05/03/2020*
- (9) डॉ० अमित चंदानन *05/03/2020*
- (10) डॉ० अखिलेश शर्मा *05/03/2020*
- (11) डॉ० दीपककांत नेताम *05/03/2020*
- (12) डॉ० अग्निवेश पांडे *05/03/2020*

उपरोक्त सदस्यों को नोडल ऑफिसर द्वारा समर्थ प्रोजेक्ट की जानकारी दी गयी एवं यह प्रस्ताव किया गया कि समस्त सदस्यों की समर्थ टीम, दिल्ली के साथ Webinar संवाद किया जाये। तदनुसार 05 मार्च 2020 को Webinar दोपहर 3:00 बजे निर्धारित किया गया।

दिनांक 05 मार्च 2020 को दोपहर 3:00 बजे उपरोक्त समस्त सदस्यों की पुनः बैठक हुई एवं Webinar के माध्यम से समर्थ टीम, दिल्ली के सदस्यों से इस विश्वविद्यालय की समर्थ टीम (जदए) के सदस्यों ने विभिन्न जानकारी प्राप्त की। Webinar से प्राप्त जानकारी एवं जदए समर्थ के सदस्यों के मध्य वृहद चर्चा उपरान्त निम्नलिखित



प्रस्ताव विश्वविद्यालय प्रशासन के समक्ष अनुमोदनार्थ एवं सक्षम स्वीकृति उपरांत निर्देशार्थ प्रस्तुत है।

1. समर्थ टीम, दिल्ली द्वारा दी गयी जानकारी के अनुसार GDU के शिक्षकों, कर्मचारियों से संबंधित जानकारी को प्रथम चरण में भेजा जाना है जिस हेतु उन्होंने शीट के फॉर्मेट को संलग्न कर भेजा है। चूंकि जानकारी प्रशासन से संबंधित है अतः यदि मान्य हो तो प्रशासनिक कार्यालय द्वारा यह जानकारी शीघ्र अतिशीघ्र GDU समर्थ टीम को प्रदान करने हेतु (Softcopy में) निर्देशित किया जा सकता है।

2. चूंकि प्रवेश का समय निकट है अतः समर्थ टीम, दिल्ली द्वारा इस विश्वविद्यालय में प्रवेश एवं प्रवेश परीक्षा, कार्यक्रम की जानकारी चाही गयी है। यदि मान्य हो तो विश्वविद्यालय के अकादमिक शाखा को यह प्रवेश, कार्यक्रम से संबंधित समस्त जानकारी के साथ समर्थ टीम, दिल्ली, समर्थ टीम, GDU के साथ शीघ्र अतिशीघ्र एम मीटिंग (webinar अथवा अन्य) के जरूरी ताकि प्रवेश प्रक्रिया समय पर प्रारंभ की जा सके।

3. समर्थ टीम, दिल्ली द्वारा सूचित किया गया कि इस विश्वविद्यालय के शिक्षक, कर्मचारियों की जानकारी ग्रहण करने के बाद अगले चरणों में दाता से संबंधित जानकारी प्राप्त की जायेगी ताकि परीक्षा आदि से संबंधित कार्य प्रारंभ किया जा सके।

अंत में निर्णय लिया गया कि इस संबंध में समय-समय पर आने वाली रुकावटों, समस्याओं को समर्थ GDU एवं समर्थ दिल्ली के मध्य संवाद कर हल किया जाये।

*(Handwritten signatures and dates)*  
5/3/20  
5/3/20  
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5/3/20  
5/3/20



**गुरु घासीदास विश्वविद्यालय**  
(केन्द्रीय विश्वविद्यालय अधिनियम 2009 क्र. 25 के अंतर्गत स्थापित केन्द्रीय विश्वविद्यालय)  
**कोनी, बिलासपुर - 495009 (छ.ग.)**



**Guru Ghasidas Vishwavidyalaya**  
(A Central University Established by the Central Universities Act 2009 No. 25 of 2009)  
**Koni, Bilaspur - 495009 (C.G.)**

## SCREENSHOTS OF ADMIN MODULE OF SAMARTH

The screenshot displays the 'Add Employee Record' form in the SAMARTH Admin Module. The form is organized into two main sections: 'Employee Information' and 'Employee Personal Information'. The 'Employee Information' section contains several dropdown menus and text input fields for details such as 'Select Type of Employee', 'Organisation Unit', 'Nature of Employment', 'Date of Superannuation', 'Accommodation Provided by University', 'Employee Status Reason', 'Service Cadre', 'Designation', 'Date of Joining', 'Qualification at the Time of Appointment', and 'Employee Status'. The 'Employee Personal Information' section includes a dropdown for 'SSAN/EPAN', a text input for 'PFC NUMBER', and a text input for 'Enter first name'. The interface is clean and professional, with a light blue header and a white main content area.

**Fig 1 Employee Record**

This module is used for maintaining the employee's record and generates the account of every employee in SAMARTH.



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The screenshot displays the 'Add New User' interface in the SAMARTH system. The form contains the following fields and options:

- Type of Account: Select (dropdown menu)
- Account Associate to Employee: Select (dropdown menu)
- Username: Enter username (text input)
- Mobile Number: +91 9999999999 (text input with country code dropdown)
- Email: Enter email (text input)
- Password: Enter password (text input)
- 2-factor Authentication: On (dropdown menu)
- Send Sign-in Information over Email: Yes (selected) / No (radio buttons)
- Ask for password change on first login: Yes (selected) / No (radio buttons)

Below the password field, the following requirements are listed:

- Password must be between 6-100 characters
- Must include at least one Uppercase letter (Ex: A-Z)
- Must include at least one Lowercase letter (Ex: a-z)
- Must include one Numeric digit (Ex: 0-9)
- Must include one Special character (Ex: !@#\$%^&\*!\_+~`|}{})

**Fig 2 New user**

This is used to create new user and granting the rights in SAMARTH.

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**Fig. 3 Dashboard of HR Module**

This module is used to maintain the HR record.



**User Roles Assignment**

It is Important, as it provides the user with the power of authorization across the application function

Showing 1-20 of 984 Items

#	Username	Mobile	Email	Assigned Roles	Actions
1	dinesh mishra	+919826345725	dineshdops@gmail.com	employee rpsms_pi	Modify User Role
2	snigdha	+919861077150	smadhusadandas@gmail.com	employee rpsms_pi	Modify User Role
3	sanjay pandey	+919993303920	its.draanjaypandey71@gmail.com	employee rpsms_pi	Modify User Role
4	piyush	+919630003816	shukla.piyush743@gmail.com	employee	Modify User Role
5	nidhi	+919827546767	nidhi.chem312@gmail.com	employee	Modify User Role
6	taxmikant	+919301785608	taxmikantjalwal22@gmail.com	employee	Modify User Role
7	sanjosh	+919815377524	sanjoshnics@gmail.com	employee rpsms_pi	Modify User Role
8	saemita	+918348050302	saemitarib@gmail.com	employee	Modify User Role
9	tejeridhi	+917989228746	xuliniidhi@gmail.com	employee evaluator	Modify User Role
10	ritejgvy	+919425374463	ritejgvy@gmail.com	leave_sanction_authority leave_recommending_authority	Modify User Role
11	adheesh	+917578905600	adheesh.vivek23@gmail.com	employee rpsms_pi	Modify User Role
12	grijesh	+919415445130	grijeshmishra1990@gmail.com	employee evaluator	Modify User Role

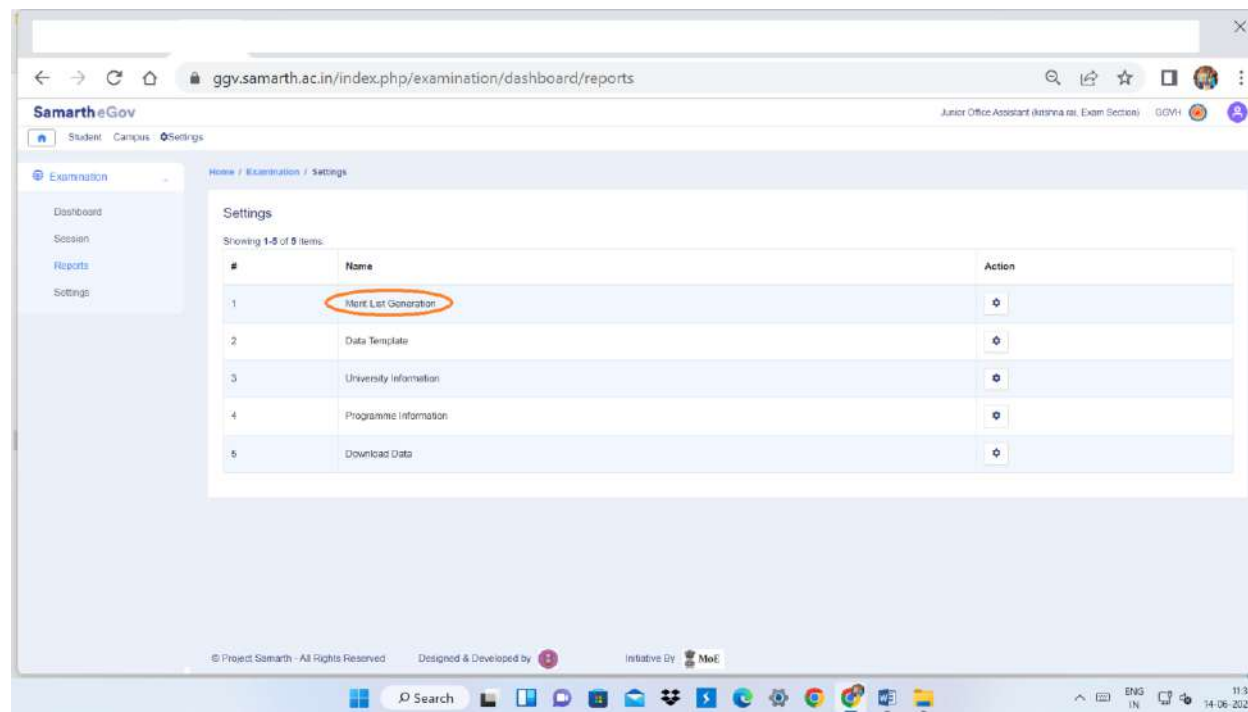
**Fig 4 Role Assignment**

This module is used to assign the different roles to users of SAMARTH





## SCREENSHOTS OF EXAMINATION MODULE OF SAMARTH



**Fig 1 Generation of Merit List**

This module is used to generate the course wise merit list through SAMARTH

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merit-pdf

1 / 1 | 99%

GURU GHASIDAS VISHWAVIDYALAYA, BILASPUR (C.G.)  
(A Central University established by the Central Universities Act 2009 No. 25 of 2009)

No...../Conf/Merit/Exam/2022 Bilaspur,Date.....

**NOTIFICATION**

The Merit List of Bachelor of Science (Hons) (Anthropology) for the Session MAY 2022 is declared under as

S.NO	Roll.No.	Name Of Student	Marks obt/ Total Marks	Position
1	19201123	ROSHANI TIWARI	3917/5000	1
2	19201133	TEJASWINI SHARMA	3904/5000	2
3	19201136	UJMA ANJUM	3890/5000	3
4	19201121	MANITA KUMARI MAHATO	3858/5000	4
5	19201101	ANKITA KAUSHIK	3840/5000	5
6	19201111	KRITIKA KURRE	3838/5000	6
7	19201114	PURVI DUBEY	3823/5000	7
8	19201108	DIKSHA TIWARI	3804/5000	8
9	19201120	MAYANK KUMAR SAHU	3777/5000	9
10	19201116	PRIYANKA KASHYAP	3745/5000	10

**Fig 2 Merit list**

This is the merit list generated by SAMARTH

**गुरु घासीदास विश्वविद्यालय**  
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**कोनी, बिलासपुर - 495009 (छ.ग.)**



**Guru Ghasidas Vishwavidyalaya**  
 (A Central University Established by the Central Universities Act 2009 No. 25 of 2009)  
**Koni, Bilaspur - 495009 (C.G.)**

Sl. No.	Course Name	Semester	Section	Department	Examiner	Status
2	1SEM-REGULAR [ 2022-2023 (JULY-DECEMBER)]	SEMESTER	CAPALP1	Information Technology	Professor-Department of Computer Science & Information Technology	EXAMINER
3	2022-2023-DECEMBER-1SEM-REGULAR [ 2022-2023 (JULY-DECEMBER)]	1 SEMESTER	CAPATT1	Department of Computer Science & Information Technology	PT2019100112, Prashant Vaishnav (प्रशांत वैष्णव), Assistant Professor-Department of Computer Science & Information Technology	EXAMINER
4	2022-2023-DECEMBER-1SEM-REGULAR [ 2022-2023 (JULY-DECEMBER)]	1 SEMESTER	CAPATT3	Department of Computer Science & Information Technology	PT2012100401, Sushma Jaiswal (सुष्मा जैसवाल), Assistant Professor-Department of Computer Science & Information Technology	EXAMINER
5	2022-2023-DECEMBER-1SEM-REGULAR [ 2022-2023 (JULY-DECEMBER)]	1 SEMESTER	CAPALT1	Department of Computer Science & Information Technology	PT2012100401, Sushma Jaiswal (सुष्मा जैसवाल), Assistant Professor-Department of Computer Science & Information Technology	EXAMINER
6	2022-2023-DECEMBER-1SEM-REGULAR [ 2022-2023 (JULY-DECEMBER)]	1 SEMESTER	CAPATT2	Department of Computer Science & Information Technology	PT2019100390, Akhilesh Kumar Shrivastava (अखिलेश कुमार श्रीवास्तव), Assistant Professor-Department of Computer Science & Information Technology	EXAMINER

**Fig 3 Course Allocation**

This module is used to allocate the subjects to teacher concern for examination related work from teacher end.



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The screenshot displays the 'SGPA Management' interface for a Bachelor of Technology (INDUSTRIAL & PRODUCTION ENGINEERING) SEMESTER 8. The user has selected the academic year '2022-2023' and the session 'NEW JANUARY-JUNE (2022-2023-SEMESTER)'. Below the form, a table titled 'Generated SGPA' shows one record for an examiner.

#	Session Name	Academic Year	Programme Name	Programme Code	Course Code	Course Name	Section Name	Organization Unit	Employee Name	Role	Status
1	NEW JANUARY-JUNE	2022-2023	Bachelor of Technology (INDUSTRIAL & PRODUCTION ENGINEERING)	BTech (PE)	IP08TMC03	Essence of Indian Traditional Knowledge	SECTION A	Department of Industrial & Production Engineering	PT2010100227, Pravin Kumar Mishra (प्रवीण कुमार मिश्रा), Professor-Department of History	EXAMINER	Active

**Fig 4 SGPA Module**

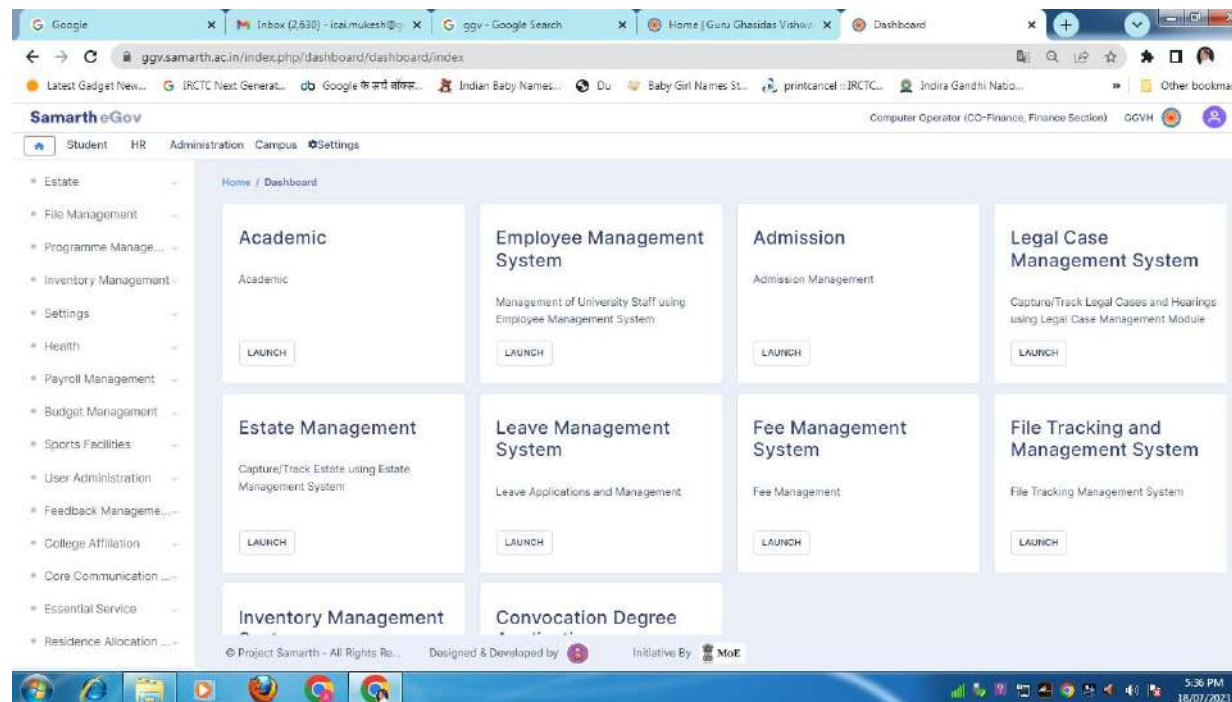
This module is used to calculate the Semester Grade Point Average (SGPA) of each student.

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## SCREENSHOTS OF FINANCE MODULE OF SAMARTH



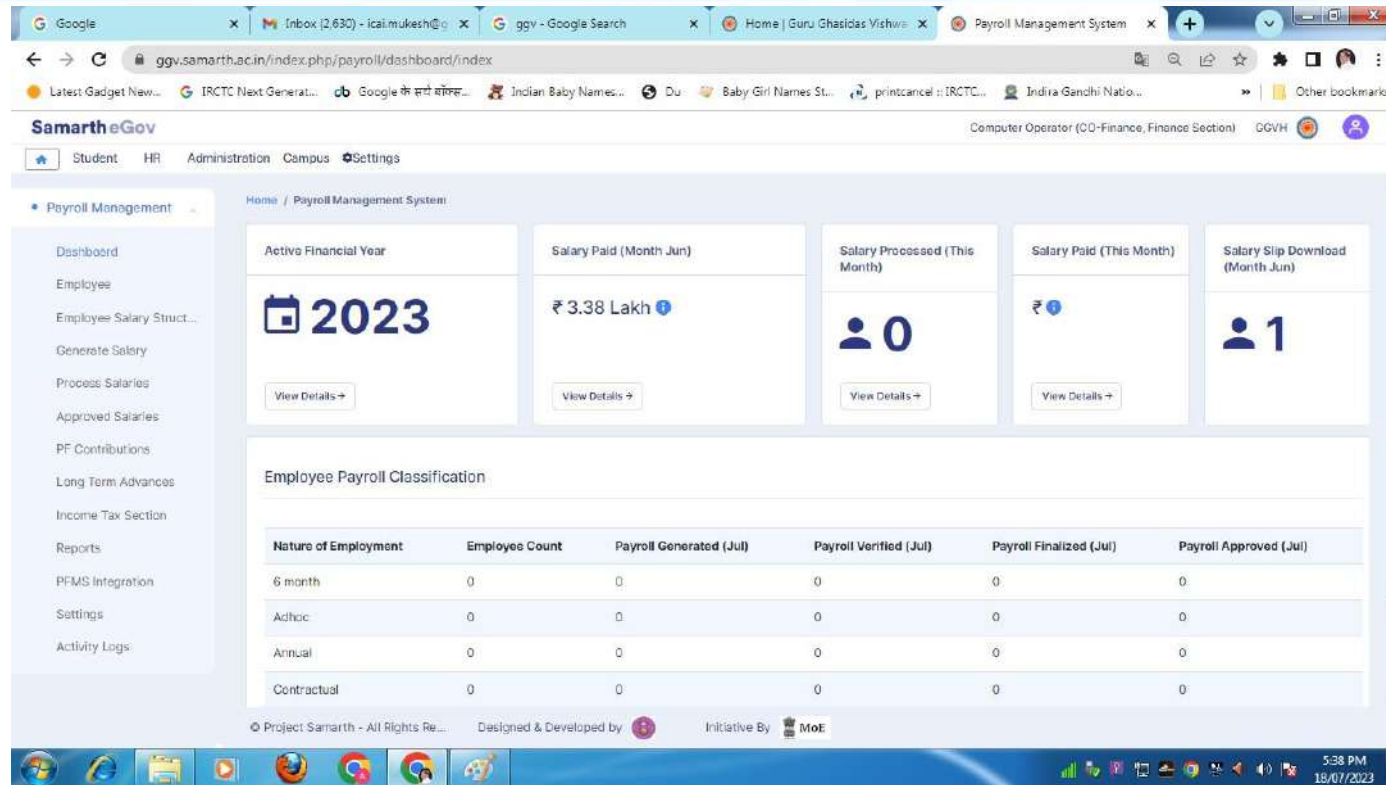
**Fig 1 Finance Module Dashboard**

This is used to display the different Modules of finance

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**Fig 2 Payroll Management**

This module is used for generation of salary, salary slip and calculation of Income Tax etc.



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The top screenshot shows the 'Budget Management' module in the Samarth eGov system. The 'Financial Year' dropdown menu is set to '--Select--'. The bottom screenshot shows the 'Settings' page, which displays a table of budget heads.

Id	Name	Action
1	University Grant Type	
2	University Grant	
3	Financial Year	
4	Budget Category	

**Fig 4 Budget Heads**

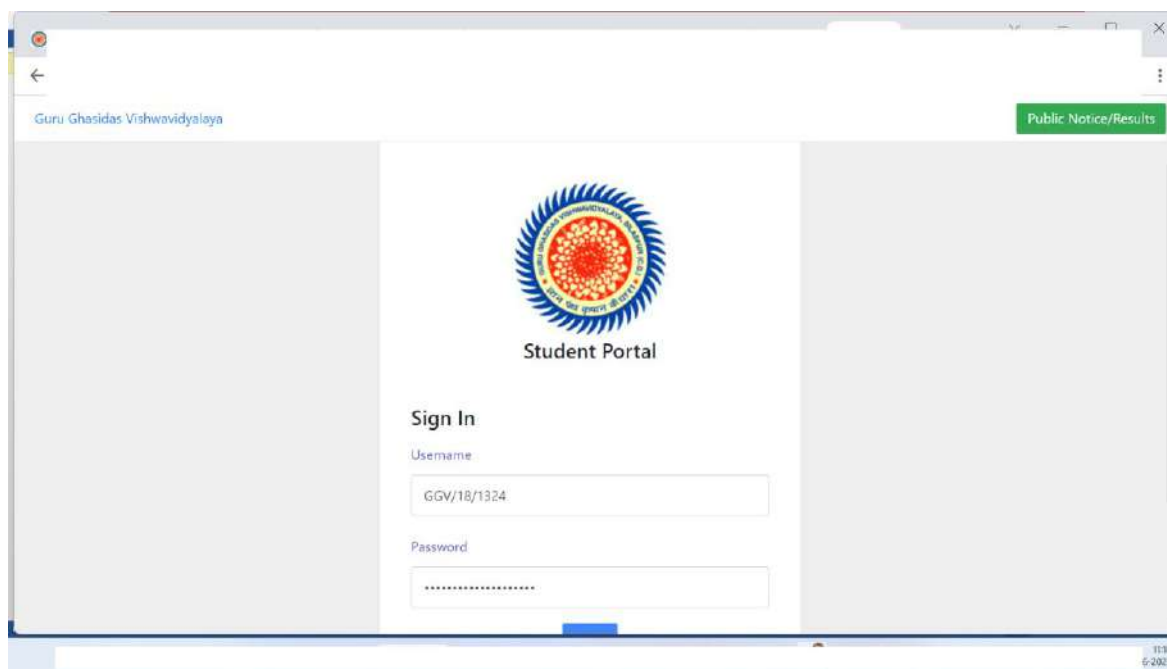
This module is used to create and manage the different heads of budget.

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## SCREENSHOTS OS STUDENTS PORTAL OF SAMARTH



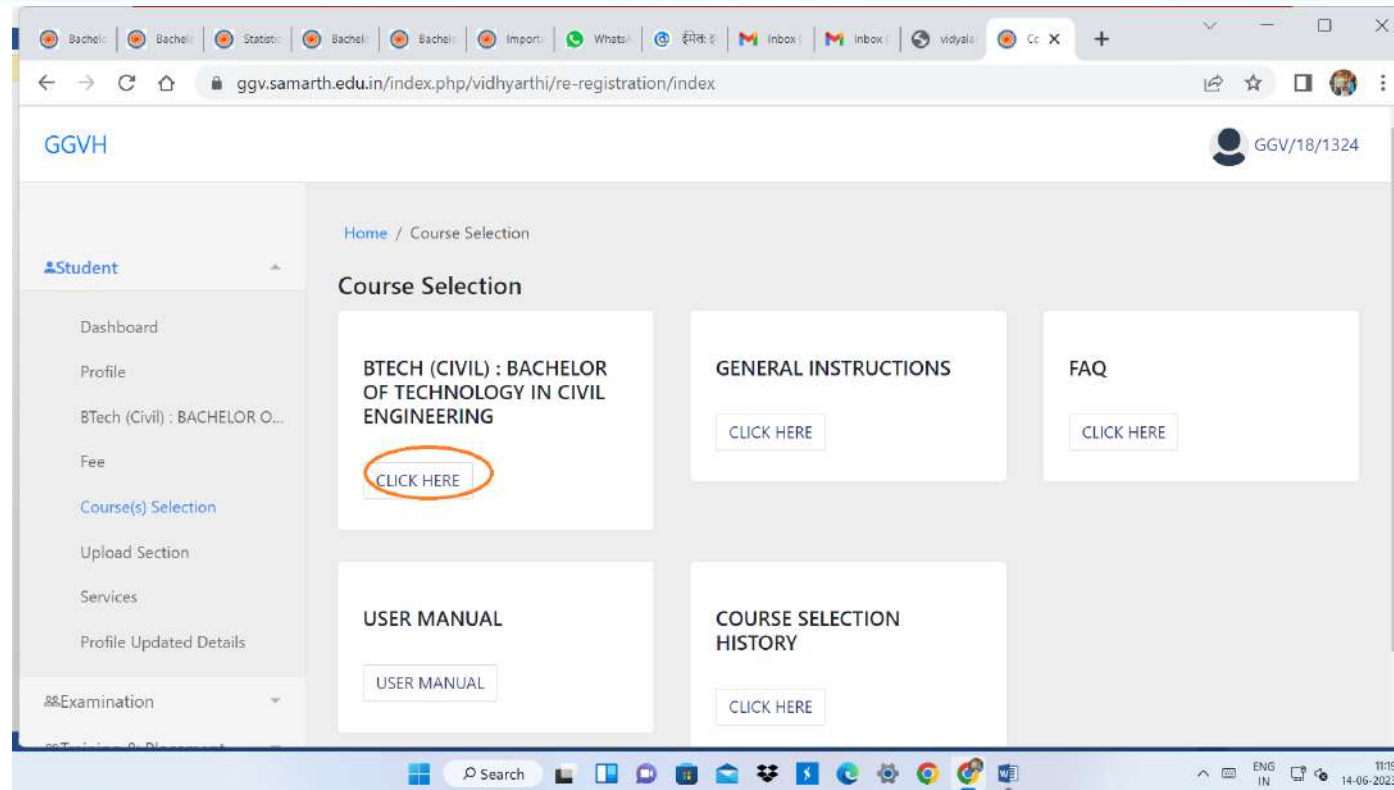
**Fig 1 Login Page**

The registered students can login using their credentials from this page to get the facilities of Student's portal of SAMARTH

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**Fig 2 Course Selection**

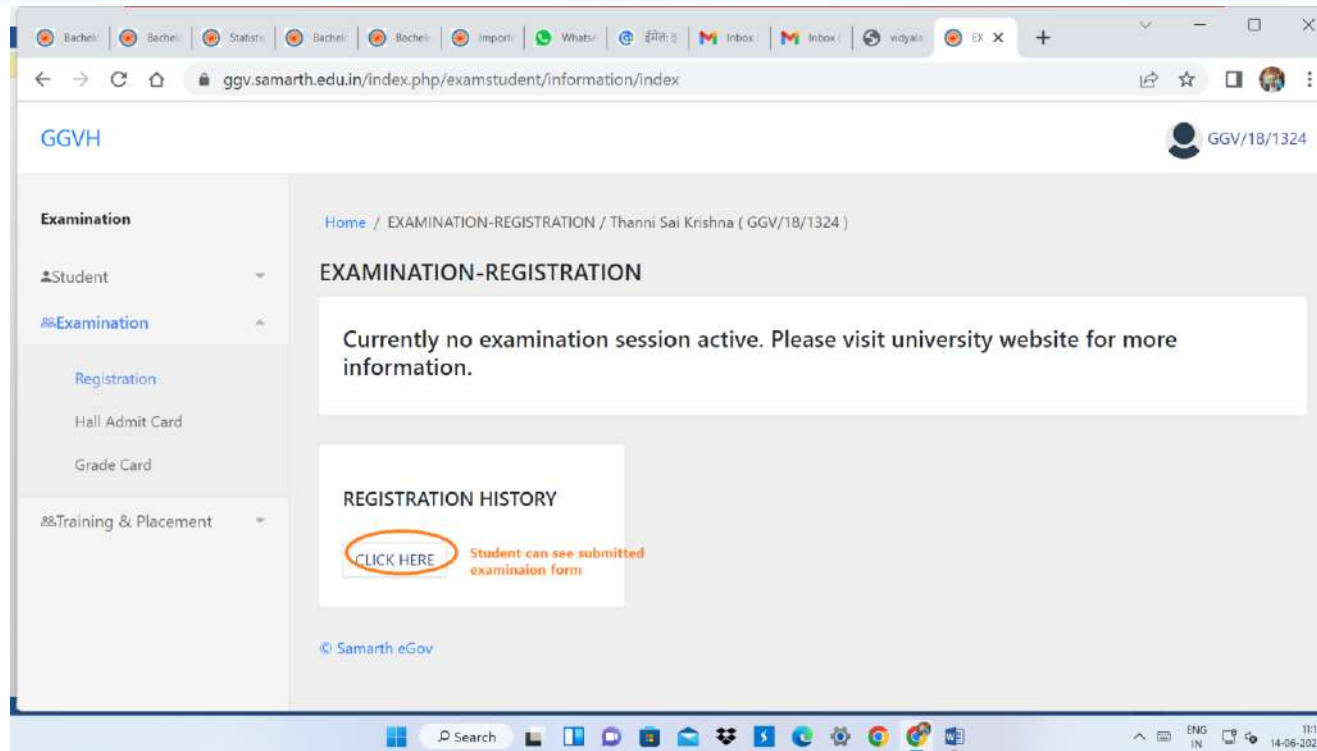
This module is used to fill the examination



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**Fig 3 Course Selection**

This module is used to registration