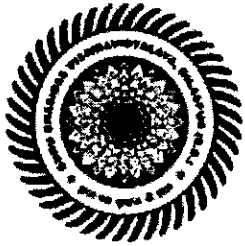
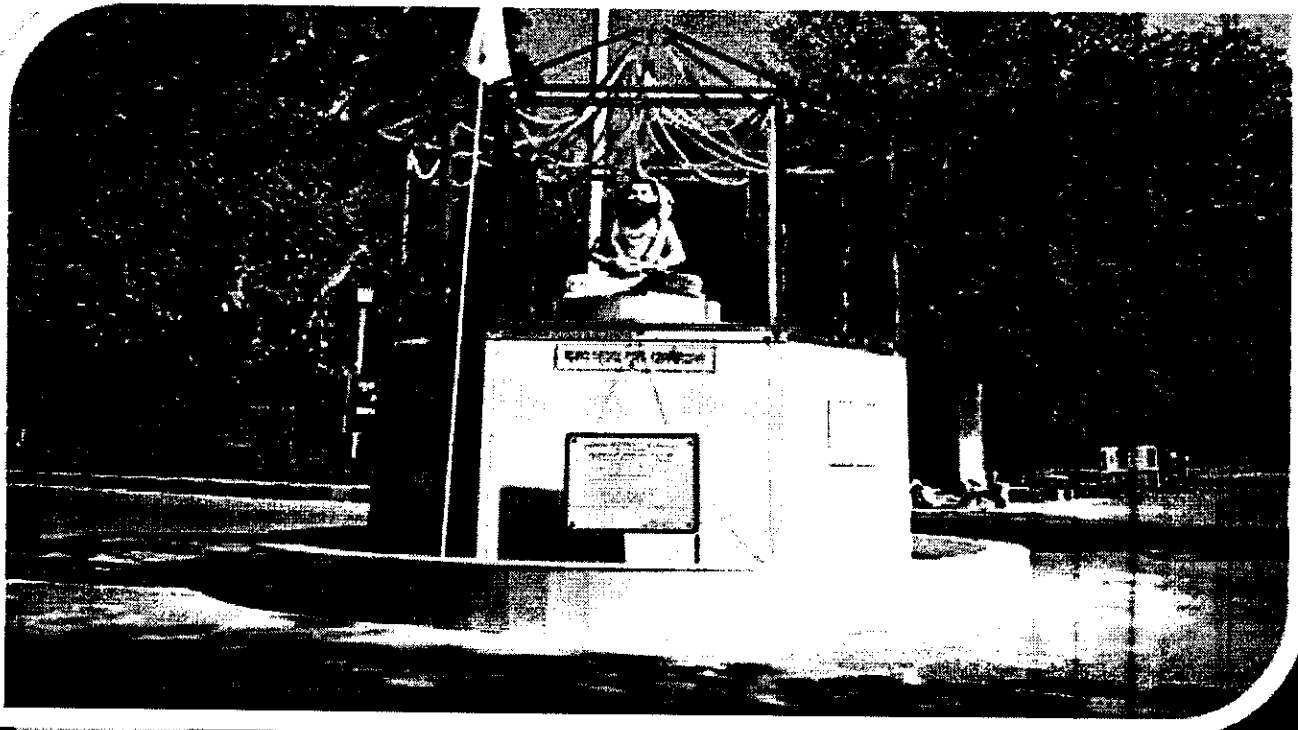


Seed Money research grant Policy



Internal Quality Assurance
Guru Ghasidas Vishwavidyalaya
Bilaspur (C.G.)





SEED MONEY RESEARCH GRANT POLICY



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1. Objective

The seed money policy for faculties at GGV (Guru Ghasidas Vishwavidyalaya) aims to support and encourage innovative research, scholarship, and entrepreneurial activities among Faculty:

The policy is designed to provide initial funding for promising projects, fostering their development and enhancing the faculties' professional growth by providing a robust research ecosystem.

Another objective of the policy is to strengthen basic scientific research and provide a suitable research ecosystem by carrying out modernisation and removal of obsolescence in the departmental laboratories, workshop and computing facilities.

2. Eligibility

1. Only faculties of GGV are eligible to apply for seed money grants. As far as possible a newly appointed faculties should be given opportunity to apply for the seed money.
2. The faculty can receive the seed money only once in the service tenure.
3. Applicants must demonstrate a clear research or entrepreneurial project proposal aligned with their area of expertise and GGV's strategic objectives.

The seed money support can be provided for taking up the following:

1. **Product development:** while developing a product, the researcher may need different types of equipment, test samples, prototype(s), testing in other laboratories etc.
2. **For publishing the research or its output:** the seed money can also be utilized for publishing the research/ innovation output of the project.
3. **Instrument:** the seed money can be granted to purchase instruments for a research project. Departments may be granted seed funding for modernization in departmental laboratories so as to strengthen the research ecosystem.



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4. **Mentoring:** the seed money can also be used for paying the fee of mentors.
 5. **Consumable items:** Various consumables as necessary for executing the project and for maintaining official records.
 6. Seed Money can also be used for any justified requirement with the proper consent of the competent authorities.

3. Application Process

1. Faculty can submit their seed money grant proposals through an online application system provided by the university.
2. The proposal should include a project description, objectives, methodology, expected outcomes, budget details, and a timeline.
3. Faculty must also provide a statement of support from their department head and dean of the school or head of the institution.

4. Funding Categories

1. **Research Grants:** Funding to support faculty s' research projects, including data collection, research materials, equipment, travel expenses for fieldwork, and publication costs.
2. **Innovation Grants:** Funding to support entrepreneurial or innovative projects with commercial potential, such as product development, technology transfer, or startup ventures.
3. **Interdisciplinary Collaboration Grants:** Funding to encourage collaborative research projects involving faculty s from different departments or disciplines within GGV.

5. Review and Selection Process

1. An evaluation committee comprising senior faculty members of GGV and external experts will review the seed money grant proposals.



2. The committee will assess the proposals based on criteria such as academic merit, innovation, feasibility, potential impact, and alignment with GGV's strategic priorities.
3. The committee will provide recommendations to the university administration for final approval.

6. Funding Limits

1. Rupees 1 Lakh funding for each eligible faculty members , taking into account available resources and the scope of the proposed project. The amount of sanction may be increased as per requirement and availability of funds in the university.
2. Faculty s can request a specific amount in their grant proposal, along with a detailed budget justification.
3. Any suitable amount as per budget availability to individual department for upgradation of research facilities.

7. Reporting and Accountability

1. Recipients of seed money grants must submit progress reports at predetermined intervals, detailing the project's accomplishments, challenges, and future plans.
2. A final report summarizing the outcomes, findings, and impact of the project must be submitted upon completion.
3. Recipients may be required to present their findings or outcomes to the academic community through seminars, conferences, or other appropriate platforms.

8. Process of procurement

1. As per existing University /GFR norms. Progress and purchase to be monitored by R & D Cell. The procurement process can be initiated by the principal investigator by submitting the list of materials needed for his/her seed money project.



2. After the needfulness of the material, the registrar will send the PI's requirement to the university purchase department.

9. Intellectual Property

1. Intellectual property rights will be governed by GGV's existing policies and agreements.
2. Faculty must adhere to GGV's intellectual property guidelines and disclose any potential commercialization or licensing opportunities arising from their funded projects.

10. Duration and Milestones

1. Seed money grants will typically be awarded for duration of 1 year which may be extended by 6 months.
2. Recipients must establish project milestones and deliverables in their proposals, which will be used to track progress and determine the release of subsequent installments of funding.

11. Monitoring for utilization of seed money

In order to ensure the proper utilization of seed money, the consumption of the funds shall be monitored continuously.

The monitoring of the seed fund shall be done to ensure if –

1. The funds are being spent purposefully
2. All the research activities mentioned in the research proposal are being taken up and completed timely. These points are taken care of in the bi-annual progress review meeting of the research committee.
3. The record for all the assets been purchased from the seed money is being properly maintained or not.
4. The annual reports have been submitted by the researchers.



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5. The research papers or intellectual property (e.g. Patents/ Copyrights/Industrial designs etc.) are being produced.

12. Compliance and Ethics

1. Faculty must conduct their projects in compliance with ethical guidelines, research integrity, and relevant regulations.
2. Projects involving human subjects or animals must receive appropriate ethical approvals before commencing.

13. Promoting Collaboration

1. Faculties are encouraged to collaborate with colleagues from different departments or disciplines within GGV.
2. The seed money policy may include special provisions or incentives to facilitate interdisciplinary collaboration, such as additional funding or priority in the review process.

This seed money policy for faculty s at GGV will be subject to periodic review and revision to ensure its alignment with the university's evolving goals and resources.